

Governance and Audit Committee



SOUTH
KESTEVEN
DISTRICT
COUNCIL

Thursday, 13 February 2025 at 2.00 pm
Council Chamber - Council Offices, St. Peter's Hill,
Grantham. NG31 6PZ

Committee Members: Councillor Tim Harrison (Chairman)
Councillor Helen Crawford (Vice-Chairman)

Councillor Bridget Ley, Councillor Charmaine Morgan, Councillor Rob Shorrock,
Councillor Peter Stephens, Councillor Paul Stokes, Councillor Mark Whittington,
Councillor Sue Woolley and Alan Bowling

Supplement

4. **ISA 260 Report** (Pages 3 - 30)
The addition of:
 - Independent Auditor's Report
 - Auditor's Annual Report
5. **Statement of Accounts and Annual Governance Statement (Pages 31 - 147)
2023/24**
The Statement of Accounts 2023/24 is presented to the Governance and Audit Committee for approval. This report covers the revised 'Statement of Accounts Commentary' based on the outcome of the audit of the Statement of Accounts.
6. **Proposed Amendments to the Council's Constitution** (Pages 149 - 152)
To consider potential amendments to the Council's Constitution.

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF SOUTH KESTEVEN DISTRICT COUNCIL

REPORT ON THE AUDIT OF THE COUNCIL'S FINANCIAL STATEMENTS

Opinion

We have audited the financial statements of South Kesteven District Council ("the Council") for the year ended 31 March 2024 which comprise the Group and Council Comprehensive Income and Expenditure Statements, Group and Council Balance Sheets, Group and Council Movement in Reserves Statements, Group and Council Statements of Cash Flows, Collection Fund, Housing Revenue Account and the related notes, including the Expenditure and Funding Analysis and the accounting policies on page 74.

In our opinion the financial statements:

- give a true and fair view of the financial position of the Group and the Council as at 31 March 2024 and of the Group's and the Council's income and expenditure for the year then ended; and
- have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. Our responsibilities are described below. We have fulfilled our ethical responsibilities under, and are independent of the Group and Council in accordance with, UK ethical requirements including the FRC Ethical Standard. We believe that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Going concern

The Chief Finance Officer has prepared the financial statements on the going concern basis as they have not been informed by the government of the intention to either cease the Group and the Council's services or dissolve the Group and the Council without the transfer of their services to another public sector entity. They have also concluded that there are no material uncertainties that could have cast significant doubt over their ability to continue as a going concern for at least a year from the date of approval of the financial statements ("the going concern period").

In our evaluation of the Chief Finance Officer's conclusions, we considered the inherent risks associated with the continuity of services provided by the Group and the Council over the going concern period.

Our conclusions based on this work:

- we consider that the Chief Finance Officer's use of the going concern basis of accounting in the preparation of the financial statements is appropriate; and
- we have not identified, and concur with the Chief Finance Officer's assessment that there is not, a material uncertainty related to events or conditions that, individually or collectively, may cast significant doubt on the Group's and the Council's ability to continue as a going concern for the going concern period.

However, as we cannot predict all future events or conditions and as subsequent events may result in outcomes that are inconsistent with judgements that were reasonable at the time they were made, the above conclusions are not a guarantee that the Group and the Council will continue in operation.

Fraud and breaches of laws and regulations – ability to detect

Identifying and responding to risks of material misstatement due to fraud

To identify risks of material misstatement due to fraud (“fraud risks”) we assessed events or conditions that could indicate an incentive or pressure to commit fraud or provide an opportunity to commit fraud. Our risk assessment procedures included:

- Enquiring of management, the Governance and Audit Committee and internal audit and inspection of policy documentation as to the Group’s high-level policies and procedures to prevent and detect fraud, including the internal audit function, and the Group’s channel for “whistleblowing”, as well as whether they have knowledge of any actual, suspected, or alleged fraud.
- Assessing the incentives for management to manipulate reported financial performance as a result of financial pressures in order to be able to set a balanced budget for future periods.
- Reading Council, and Governance and Audit Committee minutes.
- Using analytical procedures to identify any unusual or unexpected relationships.
- Reading the Group’s and the Council’s accounting policies.

We communicated identified fraud risks throughout the audit team and remained alert to any indications of fraud throughout the audit.

As required by auditing standards, and taking into account possible financial pressures at the Council we performed procedures to address the risk of management override of controls in particular the risk that Group and Council management may be in a position to make inappropriate accounting entries. On this audit we did not identify a fraud risk related to revenue recognition due to our assessment that there was limited opportunity for manipulation of revenue reported given the nature of the funding provided to the Group and Council during the year.

We also identified a fraud risk in relation to expenditure recognition in response to the possible opportunities and incentives to push back expenditure into future periods, to deliver the planned budget.

In determining the audit procedures, we took into account the results of our evaluation and testing of the design of some of Group and Council-wide fraud risk management controls.

We performed procedures including:

- Identifying journal entries to test based on risk criteria and comparing the identified entries to supporting documentation. These included journals posted by senior finance management.
- Assessing whether the judgements made in making accounting estimates are indicative of a potential bias.
- We inspected a sample of invoices of expenditure, in the period around 31 March 2024, to determine whether expenditure had been recognised in the correct accounting period and whether accruals were complete.
- We selected a sample of year end accruals and inspected evidence of the actual amount paid after year end in order to assess whether the accruals have been accurately recorded.
- We performed a retrospective review of prior year accruals in order to assess the completeness with which accruals had been recorded and considered the impact on our assessment of the accruals at the year end.

Identifying and responding to risks of material misstatement related to compliance with laws and regulations

We identified areas of laws and regulations that could reasonably be expected to have a material effect on the financial statements from our general sector experience and through discussion with the of Chief Finance Officer and other management (as required by auditing standards), and from inspection of the Group’s and the Council’s regulatory and legal

correspondence and discussed with the Chief Finance Officer and other management the policies and procedures regarding compliance with laws and regulations.

We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit.

The potential effect of these laws and regulations on the financial statements varies considerably.

Firstly, the Group is subject to laws and regulations that directly affect the financial statements, including the financial reporting aspects of local government legislation. We assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Secondly, the Group is subject to many other laws and regulations where the consequences of non-compliance could have a material effect on amounts or disclosures in the financial statements, for instance through the imposition of fines or litigation. We identified the following areas as those most likely to have such an effect: health and safety, data protection laws, anti-bribery, employment law, recognising the nature of the Group's and the Council's activities. Auditing standards limit the required audit procedures to identify non-compliance with these laws and regulations to enquiry of the Chief Finance Officer and other management and inspection of regulatory and legal correspondence, if any. Therefore if a breach of operational regulations is not disclosed to us or evident from relevant correspondence, an audit will not detect that breach.

Context of the ability of the audit to detect fraud or breaches of law or regulation

Owing to the inherent limitations of an audit, there is an unavoidable risk that we may not have detected some material misstatements in the financial statements, even though we have properly planned and performed our audit in accordance with auditing standards. For example, the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements, the less likely the inherently limited procedures required by auditing standards would identify it.

In addition, as with any audit, there remained a higher risk of non-detection of fraud, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls. Our audit procedures are designed to detect material misstatement. We are not responsible for preventing non-compliance or fraud and cannot be expected to detect non-compliance with all laws and regulations.

Other information

The Chief Finance Officer is responsible for the other information, which comprises the information included in the Statement of Accounts, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, accordingly, we do not express an audit opinion or, except as explicitly stated below, any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether, based on our financial statements audit work, the information therein is materially misstated or inconsistent with the financial statements or our audit knowledge. Based solely on that work:

- we have not identified material misstatements in the other information; and
- in our opinion the other information included in the Statement of Accounts for the financial year is consistent with the financial statements.

Chief Finance Officer's and Governance and Audit Committee's responsibilities

As explained more fully in the statement set out on page [X], the Chief Finance Officer is responsible for the preparation of financial statements that give a true and fair view. They are also responsible for: such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; assessing the Group's and the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern; and using the going concern basis of accounting unless they have been informed by the government of the intention to either

cease the services provided by the Group and the Council or dissolve the Group and the Council without the transfer of their services to another public sector entity.

The Governance and Audit Committee of the Council is responsible for overseeing the Council's financial reporting process.

Auditor's responsibilities

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue our opinion in an auditor's report. Reasonable assurance is a high level of assurance, but does not guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

A fuller description of our responsibilities is provided on the FRC's website at www.frc.org.uk/auditorsresponsibilities.

REPORT ON OTHER LEGAL AND REGULATORY MATTERS

Report on the Council's arrangements for securing economy, efficiency and effectiveness in its use of resources

Under the Code of Audit Practice published by the National Audit Office in November 2024 on behalf of the Comptroller and Auditor General (the "NAO Code of Audit Practice"), we are required to report to you if we identify any significant weaknesses in the arrangements that have been made by the Council to secure economy, efficiency and effectiveness in its use of resources.

We have nothing to report in this respect.

Respective responsibilities in respect of our review of arrangements for securing economy, efficiency and effectiveness in the use of resources

As explained more fully in the statement set out on page X, the Chief Finance Officer is responsible for ensuring that the Council has put in place proper arrangements for securing economy, efficiency and effectiveness in its use of resources. We are required under section 20(1) of the Local Audit and Accountability Act 2014 to be satisfied that the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources.

We are not required to consider, nor have we considered, whether all aspects of the Council's arrangements for securing economy, efficiency and effectiveness in its use of resources are operating effectively. We are also not required to satisfy ourselves that the Council has achieved value for money during the year.

We planned our work and undertook our review in accordance with the NAO Code of Audit Practice and related statutory guidance, having regard to whether the Council had proper arrangements in place to ensure financial sustainability, proper governance and to use information about costs and performance to improve the way it manages and delivers its services. Based on our risk assessment, we undertook such work as we considered necessary.

Statutory reporting matters

We are required by Schedule 2 to the NAO Code of Audit Practice to report to you if:

- we issue a report in the public interest under section 24 and Schedule 7 of the Local Audit and Accountability Act 2014; or
- we make written recommendations to the Council under Section 24 and Schedule 7 of the Local Audit and Accountability Act 2014; or
- we make an application to the court for a declaration that an item of account is contrary to law under Section 28 of the Local Audit and Accountability Act 2014; or
- we issue an advisory notice under Section 29 of the Local Audit and Accountability Act 2014; or

- we make an application for judicial review under Section 31 of the Local Audit and Accountability Act 2014.

We have nothing to report in this respect.

THE PURPOSE OF OUR AUDIT WORK AND TO WHOM WE OWE OUR RESPONSIBILITIES

This report is made solely to the members of the Council, as a body, in accordance with Part 5 of the Local Audit and Accountability Act 2014. Our audit work has been undertaken so that we might state to the members of the Council, as a body, those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Council and the members of the Council, as a body, for our audit work, for this report, or for the opinions we have formed.

DELAY IN CERTIFICATION OF COMPLETION OF THE AUDIT

As at the date of this audit report, we have not yet completed our work in respect of the Council's Whole of Government Accounts consolidation pack for the year ended 31 March 2024.

Until we have completed this work, we are unable to certify that we have completed the audit of the financial statements of the South Kesteven District Council for the year ended 31 March 2024 in accordance with the requirements of the Local Audit and Accountability Act 2014 and the NAO Code of Audit Practice.

Salma Younis

for and on behalf of KPMG LLP

Chartered Accountants

1 Sovereign Square

Sovereign Street

Leeds,

LS1 4DA

 February 2025

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Auditor's Annual Report for South Kesteven District Council

Year-ended 31 March 2024

DRAFT

February 2025

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Salma Younis Director Salma.Younis@KPMG.co.uk	3
John Blewett Manager John.Blewett@kpmg.co.uk	6
Richard Yang Assistant Manager Richard.Yang@kpmg.co.uk	11

This report is addressed to South Kesteven District Council (the Council). We take no responsibility to any member of staff acting in their individual capacities, or to third parties.

External auditors do not act as a substitute for the audited body's own responsibility for putting in place proper arrangements to ensure that public business is conducted in accordance with the law and proper standards, and that public money is safeguarded and properly accounted for, and used economically, efficiently and effectively.

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01

Executive Summary



Executive Summary

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Purpose of the Auditor's Annual Report

This Auditor's Annual Report provides a summary of the findings and key issues arising from our 2023-24 audit of South Kesteven District Council (the 'Council'). This report has been prepared in line with the requirements set out in the Code of Audit Practice published by the National Audit Office and is required to be published by the Council alongside the annual report and accounts.

Our responsibilities

The statutory responsibilities and powers of appointed auditors are set out in the Local Audit and Accountability Act 2014. In line with this we provide conclusions on the following matters:



Accounts - We provide an opinion as to whether the accounts give a true and fair view of the financial position of the Council and of its income and expenditure during the year. We confirm whether the accounts have been prepared in line with the CIPFA/LASSAC Code of Practice in Local Authority Accounting ('the Code').



Narrative statement - We assess whether the narrative statement is consistent with our knowledge of the Council.



Value for money - We assess the arrangements in place for securing economy, efficiency and effectiveness (value for money) in the Council's use of resources and provide a summary of our findings in the commentary in this report. We are required to report if we have identified any significant weaknesses as a result of this work.



Other powers - We may exercise other powers we have under Local Audit and Accountability Act. These include issuing a Public Interest Report, issuing statutory recommendations, issuing an Advisory Notice, applying for a judicial review, or applying to the courts to have an item of expenditure declared unlawful.

In addition to the above, we respond to valid objections received from electors.

Findings

We have set out below a summary of the conclusions that we provided in respect of our responsibilities.

Accounts	We issued an unqualified opinion on the Council accounts on [Date]. This means that we believe the accounts give a true and fair view of the financial performance and position of the Council.
Narrative Statement	We have provided further details of the key risks we identified and our response on page 7.
Value for money	We did not identify any significant inconsistencies between the content of the narrative statement and our knowledge of the Council.
Other powers	We are required to give an opinion as to whether the Council has appropriate arrangements in place to secure economy, efficiency, and effectiveness in the use of resources. Our opinion is that the Council does have appropriate arrangements in place. We identified no significant weaknesses in respect of arrangements to secure economy, efficiency, and effectiveness in the use of resources. Further details are set out on page 10.
	See overleaf.

Executive Summary

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There are several actions we can take as part of our wider powers under the Local Audit and Accountability Act:

Public interest reports

We may issue a Public Interest Report if we believe there are matters that should be brought to the attention of the public.

If we issue a Public Interest Report, the Council is required to consider it and to bring it to the attention of the public.

We have not issued a Public Interest Report this year.

Judicial review/Declaration by the courts

We may apply to the courts for a judicial review in relation to an action the Council is taking. We may also apply to the courts for a declaration that an item of expenditure the Council has incurred is unlawful.

We have not applied to the courts this year.

Recommendations

We can make recommendations to the Council. These fall into two categories:

1. We can make a statutory recommendation under Schedule 7 of the Local Audit and Accountability Act. If we do this, the Council must consider the matter at a general meeting and notify us of the action it intends to take (if any). We also send a copy of this recommendation to the relevant Secretary of State.
2. We can also make other recommendations. If we do this, the Council does not need to take any action, however should the Council provide us with a response, we will include it within this report

We made no recommendations under Schedule 7 of the Local Audit and Accountability Act.

We have not raised any other recommendations.

Advisory notice

We may issue an advisory notice if we believe that the Council has, or is about to, incur an unlawful item of expenditure or has, or is about to, take a course of action which may result in a significant loss or deficiency.

If we issue an advisory notice, the Council is required to stop the course of action for 21 days, consider the notice at a general meeting, and then notify us of the action it intends to take and why.

We have not issued an advisory notice this year.

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Audit of the financial statements



Audit of the financial statements

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KPMG provides an independent opinion on whether the Council's financial statements:

- Give a true and fair view of the financial position of the Group and Council as at 31 March 2024 and of the Group's and the Council's income and expenditure for the year then ended; and
- Have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24.

We conduct our audit in accordance with International Standards on Auditing (UK) ("ISAs (UK)") and applicable law. We also fulfil our ethical responsibilities under, and ensure we are independent of the Council in accordance with, UK ethical requirements including the FRC Ethical Standard. We are required to ensure that the audit evidence we have obtained is a sufficient and appropriate basis for our opinion.

Our audit opinion on the financial statements

We have issued an unqualified opinion on the Council financial statements on [Date].

The full audit report is included in the Council's statement of accounts for 2023/24 which can be obtained from the Council's website.

Further information on our audit of the financial statements is set out overleaf.

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Audit of the financial statements

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The table below summarises the key financial statement audit risks that we identified to our audit opinion as part of our risk assessment and how we responded to these through our audit.

Significant financial statement audit risk	Procedures undertaken	Findings
Valuation of Land and Buildings The council engages an external valuer to perform a valuation of land and buildings and council dwellings. There is a risk that these valuations are not reflective of the fair value of the property.	<p>We compared the accuracy of the data provided to the valuers for the development of the valuation to underlying information.</p> <p>We evaluated the controls in place for management to review the valuation and the appropriateness of assumptions used.</p> <p>We challenged the appropriateness of the valuation of land and buildings; including any material movements from the previous revaluations. We challenged key assumptions within the valuation as part of our judgement.</p> <p>We agreed the calculations performed of the movements in value of land and buildings and verify that these have been accurately accounted for in line with the requirements of the CIPFA Code.</p>	<p>We did not identify any material misstatements relating to this risk.</p> <p>We considered the estimate to be balanced based on the procedures performed.</p> <p>We raised a recommendation in relation to the absence of a management review control over the review of assumptions used in the valuation.</p>
Valuation of investment property The council engages an internal valuer to perform a valuation of investment property. There is a risk that these valuations are not reflective of the fair value of the property.	<p>We compared the accuracy of the data provided to the valuers for the development of the valuation to underlying information.</p> <p>We evaluated the controls in place for management to review the valuation and the appropriateness of assumptions used.</p> <p>We challenged the appropriateness of the valuation of land and buildings; including any material movements from the previous revaluations. We challenged key assumptions within the valuation as part of our judgement.</p> <p>We agreed the calculations performed of the movements in value of land and buildings and verify that these have been accurately accounted for in line with the requirements of the CIPFA Code.</p>	<p>We did not identify any material misstatements relating to this risk.</p> <p>We considered the estimate to be balanced based on the procedures performed.</p> <p>We raised a recommendation in relation to the absence of a management review control over the review of assumptions used in the valuation.</p>

Audit of the financial statements

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Significant financial statement audit risk	Procedures undertaken	Findings
Management override of controls <p>Professional standards require us to communicate the fraud risk from management override of controls as significant.</p> <p>Management is in a unique position to perpetrate fraud because of their ability to manipulate accounting records and prepare fraudulent financial statements by overriding controls that otherwise appear to be operating effectively.</p>	<p>We evaluated the design and implementation of controls over journal entries.</p> <p>We assessed accounting estimates for biases by evaluating whether judgements and decisions in making accounting estimates indicate a possible bias.</p> <p>We analysed all journals through the year and focused our testing on those with a higher risk.</p>	<p>We did not identify any instances of management override of controls.</p> <p>We did not identify any instances of management bias.</p> <p>We raised a recommendation relating to the ability of journal postings to be made without segregation of duties between poster and approver.</p> <p>We did not identify any material misstatements relating to this risk.</p>
Valuation of post retirement benefit obligations <p>The valuation of the post retirement benefit obligations involves the selection of appropriate actuarial assumptions, most notably the discount rate applied to the scheme liabilities, inflation rates and mortality rates. The selection of these assumptions is inherently subjective and small changes in the assumptions and estimates used to value the Council's pension liability could have a significant effect on the financial position of the Council.</p>	<p>We have evaluated the competency, objectivity of the actuaries to confirm their qualifications and the basis for their calculations.</p> <p>We have performed inquiries of the accounting actuaries to assess the methodology and key assumptions made, including actual figures where estimates have been used by the actuaries, such as the rate of return on pension fund assets.</p> <p>We have agreed the data provided by the audited entity to the Scheme Administrator for use within the calculation of the scheme valuation.</p> <p>We have evaluated the design and implementation of controls in place for the Council to determine the appropriateness of the assumptions used by the actuaries in valuing the liability.</p> <p>We have challenged, with the support of our own actuarial specialists, the key assumptions applied, being the discount rate, inflation rate and mortality/life expectancy against externally derived data;</p> <p>We have confirmed that the accounting treatment and entries applied by the Council are in line with IFRS and the CIPFA Code of Practice;</p>	<p>We did not identify any material misstatements relating to this risk.</p> <p>We evaluated the competency and objectivity of the Scheme actuaries, to confirm their qualifications and the basis for their calculations with no issues noted.</p> <p>We raised a recommendation in relation to the absence of a management review control over the review of actuarial assumptions used in the valuation.</p> <p>We agreed the data provided by the audited entity to the scheme administrator for use within the calculation of the scheme valuation with no issues noted.</p> <p>The overall assumptions are balanced in relation to KPMG's central rates and within KPMG's normally acceptable range.</p>

Audit of the financial statements

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Significant financial statement audit risk	Procedures undertaken	Findings
<p>Fraud risk from expenditure recognition</p> <p>The Council has a statutory duty to balance their annual budget. Where a Council does not meet its budget this creates pressure on the Council's usable reserves and this in turn provides a pressure on the following year's budget. This is not a desirable outcome for management.</p> <p>For the 2023/24 reporting period, management are reliant on utilising earmarked reserves to achieve a breakeven position and this creates a pressure on management to reduce expenditure in year. We consider this would be most likely to occur through understating accruals, for example to push back expenditure to 2024- 25 to mitigate financial pressures.</p>	<p>We evaluated the design and implementation of controls for developing manual expenditure accruals at the end of the year to verify that they have been completely and accurately recorded</p> <p>We inspected a sample of invoices and accruals of expenditure, in the period around 31 March 2024, to determine whether expenditure has been recognised in the correct accounting period and whether accruals are complete;</p> <p>We inspected journals posted as part of the year end close procedures that decrease the level of expenditure recorded in order to critically assess whether there was an appropriate basis for posting the journal and the value can be agreed to supporting evidence;</p> <p>We compared the items that were accrued at 31 March 2023 to those accrued at 31 March 2024 in order to assess whether any items of expenditure not accrued for as at 31 March 2024 have been done so appropriately.</p>	<p>We did not identify any material misstatements relating to this risk.</p> <p>We raised a recommendation in relation to the absence of a management review control to review manual accruals.</p>

03

Value for Money

Value for Money

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Introduction

We are required to consider whether the Council has made proper arrangements for securing economy, efficiency and effectiveness in its use of resources or 'value for money'. We consider whether there are sufficient arrangements in place for the Council for the following criteria, as defined by the National Audit Office (NAO) in their Code of Audit Practice:

-  **Financial sustainability:** How the Council plans and manages its resources to ensure it can continue to deliver its services.
-  **Governance:** How the Council ensures that it makes informed decisions and properly manages its risks.
-  **Improving economy, efficiency and effectiveness:** How the Council uses information about its costs and performance to improve the way it manages and delivers its services

Approach

We undertake risk assessment procedures in order to assess whether there are any risks that value for money is not being achieved. This is prepared by considering the findings from other regulators and auditors, records from the organisation and performing procedures to assess the design of key systems at the organisation that give assurance over value for money.

Where a significant risk is identified we perform further procedures in order to consider whether there are significant weaknesses in the processes in place to achieve value for money.

We are required to report a summary of the work undertaken and the conclusions reached against each of the aforementioned reporting criteria in this Auditor's Annual Report. We do this as part of our commentary on VFM arrangements over the following pages.

We also make recommendations where we identify weaknesses in arrangements or other matters that require attention from the Council. We make performance improvement observations where we identify opportunities to improve in areas where we have not identified any weaknesses.

Summary of findings

	Financial sustainability	Governance	Improving economy, efficiency and effectiveness
Commentary page reference	13	16	19
Identified risks of significant weakness?	✗ No	✗ No	✗ No
Actual significant weakness identified?	✗ No	✗ No	✗ No
2022-23 Findings	No significant weakness identified	No significant weakness identified	No significant weakness identified
Direction of travel	↔	↔	↔

Value for Money

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National context

We use issues affecting Councils nationally to set the scene for our work. We assess if the issues below apply to this Council.

Financial performance

Over recent years, Councils have been expected to do more with less. Central government grants have been reduced, and the nature of central government support has become more uncertain in timing and amount. This has caused Councils to cut services and change the way that services are delivered in order to remain financially viable.

Some Councils have initiated innovative plans to raise new funds, such as through increasing commercial activity. Examples have included purchasing commercial assets such as shops and offices with a view to generate rental income, others have set up novel joint ventures to deliver regeneration schemes. Some have questioned whether commercialisation activities open Councils to excessive risk or could be a poor use of taxpayer monies.

Some Councils have issued what are known as “section 114” notices, in this instance a declaration that they cannot generate sufficient resources to meet the costs they need to incur. In some instances, this has resulted in a need for exceptional financial support from central government (such as approval to sell council buildings to meet costs) and severe cutbacks to services.

Housing Revenue Account (HRA)

Councils which operate a HRA are required by law to prevent the account running into deficit, and must operate it independently of the main operations of the Council. HRAs have experienced financial pressure over the past few years on account of high inflation rates increasing the cost of operating housing, whilst central government cap rent increases at or below the rate of inflation.

Following tragic deaths in housing estates in Kensington and Rochdale, there has been increased focus on the safety of social homes. Landlords are required to take remedial action to ensure homes are compliant with fire safety legislation and new regulations to improve building safety more generally. These regulations have increased the costs faced by landlords, caused loss of income where properties were void for repairs, and increased the risk of regulatory action should improvements not be made.

Local context

- South Kesteven District Council employs over 500 staff and has a combined revenue and capital budget in excess of £100m, providing services across four services: Corporate, Governance and Public Protection Service; Finance, Property and Waste Services; Growth and Culture; Housing and Projects.
- During 2023/24 the Council has been operating in an environment of significant financial and service pressures, like many in the wider local government sector. This has included high inflation, increasing staff costs and high levels of demand for services.
- The 2023/24 financial plan was achieved without the use of the Budget Stabilisation reserve as the Council recorded increased investment and parking income while fuel and utility costs were lower than budgeted. The Council has a reasonable level of general fund reserves, when compared with its sector peers, that enable it to manage its financial position during the year.
- Looking ahead to the 2024/25 budget, the cost and demand pressures from 2023/24 do not ease but the Council is aiming to once again achieve a balanced position without using the Budget Stabilisation reserve, with forecast reductions in utility and fuel forecast and a continuation of higher than previously experienced investment interest rates.
- The Council’s General Fund achieved a surplus at 31 March 2024 year end (£1.8m), with reserves of £25.3m. The Housing Revenue Account also achieved a surplus at year end (£0.6m), with reserves of £15.1m.
- As part of its Capital Plan the Council spent £21.1m against an adjusted budget of £27.5m, resulting in an underspend of £6.4m. This was largely driven by delayed projects.
- We are not aware of any adverse inspectorate findings in the year.

Financial Sustainability

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How the Council plans and manages its resources to ensure it can continue to deliver its services.

We have considered the following in our work:

- How the Council ensures that it identifies all the significant financial pressures that are relevant to its short and medium-term plans and builds these into them;
- How the Council plans to bridge its funding gaps and identifies achievable savings;
- How the Council plans finances to support the sustainable delivery of services in accordance with strategic and statutory priorities;
- How the Council ensures that its financial plan is consistent with other plans such as workforce, capital, investment, and other operational planning which may include working with other local public bodies as part of a wider system; and
- How the Council identifies and manages risks to financial resilience, e.g. unplanned changes in demand, including challenge of the assumptions underlying its plans.

The budget setting process is a rolling process as part of the medium-term financial plan, this usually starts in the autumn of the previous year. For 2023/24, the preparation of the budget began in October 2022 with draft budgets approved in January 2023. A detailed timetable is agreed by Executive and Council to ensure appropriate scrutiny and challenge can occur throughout the process.

Budgets are initially prepared at a service level with budget holders producing initial expectations of requirements using their knowledge of the directorate through ongoing budget planning meetings. This is then presented to the Finance team for challenge of assumptions. Individual budget lines are analysed by finance looking at the previous three years to establish trends which are then discussed with budget holders to ensure pressures or potential savings are identified at an early stage. These savings are then incorporated into the plan. Our discussions with finance team and services identified that detailed analysis on both demographic pressures and inflationary pressures for each directorate are considered during the initial budget preparation stage. Communications take place prior to setting the budgets to allow review and challenge of any assumptions. The Budget Joint Scrutiny Overview and Scrutiny Committee provide cross party challenge of the budget and budget proposal.

Financial Performance is reported to the Finance and Economic Overview and Scrutiny Committee ahead of reporting to Cabinet on a quarterly basis. Forecasts are developed with budget holders using year to date performance and commitments to help inform the forecasting. The Finance team meet with budget holders to agree forecast outturn positions these are then agreed with Directors. These are detailed through the quarterly monitoring reports. The overall position is then presented to the S151 Officer for agreement prior to reporting to Members.

For 2023-24, the Council set a balanced budget, with a planned use of £1,534k from the Budget Stabilisation Reserve. Throughout the year there were lower than expected adjustments to budget however the Council ultimately reported a net underspend of £1,958k against the adjusted budget with no need to use the Budget Stabilisation Reserve. The key drivers of these positive movements in the forecast were an underspend on Utilities (£757k) and Fuel (£173k) driven by lower than expected increases and improved investment income (£832k) due to higher interest rates. Overall, the Council is expecting closing General Fund reserves of £25.3m, which is above the Council's stated prudent minimum.

Financial Sustainability

DRAFT

How the Council plans and manages its resources to ensure it can continue to deliver its services.

We have considered the following in our work:

- How the Council ensures that it identifies all the significant financial pressures that are relevant to its short and medium-term plans and builds these into them;
- How the Council plans to bridge its funding gaps and identifies achievable savings;
- How the Council plans finances to support the sustainable delivery of services in accordance with strategic and statutory priorities;
- How the Council ensures that its financial plan is consistent with other plans such as workforce, capital, investment, and other operational planning which may include working with other local public bodies as part of a wider system; and
- How the Council identifies and manages risks to financial resilience, e.g. unplanned changes in demand, including challenge of the assumptions underlying its plans.

The Council's budget for 2023-24 included the requirement to deliver savings of £600k. Savings plans are developed as part of the overall budget setting process and therefore encounter the same levels of challenge, scrutiny and approval as the budget. Actions were identified where there were risks in financial performance for each service through the year. Savings are not separately reported but key savings identified in year are detailed in the reporting on significant variances to budget, for example, as a result of the corporate restructure. This demonstrates the Council's arrangements are operating effectively however we have raised a recommendation in relation to savings. There will be increased financial pressures in 2024/25 with a focus on achieving specific savings.

Under the medium-term financial plan, the Council has identified outstanding savings total for 2024/25 and 2025/26. Overall, as per the Corporate plan to 2027, the Council has identified a savings requirement of £1.15m. The objectives of the corporate plan, including key capital projects, are identified within the budget setting process to ensure consistency.

The Council's Risk Management Policy details a clear process and reporting structure in how the entity is to respond and manage risks. Various risks relating to financial sustainability have been identified by the Council including risks related to future financial deficits, continued inflationary pressures and requirement for borrowing to fund capital projects. Actions identified to mitigate these include regular monitoring of overspend and use of sensitivity to identify worst case scenarios for inflation. The Council has also identified savings plans and is modelling the impact of any borrowing that might be undertaken.

Financial Sustainability

DRAFT

The Council continues to support its wholly owned subsidiary Leisure SK Ltd. Leisure SK was in a deficit position through 2023/24 due to increased staff costs, utilities and an issue around irrecoverable VAT. In January 2024 subsidiary management requested an additional contribution from the Council of £273k. This was brought to the Culture and Leisure Overview and Scrutiny Committee in January 2024 and approved by Cabinet in February 2024. As part of this decision, Cabinet requested management prepare a viable financial plan for 2024/25 that would put the company on a sustainable footing, this would then undergo an independent review.

Conclusion

Based on the procedures performed, we have not identified a significant weakness associated with the arrangements in place to secure financial sustainability.

24

Key financial and performance metrics:	2023-24	2022-23
Planned surplus/(deficit), excluding HRA	£0k (using £1,534k reserves)	£0k (using £22k of reserves)
Actual surplus/(deficit), excluding HRA	£1289k (underspend carried forward)	£205k (underspend carried forward)
Planned HRA (deficit)	£3,090k	£3,650k
Actual HRA surplus/(deficit)	£5,723k	£5,279k
Usable reserves	£75.9m	£74.9m
Gross debt compared to the capital financing requirement	0.82:1 (CFR: £101m)	0.83:1 (CFR: £104m)
Year-end borrowings	(£83m)	(£86.2m)
Year-end cash position	£18,334k	£17,607k

HRA: Housing Revenue Account, a ring-fenced fund relating to social housing

Gross debt compared to the capital financing requirement: Authorities are expected to have less debt than the capital financing requirement (i.e. a ratio of under 1 : 1) except in the short term, else borrowing levels may not be considered prudent.

Governance

DRAFT

How the Council ensures that it makes informed decisions and properly manages its risks.

We have considered the following in our work:

- how the Council monitors and assesses risk and how the body gains assurance over the effective operation of internal controls, including arrangements to prevent and detect fraud;
- how the Council approaches and carries out its annual budget setting process;
- how the Council ensures effective processes and systems are in place to ensure budgetary control; to communicate relevant, accurate and timely management information (including non-financial information where appropriate); supports its statutory financial reporting requirements; and ensures corrective action is taken where needed, including in relation to significant partnerships;
- how the Council ensures it makes properly informed decisions, supported by appropriate evidence and allowing for challenge and transparency; and
- how the Council monitors and ensures appropriate standards, such as meeting legislative/regulatory requirements and standards in terms of management or Board members' behaviour.

Risks are identified in line with the Council's Risk Management Strategy. There are several levels of risk management identified - Strategic, Service and Project – and these are monitored through regular review by the register owners, Corporate Management Team (CMT), Heads of Service and Governance and Risk Officer. Assessing the impact and likelihood of each risk is done through a matrix which uses a likelihood/impact model to calculate a risk score. The score is assigned as per the strategy guidance. Challenge comes through a range of officer involvement through project boards. Support is also brought in from the Risk Management Group as required to provide further support and challenge.

The Strategic risk register is presented to Governance and Audit Committee twice a year for review. As at 31 March 2024, there were 15 risks contained within the strategic risk register; 12 were rated high (almost certain/critical) and 3 were rated medium (probable/major). The development of actions is completed using the risk management framework guidance. Actions use the Treat, Tolerate, Transfer, Terminate matrix to evaluate responses to the risk depending on the severity and likelihood. Monitoring is undertaken through either project management teams or boards. When reported to Governance and Audit committee, members are asked to consider the register and report any comments/issues to CMT and Cabinet who also receive the register. Committee reports for all key decisions are mandated to set out the key risk associated with the proposed decision.

The Council undertake a number of measures to prevent and detect fraud. There is a Counter Fraud policy and strategy which complies with the requirements of the Code, this sets out key actions for the Council to ensure compliance. We note a review is currently underway of the policy and strategy. The Council also receives assurance through the work of internal audit, and all staff are required to complete the e-learning on fraud which is held centrally. An annual fraud report is presented to the Governance and Audit Committee including the counter fraud action plan and fraud risk register.

The 2023/24 financial plan, as part of the medium-term financial plan, went through several levels of review prior to approval by the Council in March 2023. The financial plan includes a risk assessment of the key financial risks that the Council faces over the period. These risks are modelled to include increased utility and fuel costs, impact of national pay award, changes to council tax base, business rates base, interest rates etc. The analysis identifies a likelihood percentage and risk value amount, with a worst-case scenario impact on the current reserves.

Financial performance is monitored against budget regularly as outlined in the Financial Sustainability section. As part of reporting to Overview and Scrutiny Committee, variances against budget are clearly identified and explained. Any mitigating actions are also identified. During 2023/24 the Council has been able to manage increases in costs with increased investment income and car park income to mitigate the need for using the Budget Stabilisation Reserve.

Governance

DRAFT

How the Council ensures that it makes informed decisions and properly manages its risks.

We have considered the following in our work:

- how the Council monitors and assesses risk and how the body gains assurance over the effective operation of internal controls, including arrangements to prevent and detect fraud;
- how the Council approaches and carries out its annual budget setting process;
- how the Council ensures effective processes and systems are in place to ensure budgetary control; to communicate relevant, accurate and timely management information (including non-financial information where appropriate); supports its statutory financial reporting requirements; and ensures corrective action is taken where needed, including in relation to significant partnerships;
- how the Council ensures it makes properly informed decisions, supported by appropriate evidence and allowing for challenge and transparency; and
- how the Council monitors and ensures appropriate standards, such as meeting legislative/regulatory requirements and standards in terms of management or Board members' behaviour.

The Monitoring Officer is responsible for monitoring compliance with all relevant/applicable legal requirements. All Executive reports are subject to mandatory consultation with the Chief Executive, Section 151 Officer and Monitoring Officer. Where required Executive Reports are supported by Equality Impact Assessments. Management inquiries have confirmed there have been no breaches of legislation or regulatory standards that has led to an investigation by any legal or regulatory body during the year.

The Council's Code of Conduct communicates values and expected behaviours of staff and Council members, this is covered through the Code of Conduct and Disciplinary Policy. This is communicated to staff as part of the recruitment process and is available on the staff intranet. This also covers requirements with regard to gifts and hospitality and the register of interests. There are a number of other policies available to view on the Council's website as well as the Constitution which details the Terms of Reference for each committee and the responsibilities of key officers.

We reviewed a number of key decisions made by the Council in year to assess the effectiveness of the arrangements in place. Key decision making is subject to discussion and scrutiny at executive team level and relevant sub-committees such as Governance and Audit and Overview and Scrutiny, followed by formal approval by the Council. All key decision records are available to view on the Council's website.

One such decision was to sell land at St Martin's Park. The Council purchased this land in 2019 as part of its economic development strategy. A demolition programme commenced in 2022 to remove the former factory on the site. This identified significantly higher levels of remediation work than initially planned for and as a result the costs of restoring the site was seen as a financial risk. In October 2023, the Council engaged an independent Valuer to perform an options appraisal of the project. These were presented to the Finance and Economic Overview and Scrutiny Committee in January 2024 and recommendations were sent to Cabinet for approval in February 2024.

The decision was taken by the Council to proceed with the disposal of the land and a number of actions were agreed to ensure the overall project would be delivered. This would help mitigate the deficit on the project.

The Council had also made key decisions in year in relation to new IT projects with a new Housing and Finance system due to be introduced in year.

From inquiries with the housing team we confirmed there was a project plan in place for the delivery of the project, with weekly meetings to ensure actions on each area were progressing. The go-live date for this project was January 2024 and no significant issues were identified in the initial roll-out. Some issues were noted in relation to the reporting from the system and this was one of the contributing factors in the delay in production of the Council's statement of accounts.

Governance

DRAFT

How the Council ensures that it makes informed decisions and properly manages its risks.

We have considered the following in our work:

- how the Council monitors and assesses risk and how the body gains assurance over the effective operation of internal controls, including arrangements to prevent and detect fraud;
- how the Council approaches and carries out its annual budget setting process;
- how the Council ensures effective processes and systems are in place to ensure budgetary control; to communicate relevant, accurate and timely management information (including non-financial information where appropriate); supports its statutory financial reporting requirements; and ensures corrective action is taken where needed, including in relation to significant partnerships;
- how the Council ensures it makes properly informed decisions, supported by appropriate evidence and allowing for challenge and transparency; and
- how the Council monitors and ensures appropriate standards, such as meeting legislative/regulatory requirements and standards in terms of management or Board members' behaviour.

The Council had planned to implement a new finance system from April 2024, however a decision was made to postpone this to April 2025 due to changes in key finance team members, to enable the Council to engage specialist support for the roll-out to mitigate any risks. It is also a lower risk if a new system is implemented at the commencement of the new financial year. The Council extended the software licence for its existing finance system and the additional cost was approved as part of the 2024/25 budget.

During the year, there have been some changes in senior staffing. The Interim Director of Housing left in October 2023, with the Chief Executive taking on this role until March when the Deputy s151 officer at the time seconded to the Housing role. An interim replacement was appointed to the Deputy s151 role. The Council has subsequently confirmed the Housing Director position and a permanent replacement for s151 has been agreed. The change in the finance team impacted on the production of the draft annual statement of accounts, and they were published in September 2024 rather than the planned May 2024 deadline. The Council has reviewed its processes and will aim to have the draft annual statement of accounts prepared for the June 2025 deadline.

Conclusion

Based on the procedures performed, we have not identified a significant weakness associated with governance arrangements.

	2023-24	2022-23
Control deficiencies reported in the Annual Governance Statement	None	None
Head of Internal Audit Opinion	The organisation has an adequate and effective framework for risk management, governance, and internal control. (RSM)	Governance, Risk, Internal Control are performing adequately. Financial Control performing inadequately. (Assurance Lincolnshire)
Local Government Ombudsman findings	No significant findings	No significant findings
Housing Ombudsman findings	No significant findings	Not applicable

Improving economy, efficiency and effectiveness

DRAFT

How the Council uses information about its costs and performance to improve the way it manages and delivers its services

We have considered the following in our work:

- how financial and performance information has been used to assess performance to identify areas for improvement;
- how the Council evaluates the services it provides to assess performance and identify areas for improvement;
- how the Council ensures it delivers its role within significant partnerships and engages with stakeholders it has identified, in order to assess whether it is meeting its objectives; and
- where the Council commissions or procures services, how it assesses whether it is realising the expected benefits.

We note that the Council takes part in national benchmarking exercises but does not routinely use benchmarking in reviewing performance. The Council does have processes in place to support it in using information about costs, through financial monitoring, and performance to improve the way services are managed and delivered, with a focus on the level of value for money being achieved. This is reported quarterly through Overview and Scrutiny Committee and Cabinet.

The Council reviews its corporate performance measures as part of the three-year Corporate Plan through a target setting process. The process is co-ordinated by the Corporate Management team, with input from all directorates. Target setting incorporates benchmarking, assessment of local conditions, and national indicators/reporting requirements.

The Council's performance framework is driven by the Corporate Plan priorities: Healthy & Strong Communities, Growth & Our economy and High Performing Council. The most recent performance reports is that for Q4, with monitoring of actions split across the different Overview and Scrutiny Committees. The Finance and Economic committee had 22 actions. Of those within Council control, 17 had been achieved and 1 was outstanding – this related to investment in new leisure centres. For those deemed either substantially or significantly outside Council control 1 had been achieved and 3 were outstanding – these related to delivery of St Martin's Park development scheme, opening of the University Centre in Grantham and the opening of the Grantham Southern relief road.

The Finance and Economic Overview and Scrutiny committee also reviews financial performance on a quarterly basis and this covers key services, helping to identify any services off target and what actions are being taken to address/mitigate the financial risks. Quarterly reports are also presented to the Cabinet.

The Council has a number of key partnerships to help deliver support and services, such as the Building Control Partnership with Newark and Sherwood District Council and Rushcliffe Borough Council, where a partnership agreement is in place and performance is monitored through this arrangement. The council also has an collaboration agreement in place with Burghley Land Ltd in relation to the land at St Martin's park. There is a partnership policy that details the governance framework for partnership working and all partnerships are recorded in the partnerships register held by Governance team. Monitoring is performed through reporting through relevant Overview and Scrutiny committees.

Improving economy, efficiency and effectiveness

DRAFT

How the Council uses information about its costs and performance to improve the way it manages and delivers its services

We have considered the following in our work:

- how financial and performance information has been used to assess performance to identify areas for improvement;
- how the Council evaluates the services it provides to assess performance and identify areas for improvement;
- how the Council ensures it delivers its role within significant partnerships and engages with stakeholders it has identified, in order to assess whether it is meeting its objectives; and
- where the Council commissions or procures services, how it assesses whether it is realising the expected benefits.

The Council engages with key stakeholders to help develop the Council as an organisation. There have been numerous consultation with the public around Community Governance in year and Council tax and rate payers were consulted on proposed changes. In preparing the Council's Corporate Plan, residents are encouraged to comment on the Council's priorities, for example in relation to sustainability. Response rates are published in the plan and the 2023/24 narrative report to the accounts.

The Council has robust arrangements in place to deal with residents' complaints, FOI requests, Subject Access Requests, data breaches and whistleblowing allegations. The Council also engages with other local partners such as Legal Services Lincolnshire, Lincolnshire Police, Lincolnshire County Council. We note there has been no outsourcing of services in year. Risk assessment conclusion Based on the risk assessment procedures performed to date, we have not identified a significant risk associated with improving economy, efficiency and effectiveness.

Conclusion

Based on the procedures performed, we have not identified a significant weakness associated with arrangements for improving economy, efficiency and effectiveness.



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Narrative Statement

Introduction

The Statement of Accounts for the year ended 31 March 2024 has been prepared in accordance with the requirements of the Chartered Institute of Public Finance and Accountancy (CIPFA).

The Statement of Accounts provides information to enable members of the public, Councillors, partners, stakeholders and other interested parties to:

- Understand the financial position and outturn for 2023/24
- Have confidence that public money has been accounted for in an appropriate manner
- Be assured that the financial position of the Council is sound and secure

The Narrative report provides information about the District, including issues and challenges affecting the Council and its accounts, the political make up, the ambitions of the Council and an overview of the many achievements that have been made to improve the quality of life of our residents, businesses and visitors.

Information about the Council

Political Structure

The Council has 30 Wards represented by 56 Members. The political composition of the Council is currently: 22 Conservatives, 8 Democratic Independents, 8 Grantham Independents, 5 Independents, 4 Liberal Democrats, 3 Green Party, 3 South Kesteven Independents, 2 Labour and Co-operative and 1 Independent (unaligned).

The Conservative and South Kesteven Independent Group have formed the South Kesteven Coalition Group which consists of 25 members, the remaining groups have formed a majority coalition of 30 members.

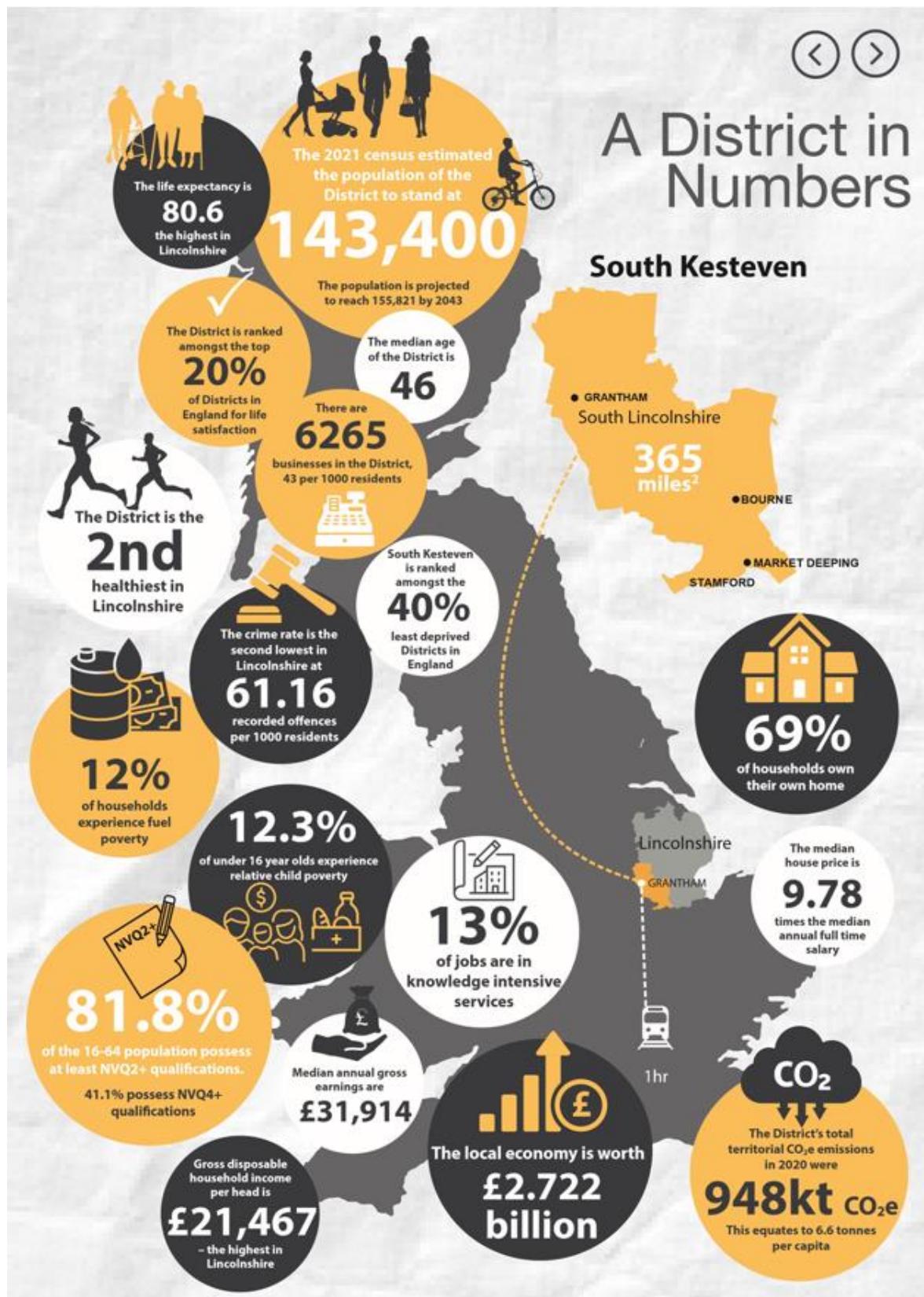
The Council operates with a Cabinet structure, six Overview and Scrutiny Committees and a Governance and Audit Committee responsible for corporate governance and approval of the Statement of Accounts. There is also an Alcohol, Entertainment and Late-Night Refreshment Licensing Committee, Employment Committee, Licensing Committee, Planning Committee and Standards Committee.

The Cabinet is chaired by the Leader of the Council with each member of the Cabinet being allocated a portfolio, or area of the Council's business, through the Leader's Scheme of Delegation. The Cabinet has executive decision-making powers and meets monthly.

In line with legislation and the Constitution, a number of areas of decision making are the responsibility of the Cabinet and senior officers, with Council retaining ultimate responsibility for the Policy and Budgetary Framework of the Council. All Council public meetings can be viewed live online which can be accessed via details on each agenda pack.

About the District

South Kesteven is a largely rural district located in the south-west corner of Lincolnshire incorporating the four distinctive market towns of Grantham, Stamford, Bourne and The Deepings and over 80 rural villages.



Services Provided by the Council

SKDC has a reputation of being an outward looking Council that is keen to engage and partner with external organisations and stakeholders. It provides a range of services to the population of approximately 143,400 residents which includes:

- Providing a comprehensive arts and leisure offer
- Providing high quality street scene services
- Providing high quality grounds maintenance through its wholly owned company – EnvironmentSK Ltd. EnvironmentSK Ltd ceased operating on 31 March 2023 and the services it provided were transferred back to the Council.
- Providing high quality leisure centre services through its wholly owned company – LeisureSK Ltd
- Providing Customer and Community Access Hubs
- Supporting residents manage their bills by providing housing benefit and council tax support Landlord services for approximately 5,850 social rented properties which includes the provision of a repairs and maintenance service for all the Council properties.
- Providing homelessness support to those most in need
- Considering and administering Planning and Building Control applications
- Managing car parks and public conveniences
- Compiling and maintaining the electoral register and administering elections

The Council also provides services which support these operational functions including Human Resources, Financial Services, Legal Services, Democratic Services and Communications.

Financial Environment

As with most authorities financial planning remains challenging with continued uncertainty surrounding future funding arrangements alongside inflationary pressures which are significantly increasing the cost of fuel, utilities, and construction. The Council received a one-year settlement for 2024/25 and high-level planning assumptions for 2025/26 which will assist with medium term financial planning.

The 2024/25 budget was approved by Council on 29 February 2024 which set out a three-year position detailing the funding challenges alongside the changes to the national funding arrangements. In the medium term, the timing of the funding challenges remains unclear, the pending general election could both further delay the changes and change the current anticipated changes to the funding mechanism.

It remains highly unlikely that the financial outlook will improve, therefore pressure on funding at some point in the medium term is anticipated. The Council is therefore not complacent and is already modelling the sensitivity of future financial pressures, which will enable plans to be produced to reduce operating expenditure and create financial headroom in order to meet the challenges ahead.

Governance and Risk

In accordance with the Local Code of Corporate Governance and best practice, the Council's Annual Governance Statement (AGS) covers all significant corporate systems, processes and controls spanning the whole range of the Council's activities. It provides an overview of the Council's key governance systems and explains how they are tested and the assurances that can be relied on to show that the systems are working effectively. The AGS has been prepared in accordance with the Chartered Institute of Public Finance and Accountancy (CIPFA) Delivering Good Governance in Local Government Framework and conforms to the Council's Local Code of Corporate Governance and covers all significant corporate systems, processes and controls across all of the Council's activities.

The Council has an effective risk and performance management framework which is embedded across all areas of business activity. Risk registers are maintained at a corporate and service level. Corporate risks are reported to the Corporate Management Team and to the Governance and Audit Committee biannually. We have focussed performance management arrangements on the Corporate Plan actions which enables effective monitoring, control and reporting across the programmes of activity and also supports managers and lead officers with training and project management tools, techniques and performance management advice.

In accordance with the Local Government Transparency Code, we publish how we spend our money, how we use our assets, how we make decisions and have regard to issues important to local people.

The Council changed its Internal Auditors during the financial year, Assurance Lincolnshire were the Auditors up until RSM UK took over until the end of the financial year. BDO UK have been appointed as the Councils Auditors from 1st April 2024 for three years.

RSM UK in their Annual Report identified that the organisation has an adequate and effective framework for risk management, governance and internal control. However, their work has identified further enhancements to the framework of risk management, governance and internal control to ensure that it remains adequate and effective. The enhancements are driven from the Audits undertaken during the year and the accepted management actions from each. There were a total of 10 Audits completed in the year 5 received Substantial Assurance, 3 Reasonable Assurance and 1 Partial Assurance. The latter was the responsive repairs audit, an action plan has been put in place to ensure that the agreed management actions are completed.

Key 2023/24 Achievements

Council has approved a new Corporate Plan 2024 - 2027, which sets out the strategic vision to be “*a thriving District to live in, work and visit*” with a mission that “*South Kesteven aims to be a modern and forward-looking Council that delivers effective, efficient and equitable public services to enhance the well-being of our residents, enable prosperity, protect the environment and empower communities for a sustainable future.*”

The Council has refreshed it's five key priorities, which are set out below



The Corporate Plan underpins the Council's strategic focus and provides the performance framework for managing the delivery of the actions and priorities in the Plan. It is good practice for a public sector organisation seeking to deliver a wide set of aims and objectives to set out a Corporate Plan and regularly review the activity and achievements against it. The key achievements against the plan are summarised below:

Connecting Communities

- Received an Employer Recognition Scheme Gold Award for outstanding support to the Armed Forces community – one of only 18 organisations across the East Midlands to hold the status.
- Established the £1 million South Kesteven Prosperity Fund (SKPF), which has funded 70 projects undertaken by towns, parishes and community groups across the District.
- Upgraded 40 CCTV cameras to further improve our accredited and highly commended CCTV service.
- Granted £219,000 to local projects through the Community Fund.
- Secured an award of £344,659 from Phase 1 of the Swimming Pool Support Fund to support the operation of LeisureSK Ltd with the increased costs in relation to utilities and pool chemicals. Further bids submitted to Phase 2 of the Swimming Pool Support Fund for energy

- saving initiatives and a bid submitted to the Public Sector Decarbonisation Scheme.
- Secured Arts Council Transition Funding for the consortium of venues which includes Stamford Arts Centre, Guildhall Arts Centre, Louth Riverhead Theatre and the South Holland Centre.
- Adopted the Lincolnshire Districts Health and Wellbeing Strategy and developed a bespoke local Action Plan to drive health and wellbeing improvements at a local level

Sustainable South Kesteven

- Published our first Climate Change Action Strategy 2023, establishing how the Council will continue to reduce its carbon footprint and adapt to a changing climate, whilst leading, influencing and championing the District to do the same.
- 152 properties received upgrades to low-carbon heating systems, making homes warmer and reducing energy costs for tenants through the Green Homes Grant.
- A further 300 social housing properties will be upgraded via the £7.26m Social Housing Decarbonisation Fund.
- Secured Green Flag status for the three parks in Grantham: Wyndham Park, Queen Elizabeth Park and Dysart Park.
- Rejuvenated riverside areas along the River Witham in Grantham, including the creation of a wetland area in Queen Elizabeth Park, through the successful delivery of the £1.29m Blue Green Corridor scheme, improving access to wildlife for 13,700 residents.
- Successfully insourced the grounds maintenance team from EnvironmentSK Ltd.

Enabling Economic Opportunity

- Created the Local Economic Forum (LEF) made up of key stakeholders which help guide decision-making and act as a key consultative body on future strategies, initiatives and funding programmes regarding local economic development.
- Distributing £3.9 million of UK Shared Prosperity Fund (UKSPF) monies.
- Through the £1.263 million High Street Heritage Action Zone programme, restored the iconic Grade II listed Westgate Hall, Grantham and nine shopfront regeneration projects, generating over £350,000 in private sector investment.
- Accelerated the £5.56 million Grantham Future High Streets Fund to the delivery phase with public realm and residential accommodation projects scheduled for completion in 2024.
- Allocated over £53 million in COVID support grants to 3000 businesses. The Council was shortlisted for the East Midlands 'Best COVID Response Award' in 2022.

Housing

- Ground broken on the construction of 20 properties at Swinegate, Grantham. This is part of a pipeline of the Council building 65 affordable properties over the next two to three years.
- Successfully delivered the Housing Improvement Plan after self-referring to the Regulator of Social Housing. The Regulatory Notice has been lifted.
- Delivering a £3.2 million programme of renovation works to 143 properties in the Earlesfield Estate, Grantham.
- Acquired 21 properties through the first tranche of Local Authority Housing Fund money allocated to the Council. These will house Ukrainian and Afghan refugees and will ultimately be added to Council's social housing stock.
- Introduced new housing management and choice-based letting systems.
- Commenced an early review of the Local Plan with a confirmed five-year housing land supply.
- Completed 336 adaptions through the Disabled Facility Grants scheme worth a total of £2.9 million.

Effective Council

- A successful Corporate Peer Challenge resulted in a review of governance structures and rationalised the amount of Council owned companies to improve efficiency and effectiveness.
- Adopted a People Strategy, vastly improving staff engagement, retention, training and

satisfaction.

- Completed a full review of the Health & Safety policy and plans to strengthen risk control and accident awareness across the Council.
- Pursued a policy of 'grow your own' employing 23 apprentices and awarded Apprenticeship Employer of the Year 2023 by Grantham College.
- Saved £300,000 per annum by moving into modern, open plan office accommodation in Grantham.
- Implemented and embedded a new Constitution and Committee structure, including a new Housing Overview & Scrutiny Committee and Standards Committee.
- Completed 2021-22 and 2022-23 Statement of Accounts audit. An unqualified opinion was received for 2021-22 and 2022-23.

2023/24 Financial Performance

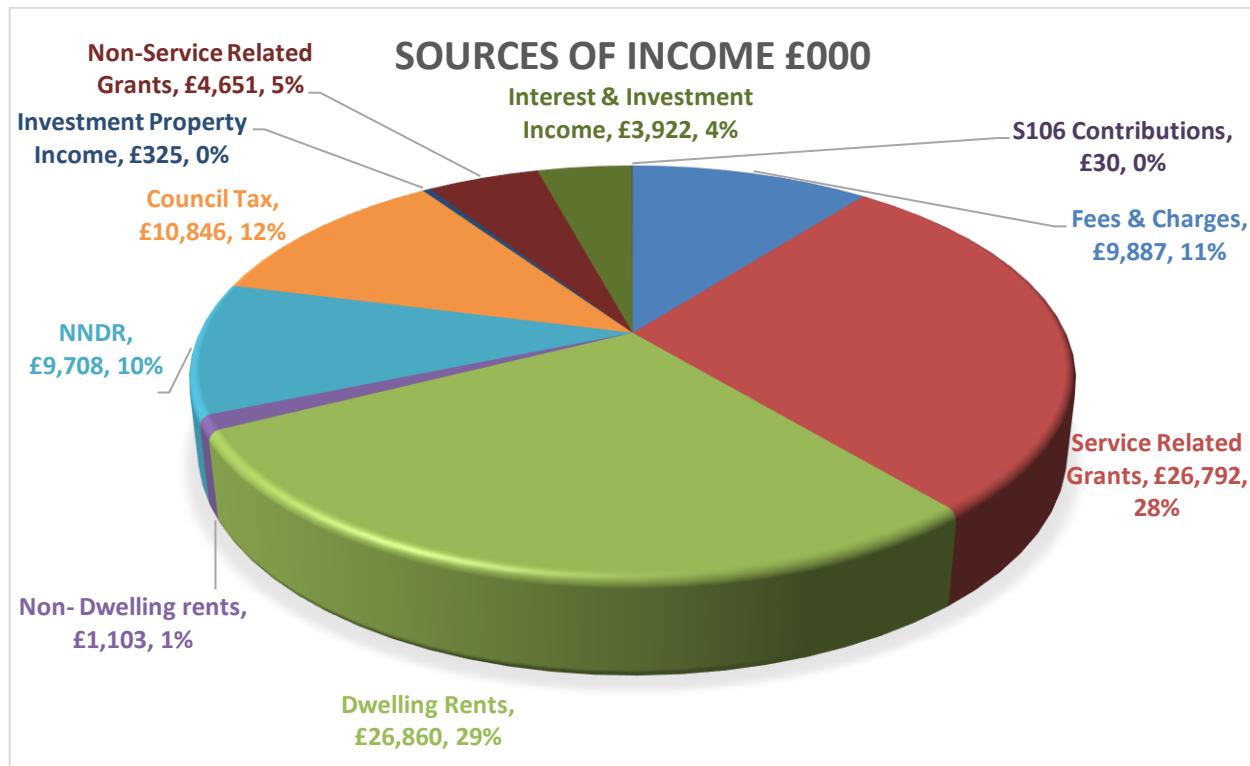
The budget for 2023/24 reflected the ongoing significant challenges expected from increased inflation specifically related to energy costs. A budget stabilisation reserve was created to support the GF budget by £1.5m. There was however no requirement to use the reserve at outturn due to the reduction in energy costs, savings achieved during the year and increased income from investments and fees and charges.

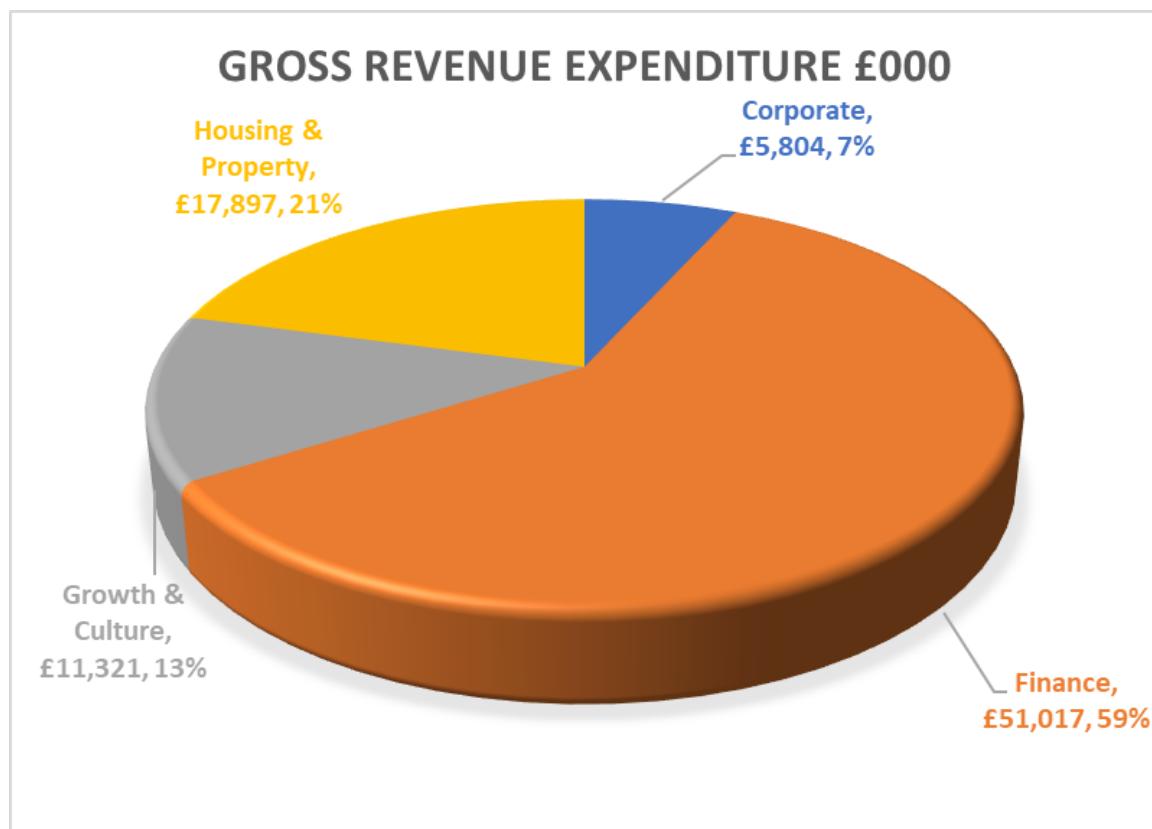
Revenue Expenditure and Income

Revenue expenditure is generally on items that are consumed within a year and is financed by Council Tax, Government Grants, Business Rates and other income. Gross Revenue expenditure in 2023/24 totalled £86.039m compared with £76.987m in 2022/23. The main increases relate to increases in service expenditure in Finance, Property & Waste Services and increases in Capital Charges.

Gross Income in 2023/24 totalled £64.642m compared with £57.949m in 2022/23. The major difference relates to increases in government grants and contributions across a number of schemes and projects, used to finance the additional gross service expenditure above.

The following charts show the spend in each directorate during 2023/24 and the sources of funding which the Council received:





Revenue Budget

The Council produces an annual Medium-Term Financial Plan; an annual budget and two forecast years. This is approved by Full Council in March and monitored and adjusted in-year to reflect expected expenditure and new priorities. Table 1 shows adjusted revenue budget compared with actual net expenditure by directorate at 31 March 2024:

Table 1 - Revenue Outturn Position

Directorate	2023/24 Current Budget £'000	2023/24 Adjusted Budget £'000	2023/24 Outturn £'000	2023/24 Variance £'000
Corporate	4,128	3,989	3,903	(86)
Finance	11,652	9,750	8,757	(993)
Growth & Culture	8,745	4,632	3,817	(815)
Housing	1,685	1,566	589	(977)
Housing Revenue Account Recharge	(2,814)	(2,814)	(2,780)	34
Drainage Rates	871	871	902	31
Investment Properties	(760)	(760)	(1,592)	(832)
Sub-total	23,507	17,234	13,596	(3,638)
Housing Revenue Account	(6,685)	(6,952)	(5,272)	1,680
Net Cost of Services	16,822	10,282	8,324	(1,958)

General Fund Outturn

The outturn position shown at table 1 details a net underspend of £1.958m when compared with the adjusted budget. There are several under and overspends which account for this variance, detailed explanations are provided in Appendix A of the Outturn Report for 2023/24 which can be accessed via the following link.

[Appendix A - - 2023-24 General Fund Revenue Significant Variance Analysis](#)

Housing Revenue Account (HRA) Outturn

The outturn position for the HRA shown at table 1 details a decreased in year surplus of £5.272m (2022/23 £1.680m decreased surplus) when compared with the adjusted budget. There are several under and overspends which account for this variance, detailed explanations are provided in Appendix D of the Outturn Report for 2023/24 which can be accessed via the following link.

[Appendix D - 2023-24 HRA Significant Variance Analysis](#)

Capital Expenditure

Each year the Council produces a Capital Programme comprising of an annual budget and three forecast years. This is approved by Full Council in March and then monitored and adjusted throughout the year to reflect where expenditure is expected to be incurred and as new priorities are approved. Table 2 shows the adjusted capital budget compared with the actual net expenditure by directorate at 31 March 2024:

Table 2 – Capital Outturn Position

Directorate	2023/24 Current Budget £'000	2023/24 Adjusted Budget £'000	2023/24 Outturn £'000	2023/24 Variance £'000
Corporate	1,813	1,200	1,200	0
Finance	12,817	2,629	2,746	117
Growth & Culture	6,290	586	515	(71)
Housing	1,701	1,198	372	(826)
Housing Revenue Account	25,649	21,900	16,273	(5,627)
Total Expenditure	48,270	27,513	21,106	(6,407)

General Fund Capital

The outturn position shown at table 2 details a net underspend of £780m when compared with the adjusted budget. There are several under and overspends which account for this variance, detailed explanations are provided in Appendix B of the Outturn Report for 2023/24 which can be accessed via the following link.

[Appendix B – 2023-24 General Fund Capital Outturn Significant Variances](#)

Housing Revenue Account (HRA) Outturn

The outturn position shown at table 2 details a net underspend of £5,627m when compared with the adjusted budget. There are several under and overspends which account for this variance, detailed explanations are provided in Appendix E of the Outturn Report for 2023/24 which can be accessed via the following link.

Appendix E - 2023-24 HRA Capital Outturn Significant Variances

Capital Financing

The Council has funded the 2023/24 Capital Programme from a variety of sources, which are set out in the table below:

Directorate	2023/24 Current Budget £'000	2023/24 Adjusted Budget £'000	2023/24 Outturn £'000	2023/24 Variance £'000
Grants & Contributions	12,069	4,612	5,488	876
Earmarked Reserves	1,460	770	601	(169)
Capital Receipts	8,723	6,870	3,112	(3,758)
Borrowing	8,224	224	369	145
HRA Improvement Reserve	4,465	4,290	2,054	(2,236)
Major Repairs Reserve	12,699	10,747	9,482	(1,265)
Total Expenditure	47,640	27,513	21,106	(6,407)

The changes in funding reflect the changes in spending profile for the capital programme, which is largely down to slippage. The table reflect the approach to limit wherever possible the use of internal borrowing to minimise the impact of minimum revenue provision on revenue.

Capital and Revenue Budget Monitoring

The Council monitors its capital and revenue budgets on a monthly basis and produces quarterly monitoring reports which are presented to the Finance, Economic Development and Corporate Services Overview and Scrutiny Committee and Cabinet. These reports highlight significant under and overspends so that members are aware of any potential financial pressures that may arise from these variances.

Any financial pressures which are expected to impact on future years are incorporated into the Medium-Term Financial Plan and the budget report for the following year. The 2023/24 Revenue and Capital Outturn report presented to Finance, Economic Development and Corporate Services Overview and Scrutiny Committee, Cabinet and Governance and Audit Committee provides further detail on the variances between the adjusted budget and actual spend.

LOOKING FORWARD

Strategic Direction - Vision

Following the approval of the new Corporate Plan 2024 - 2027, the budget setting and medium-term financial planning underpins and supports the delivery of the stated ambitions as set out in the Plan. This clarity of focus and purpose allows the Council to be clear on how its funding will be prioritised and enable disinvestment or re-allocation from non-priority areas.

The Plan now sets out the core of the Council's overarching strategic planning framework which includes the Medium-Term Financial Plan, Local Plan and arrangements for delivering good governance. The Corporate Plan is in the process of being updated so priorities could change which will then need to be reflected in the medium-term financial plan to ensure that the Council budget is allocated to support the achievement of priorities.

Sustainable Financial Autonomy

In order to ensure that the Medium-Term Financial Plan demonstrates a financially sustainable outlook a number of actions are in place:

- An ongoing, robust and detailed review of the assumptions that underpin the Medium-Term Financial Plan supported by scenario planning linked to the timing of the national funding changes and expected inflationary pressures. Ensuring a balanced budget position is achieved through the transformation, modernisation and service review programme, which is designed to reduce costs, drive efficiencies and ensure that resources are deployed effectively and directed to where they are most needed.
- Delivering budget reductions and savings included within annual budgets.
- Maximising key income streams, including council tax, business rates, fees and charges, investment income, etc.
- The prudent use of reserves and balances, as these can only be used once.
- Ensuring that the Capital investment ambitions are supported by robust business cases that demonstrate value for money and support the Corporate Plan. The Capital programme is supported by a robust governing framework that includes details of the capital cost and financing of each of the capital investments.
- Commissioning services that are relevant to the community and valued by those who use them.
- Reviewing the costs and performance of operating assets and identifying those that are classified as surplus to requirements or can be disposed of to generate capital receipts.

The Housing Revenue Account relates to the management of the Council's social housing stock. Given the issues identified in the delivery of landlord health and safety compliance, considerable improvement plans were put in place between 2020/2021 and 2023/24 as part of the engagement with the Regulator of Social Housing. Significant improvements have been made in the service area over the last 3 years, the budgets were reviewed as part of the 2023/24 budget setting process to ensure that there was sufficient budget for all areas of expenditure, and it is anticipated that full compliance will be achieved during 2023/24.

EXPLANATION OF THE FINANCIAL STATEMENTS

The 2023/24 Statement of Accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting 2023/24, issued by the Chartered Institute of Public Finance and Accountancy and the Accounts and Audit Regulations 2024. The Code requires that core and supplementary statements are produced together with disclosure notes and the style and format of the accounts complies with the local authority accounting standards. As recommended by CIPFA and our external auditors the Council continues to 'de-clutter' the accounts by annually reviewing the content and removing unnecessary detail.

The accounts give a true and fair view of South Kesteven's financial position for the financial year 2023/24. The accounting policies are outlined on pages 74 to 85 and have been fairly and consistently applied. Proper and up-to-date accounting records are maintained, and all reasonable steps are taken to prevent and detect fraud and other irregularities.

The Chief Finance Officer is the statutory officer responsible for the proper administration of the Council's financial affairs. They are required by law to confirm that the Council's system of internal controls can be relied upon to produce an accurate statement of accounts. The statement of assurance for 2023/24 (known as the Statement of Responsibilities) appears on page 1 of this document.

The Core Financial Statements are:

- **Comprehensive Income and Expenditure Statement (Page 2)** - this shows the accounting cost in the year of providing services in accordance with IFRS rather than the amount to be funded from taxation.

The Net Cost of Service has increased from £19.037m in 2022/23 to £21.397m in 2023/24. Expenditure in the Growth and Culture Directorate has increased by £0.405m between 2022/23 and 2023/24, this difference primarily relates to an increase in employee expenses and supplies and services, offset by a reduction in premises expenses. The expenditure in the Housing and Projects Directorate has increased by £1.375m between 2022/23 and 2023/24 which primarily relates to an increase in supplies and services and premises expenses, this is offset by a reduction in employee expenses. Expenditure in the Corporate, Governance & Public Protection Service Directorate has increased by £0.672m between 2022/23 and 2023/24 which primarily relates to an increase in capital charges of £0.534m. There has been an increase in income received from government grants and contributions of £4.396m, this is due to an increase of £0.820m in Housing Benefit income, and a £3.6m increase in income from government grants which relates to grant income the council received in 2023/24 to fund expenditure relating to the Household Support Fund, Afghan Re-settlement Grant, Homes for Ukraine, Energy Bill Support Scheme, Swimming Pool Support Fund and UK Shared Prosperity Fund.

The decrease of £2.285m in Financing and Investment Income and Expenditure is technical in nature. The major movements are an increase in investment income of £2.005m and a decrease in net interest on the pension liability of £0.461m, offset by a movement of £0.408m in the fair value of investment property.

There has been an increase of £4.614m in the income received from taxation and non-specific grants. There were increases in Council tax of £0.422m, Non-Domestic Rates of £3.430m, New Homes Bonus reduced by £0.773m and Section 31 grants by £0.821m. Section 106 contributions reduced by £0.276m, but capital grants increased by £2,632m.

The combination of these variances means there has been a surplus of £2.443m on the 'Provision of Services'. Non-current assets have been revalued during the year and this has resulted in a surplus of £18.212m (Surplus of £26.896m in 2022/23) being recognised in the CIES. This surplus mainly relates to the upward revaluation of Council Dwellings. Changes in actuarial assumptions in the pension fund have resulted in a loss of £1.592m (2022/23 gain of £48.684m).

- **Movement in Reserves Statement (Page 3)** – this shows the movement in the year of the different reserves held by the Council, analysed into ‘usable reserves’ (i.e., those that can be applied to fund expenditure) and ‘unusable reserves’ (those that an authority is not able to utilise to provide services).
- **Balance Sheet (Page 4)** – The Balance Sheet shows the Council’s assets and liabilities at 31 March each year, in accordance with the Council’s Accounting Policies. There is an inverse relationship between the Council’s net worth and in particular pension liabilities i.e., as pension liabilities increase the Council’s net worth reduces and vice versa. The net assets have increased by £19.063m largely due to:
 - an increase of £7.644m in Property, Plant and Equipment which relates to revaluation gains and the acquisition of new assets.
 - an increase in investment property of £7.766m due to St Martins Park being transferred from Assets under Construction.
 - An increase in Intangible Assets of £0.520k due to the acquisition of a new housing system.
 - a reduction of £1.183m in long term investments due to the repayment of equity in Gravitas Housing Ltd.
 - a reduction in Current Assets Held for Sale due to the sale of St Peters Hill offices.
 - an increase in short-term investments of £4.425m due to preferable rates compared to long-term.
 - a reduction in short term debtors resulting from the repayment of the Environment SK Ltd loan of £0.500m ESK Ltd loan and payments in advance less precepts and rent allowances
 - an increase of £1.622m in Short Term Creditors, relating the Business Rates Creditor with Central Government.
 - a reduction in the level of Provisions related to a fall in checks and challenges on business rates appeals.
 - a reduction in Long Term Borrowing of £3.222m due the capital repayment of the HRA self-financing debt.
 - an increase in Capital Grants Receipts in Advance primarily due to s106 receipts relating to Education and Health.
- **Cash-flow Statement (Page 5)** – this shows the inflows and outflows of cash arising from transactions with third parties for revenue and capital purposes.
- **Notes (pages 6)** – these provide supporting context to the above Statements.

Supplementary Financial Statements

- **Housing Revenue Account (pages 58)** - This reflects the statutory obligation to account separately for the Council’s housing landlord function. It details the major elements of housing revenue expenditure – maintenance, administration and capital financing costs and how these are met by rents and other income. It is noted that the surplus was £0.643m in 2023/24 (£2.871m in 2022/23) this decrease is mainly due to an increase in Depreciation and Impairment of Non-Current Assets of £5.621m offset by an increase in Investment Income of £1.076m and Recognised Capital Grants and Contributions of £2.557m.
- **Collection Fund (pages 65)** – this reflects the statutory requirement for the Council to maintain a separate account providing details of receipts of Council Tax and Business Rates and any associated payments to precepting authorities and central government. It is noted that Business Rates is now in surplus of £2.175m compared with a deficit of £1.252m in 2022/23. There are a number of variables which affect the deficit including valuation appeals by businesses to the Valuation Office and collection rates. The surplus is distributed as follows:
 - £1.080m Central Government.
 - £0.879m South Kesteven District Council.
 - £0.216m Lincolnshire County Council.

The Council Tax element of the Collection Fund reflects an increased deficit of £0.552m compared with a deficit of £0.126m in 2022/23. The deficit is distributed as follows:

- £0.060m South Kesteven District Council.
- £0.412m Lincolnshire County Council.
- £0.080m Lincolnshire Police and Crime Commissioner
- **Statement of Group Accounts (page 68)** – according to statutory requirements the Council is required to produce Group Accounts where it has subsidiaries, joint ventures or associates. The Council has three wholly owned companies (EnvironmentSK, Gravitas Housing Ltd, and LeisureSK Ltd). EnvironmentSK Ltd and Gravitas Housing Ltd are in the process of being wound up, therefore, only the company accounts of LeisureSK have been consolidated with the Council's.

In the process of closing EnvironmentSK Ltd an outstanding loan of £132k payable to the Council was written off.

In the process of closing Gravitas Housing Ltd, there was a loss on disposal of £326k relating to the investment equity made by the Council. However, the Council in bringing back the function delivered 7 dwellings, in addition to the 25 already completed by Gravitas. This was undertaken using s106 funding of £440k. Over a 5 year period the Council benefits from additional gross rental income of £225k and an £240k of New Homes Bonus.

- **Glossary of Terms (page 86)** – This explains key terms used throughout the document further.

Further Information

Further information about the Statement of Accounts is available from accountancy@southkesteven.gov.uk or Finance Team, Council Offices, The Picture House, St Catherine's Road, Grantham, NG31 6TT. In addition, members of the public have a statutory right to inspect the accounts before the annual audit is completed. The availability of the accounts for inspection is advertised on our website at <http://www.southkesteven.gov.uk/index.aspx?articleid=8920>

STATEMENT OF RESPONSIBILITIES FOR THE STATEMENT OF ACCOUNTS

The Council's Responsibilities

The Council is required to:

- make arrangements for the proper administration of its financial affairs and to secure that one of its officers has responsibility for the administration of those affairs. In this Council, that officer is the Chief Finance Officer.
- manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.
- approve the Statement of Accounts.

The Chief Finance Officer's Responsibilities

The Chief Finance Officer is responsible for the preparation of the Council's Statement of Accounts in accordance with proper practices as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom (the Code).

In preparing this Statement of Accounts, the Chief Finance Officer has:

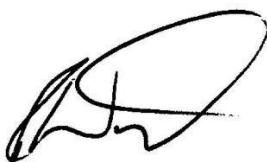
- selected suitable accounting policies and applied them consistently
- made judgements and estimates that were reasonable and prudent
- complied with the Local Authority Code

The Chief Finance Officer has also:

- kept proper accounting records which were up-to-date
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

CHIEF FINANCE OFFICER'S CERTIFICATE

I certify that the accounts set out in this document present a true and fair view of the financial position of the Council at the accounting date and its income and expenditure for the year ended 31 March 2024.



Richard Wyles CPFA, ACMA, FCMA
CHIEF FINANCE OFFICER
6th September 2024

COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

2022/23 Restated			2023/24		
Gross Expenditure	Gross Income	Net Expenditure	Note	Gross Expenditure	Gross Income
£000	£000	£000		£000	£000
5,132	(1,719)	3,413	Corporate, Governance & Public Protection Service	5,804	(1,877)
44,417	(49,724)	(5,307)	Finance, Property & Waste Services	51,017	(53,649)
10,916	(3,803)	7,113	Growth & Culture	11,321	(5,526)
16,522	(2,704)	13,818	Housing & Projects	17,897	(3,590)
76,987	(57,950)	19,037	Cost Of Services	86,039	(64,642)
Other Operating Expenditure					
0	(1,667)	(1,667)	(Gain)/Loss Disposal of Fixed Assets	229	0
2,741	0	2,741	Precepts & Levies	2,975	0
4	0	4	Contribution Housing Capital Receipts to the Pool	0	0
0	(73)	(73)	Other Operating Income & Expenditure	132	(24)
2,745	(1,740)	1,005		3,336	(24)
Financing and Investment Income and Expenditure					
2,334	0	2,334	Interest Payable on Debt	2,237	0
108	0	108	Net Interest on the net defined benefit liability (asset)	0	(353)
0	(1,917)	(1,917)	Interest & Investment Income	0	(3,922)
0	(676)	(676)	Income & Expenditure and Movement in Fair Value of Investment Property	0	(268)
519	0	519	Movement in the value of equity investments	389	0
2,961	(2,593)	368		2,626	(4,543)
500	(21,121)	(20,621)	Taxation and Non-Specific Grant Income	11	500
					(25,735)
					(25,235)
(211) (Surplus) or Deficit on Provision of Services					
(26,896)			(Surplus) or deficit on revaluation of non-current assets		(18,212)
(48,684)			Remeasurement of Defined Pension Liability	33	1,592
(75,580)	Other Comprehensive Income and Expenditure				(16,620)
(75,791)	TOTAL COMPREHENSIVE INCOME & EXPENDITURE				(19,063)

MOVEMENT IN RESERVES STATEMENT

Note	Housing							
	General Fund	Revenue	Accounts	Capital	Major Repairs Reserve	Total Usable Reserves	Unusable Reserves	Total Reserves
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Balance at 31 March 2023 carried forward	(22,483)	(17,176)	(15,657)	(19,553)	(74,869)	(311,321)	(386,190)	
Movement in reserves during 2023/24								
Total Comprehensive Income & Expenditure	(1,800)	(643)	0	0	(2,443)	(16,620)	(19,063)	
Transfers between Reserves	0	2,334	(429)	(2,311)	(406)	406	0	
Adjustments between accounting basis & funding basis under regulations	17	(1,018)	306	(615)	3,146	1,819	(1,819)	0
(Increase) or decrease in 2023/24		(2,818)	1,997	(1,044)	835	(1,030)	(18,033)	(19,063)
Balance at 31 March 2024 carried forward	(25,301)	(15,179)	(16,701)	(18,718)	(75,899)	(329,354)	(405,253)	
Note	Housing							
	General Fund	Revenue	Accounts	Capital	Major Repairs Reserve	Total Usable Reserves	Unusable Reserves	Total Reserves
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Balance at 31 March 2022 carried forward	(25,458)	(17,289)	(11,381)	(18,527)	(72,655)	(237,744)	(310,399)	
Movement in reserves during 2022/23								
Total Comprehensive Income & Expenditure	2,660	(2,871)	0	0	(211)	(75,580)	(75,791)	
Transfers between Reserves	0	1,872	(412)	(1,872)	(412)	412	0	
Adjustments between accounting basis & funding basis under regulations	17	315	1,112	(3,864)	846	(1,591)	1,591	0
(Increase) or decrease in 2022/23		2,975	113	(4,276)	(1,026)	(2,214)	(73,577)	(75,791)
Balance at 31 March 2023 carried forward	(22,483)	(17,176)	(15,657)	(19,553)	(74,869)	(311,321)	(386,190)	

BALANCE SHEET

At 31 March		At 31 March	
2023		Note	2024
	£'000		£'000
407,770	Property Plant & Equipment	18	415,414
690	Heritage Assets	21	690
5,019	Investment Property	22	12,785
426	Intangible Assets	23	946
3,752	Long Term Investments	24	2,569
172	Long Term Debtors	26	144
417,829	Long Term Assets		432,548
<hr/>			
1,090	Current Assets Held for Sale	27	490
48,499	Short Term Investments	24	52,924
17	Inventories		18
8,439	Short Term Debtors	26	6,065
17,607	Cash and Cash Equivalents	28	18,334
75,652	Current Assets		77,831
<hr/>			
(3,245)	Short Term Borrowing	24	(3,244)
(13,423)	Short Term Creditors	30	(11,801)
(219)	Provisions	32	(684)
(16,887)	Current Liabilities		(15,729)
<hr/>			
(2,286)	Provisions	32	(283)
(82,991)	Long Term Borrowing	24	(79,769)
(251)	Other Long Term Liabilities	33	(224)
(4,878)	Capital Grants Receipts in Advance	12	(9,123)
(90,406)	Long Term Liabilities		(89,399)
<hr/>			
386,188	Net Assets		405,251
<hr/>			
	£'000		£'000
74,867	Usable Reserves	34	75,896
311,321	Unusable Reserves	35	329,355
386,188	Total Reserves		405,251

CASH FLOW STATEMENT

Cash outflows are shown as negative figures in the cash flow statement to allow the movement in cash & cash equivalents to match the signage convention on the balance sheet.

2022/23 £'000	Notes	2023/24 £'000
Operating Activities		
211 Net surplus or (deficit) on the provision of services		2,443
(9,426) Adjustments to net surplus or deficit on the provision of services for non-cash movements	36	18,032
(8,619) Adjustments for items included in the net surplus or deficit on the provision of services that are investing and financing activities	36	(7,734)
(17,834)		12,741
Net cash flows from Operating Activities		
18,217 Net cash flows from investing activities	37	(8,423)
138 Net cash flows from financing activities	38	(3,591)
521 Net increase or (decrease) in cash and cash equivalents		727
17,086 Cash and cash equivalents at the beginning of the reporting period		17,607
17,607 Cash and cash equivalents at the end of the reporting period	28	18,334
521		727

NOTES TO THE CORE FINANCIAL STATEMENTS

1. ACCOUNTING STANDARDS THAT HAVE BEEN ISSUED BUT NOT ADOPTED

The Code of Practice on Local Authority Accounting in the United Kingdom 2023/24 (the Code) requires the disclosure of information relating to the expected impact on the accounting change that will be required by a new standard that has been issued but not yet adopted by the Code for the relevant financial year. This applies to the adoption of the following new or amended standards within the 2024/25 Code:

- IFRS 16 Leases – This standard will require the Council to as Lessee to recognise most leases on the balance sheet as right of use assets with corresponding lease liabilities (excluding low value and short-term leases). The Council intends to adopt this standard with effect from 1 April 2024. The impact on the financial statements is not expected to be material.

2. CRITICAL JUDGEMENTS IN APPLYING ACCOUNTING POLICIES

In applying the accounting policies (see page 73), the Council has had to make certain judgements about complex transactions or those involving uncertainty about future events. The critical judgements made in the Statement of Accounts are:

- a. The delayed Fairer Funding Review and Business Rates Retention Review has created a high degree of uncertainty about future levels of funding for local government. The Council has determined that this uncertainty is not yet sufficient to provide an indication that the assets of the Council might be impaired as a result of the need to close facilities and reduce levels of service provision.

3. ASSUMPTIONS MADE ABOUT THE FUTURE AND OTHER MAJOR SOURCES OF UNCERTAINTY

The Statement of Accounts contains estimated figures that are based on assumptions made by the Council about the future, or that are otherwise uncertain. Estimates are made taking account of historical experience, current trends and other relevant factors. However, because balances cannot be determined with certainty, actual results could be materially different from the assumptions and estimates.

The items in the Council's Balance Sheet at 31 March 2024 for which there is a significant risk of material adjustment in the forthcoming financial year are as follows:

Item	Uncertainties	Consequences of difference from Assumption
Valuation of Property	The Council's external valuers provided valuations as at 31 March 2024.	A reduction in the estimated valuations would result in reductions to the Revaluation Reserve and a loss recorded in the Comprehensive Income and Expenditure Statement. If the value of the Council's property assets were to move by 0.4% this would result in a charge of approximately £1.6m to the Comprehensive Income and
Pension Liability	<p>Estimation of the net liability to pay pensions depends on several complex judgements relating to the discount rate used, the rate at which salaries are projected to increase, changes in retirement ages, mortality rates and expected returns on Pension Fund investments.</p> <p>The Council has engaged Barnett Waddingham to provide expert advice about the assumptions applied.</p>	<p>Expenditure Statement and the Revaluation Reserve.</p> <p>A 0.1% decrease in the discount rate will increase the net pension liability by £20.18m; A 0.1% increase in the assumed level of pension increases will increase the net pension liability by £18.96m</p>

4. EVENTS AFTER THE REPORTING PERIOD

The Statement of Accounts was authorised for issue by the Chief Finance Officer on 6th September 2024. Events taking place after this date are not reflected in the financial statements or notes. Where events taking place before this date provided information about conditions existing as at 31 March 2024, the financial statements and notes have been adjusted in all material respects to reflect the impact of this information.

5. PRIOR PERIOD ADJUSTMENT

There were no prior period adjustments.

NOTES TO THE COMPREHENSIVE INCOME & EXPENDITURE STATEMENT

6. EXPENDITURE AND FUNDING ANALYSIS

The Expenditure and Funding Analysis shows how annual expenditure is used and funded from resources (government grants, rents, council tax and business rates) by local authorities in comparison with those resources consumed or earned by authorities in accordance with generally accepted accounting practices. It also shows how this expenditure is allocated for decision making purposes between the council's services. Income and expenditure accounted for under generally accepted accounting practices is presented more fully in the Comprehensive Income and Expenditure Statement.

Adjustments between Funding and Accounting Basis 2023/24

	Net Expenditure Chargeable to the General Fund and HRA Balances	Adjustments between the Funding and Accounting Basis	Net Expenditure in the Comprehensive Income and Expenditure Statement
	£'000	£'000	£'000
Corporate, Governance & Public Protection Service	2,533	(1,394)	3,927
Finance, Property & Waste Services	(8,948)	(6,316)	(2,632)
Growth & Culture	3,201	(2,594)	5,795
Housing & Projects	8,879	(5,428)	14,307
Net Cost of Services	5,665	(15,732)	21,397
Other Income & Expenditure	(8,821)	15,019	(23,840)
(Surplus) or Deficit on Provision of Services	(3,156)	(713)	(2,443)
	Total £'000	General Fund £'000	HRA £'000
Opening General Fund and HRA Balance	(39,659)	(22,483)	(17,176)
Less/Plus Surplus or (Deficit) on General Fund and HRA Balance in Year	(3,155)	(2,818)	(337)
Transfers to/ from reserves	2,334	0	2,334
Closing General Fund and HRA Balance	(40,480)	(25,301)	(15,179)

**Adjustments between Funding and Accounting Basis 2022/23
(Restated)**

	Net Expenditure Chargeable to the General Fund and HRA Balances	Adjustments between the Funding and Accounting Basis	Net Expenditure in the Comprehensive Income and Expenditure Statement
	£'000	£'000	£'000
Corporate, Governance & Public Protection Service	3,047	(366)	3,413
Finance, Property & Waste Services	(12,097)	(6,790)	(5,307)
Growth & Culture	5,127	(1,986)	7,113
Housing & Projects	12,820	(998)	13,818
Net Cost of Services	8,898	(10,140)	19,037
Other Income & Expenditure	(7,682)	11,566	(19,248)
(Surplus) or Deficit on Provision of Services	1,216	1,426	(211)
 Opening General Fund and HRA Balance	 Total	 General Fund	 HRA
Less/Plus Surplus or (Deficit) on General Fund and HRA Balance in Year	£'000	£'000	£'000
Transfers to/ from reserves	(42,747)	(25,458)	(17,289)
Closing General Fund and HRA Balance	1,216	2,975	(1,759)
	1,872	0	1,872
	(39,659)	(22,483)	(17,176)

7. NOTE TO THE EXPENDITURE AND FUNDING ANALYSIS

Adjustments between Funding and Accounting Basis 2023/24

Adjustments from General				
Fund to arrive at the Comprehensive Income and Expenditure Statement amounts	Adjustments for Capital Purposes (Note a)	Net change for the Pensions Adjustments (Note b)	Other Differences (Note c)	Total Adjustments £'000
	£'000	£'000	£'000	£'000
Corporate, Governance & Public Protection Service	(1,209)	(180)	(5)	(1,394)
Finance, Property & Waste Services	(5,884)	(420)	(12)	(6,316)
Growth & Culture	(2,277)	(309)	(8)	(2,594)
Housing & Projects	(5,060)	(357)	(11)	(5,428)
Net Cost of Services	(14,430)	(1,266)	(36)	(15,732)
Other Income and expenditure from the Expenditure and Funding Analysis	10,843	2,885	1,292	15,020
Difference between General Fund surplus or deficit and Comprehensive Income and Expenditure Statement Surplus or Deficit on the Provision of Services	(3,587)	1,619	1,256	(712)

Adjustments between Funding and Accounting Basis 2022/23 (Restated)

Adjustments from General				
Fund to arrive at the Comprehensive Income and Expenditure Statement amounts	Adjustments for Capital Purposes (Note a)	Net change for the Pensions Adjustments (Note b)	Other Differences (Note c)	Total Adjustments £'000
	£'000	£'000	£'000	£'000
Corporate, Governance & Public Protection Service	(676)	294	16	(366)
Finance, Property & Waste Services	(5,944)	(854)	8	(6,790)
Growth & Culture	(2,461)	461	13	(1,986)
Housing & Projects	(1,614)	598	18	(998)
Net Cost of Services	(10,694)	500	55	(10,140)
Other Income and expenditure from the Expenditure and Funding Analysis	10,001	(1,108)	2,673	11,566
Difference between General Fund surplus or deficit and Comprehensive Income and Expenditure Statement Surplus or Deficit on the Provision of Services	(693)	(608)	2,728	1,426

- a) **Adjustments for Capital Purposes** – this column adds in depreciation and impairment and revaluation gains and losses in the services line and for:
 - **Other Operating expenditure** – adjusts for capital disposals with a transfer of income on disposal of assets and the amounts written off for those assets.
 - **Financing and investment income and expenditure** – the statutory charges for capital financing i.e. Minimum Revenue Provision and other revenue contributions are deducted from other income and expenditure as these are not chargeable under generally accepted accounting practices.
 - **Taxation and non-specific grant income and expenditure** – capital grants are adjusted for income not chargeable under generally accepted accounting practices. Revenue grants are adjusted from those receivable in the year to those receivable without conditions or for which conditions were satisfied throughout the year, The Taxation and Non Specific Grant Income and Expenditure line is credited with capital grants receivable in the year without conditions or for which conditions were satisfied in the year.
- b) **Net Change for the Pension Adjustments** – the removal of pension contributions and the addition of IAS 19 Employee Benefits pension related expenditure and income:
 - **For services** this represents the removal of the employer pension contributions made by the authority as allowed by statute and the replacement with current service costs and past service costs.
 - **For Financing and investment income and expenditure** – the net interest on the defined benefit liability is charged to the Comprehensive Income and Expenditure Statement (CIES).
- c) **Other Differences** between amounts debited/credited to the CIES and amounts payable/receivable to be recognised under statute:
 - Adjustment involving **Accumulated Absences Account** represents the amount by which officer remuneration charged to the Comprehensive Income and Expenditure Statement on an accruals basis is different from remuneration chargeable in the year in accordance with statutory requirements.

8. EXPENDITURE AND INCOME ANALYSED BY NATURE

2022/23		2023/24	
£'000	Expenditure/Income	£'000	
Expenditure			
22,988	Employee benefits expenses	23,269	
38,751	Other services expenses	43,458	
15,247	Depreciation, amortisation, impairment	19,312	
76,986	Total expenditure	86,039	
Income			
(9,137)	Fees, charges and other service income	(9,887)	
(22,396)	Government grants and contributions	(26,792)	
(25,258)	Dwelling Rents	(26,860)	
(1,158)	Non- Dwelling rents	(1,103)	
(57,949)	Total income	(64,642)	
19,037	Net cost of services	21,397	

9. PRECEPTS AND LEVIES

2022/23		2023/24	
£'000		£'000	
1,937	Parish Council Precepts	2,073	
804	Drainage Board Levies	902	
2,741		2,975	

10. INCOME AND EXPENDITURE AND MOVEMENT IN FAIR VALUE OF INVESTMENT PROPERTIES

2022/23 £'000		2023/24 £'000
(320)	Income & Expenditure from investment properties	(325)
(356)	Movements in relation to changes in the fair value of investment properties	57
(676)		(268)

11. NON SERVICE RELATED GOVERNMENT GRANTS

2022/23 £'000		2023/24 £'000
(10,424)	Council Tax	(10,846)
(6,278)	Non-Domestic Rates	(8,049)
(1,232)	New Homes Bonus	(459)
(1,024)	S31 Grant	(1,862)
(306)	S106 Contribution	(30)
(1,857)	Capital Grants	(4,489)
500	Local Enterprise Partnership Grant Repayment	500
(20,621)		(25,235)

12. GRANT INCOME

The Council credited the following grants and contributions to the Cost of Services in the Comprehensive Income and Expenditure Statement in 2023/24

2022/23 £'000		2023/24 £'000
16,924	Benefits Subsidy	18,022
126	Local Council Tax Admin Subsidy	208
292	Housing Benefits Admin Grant	290
144	Discretionary Housing Payment	156
55	Welfare Reform	56
20	Neighbourhood Planning Grant	80
975	Disabled Facilities Grant	1,061
348	Homelessness	615
920	Rough Sleeping	634
405	Heritage Action Zone	57
281	Arts and Recreation Grants	142
510	Household Support Fund	943
0	Energy Bill Support Scheme	1,078
0	Electoral Integrity New Burdens Funding	58
0	Pathfinder	80
8	Welcome Back Fund	0
43	Afghan Resettlement	787
484	Homes for the Ukraine	587
20	UK Shared Prosperity Fund	1,419
206	ERDF - Blue Green Corridor	295
0	Garden Communities Programme	65
0	Swimming Pool Support Fund	345
180	Other Grants	226
21,941		27,204

The Council has received a number of grants and contributions that have yet to be recognised as income as they have conditions attached to them that will require the money to be returned.

The balances at the year end are as follows:

2022/23 £'000	Capital Grants Receipts in Advance	2023/24 £'000
1,287	Receipts in Advance	1,306
3,591	S106 Contributions	7,817
4,878		9,123

13.OFFICER REMUNERATION

The number of employees whose remuneration was £50,000 or more, (excluding those classed as senior employees with strategic responsibility and shown separately in the second table below) in bands of £5,000 were:

2022/23		2023/24	
No. of officers	Remuneration Band	No. of officers	
6	£50,000 - £54,999	10	
0	£55,000 - £59,999	2	
3	£60,000 - £64,999	3	
1	£65,000 - £69,999	3	
0	£70,000 - £74,999	0	
4	£75,000 - £79,999*	0	
2	£80,000 - £84,999**	3	
16		21	

*includes 1 officer who is also included in the senior officer note due to interim arrangements during the year

**includes 1 officer who is also included in the senior officer note due to interim arrangements during the year

The remuneration of senior employees (i.e. those with strategic responsibility for the Council) is shown below:

		Salary, Fees & Allowances	Bonuses & Expenses Allowances	Compensation for Loss of Employment	Employers Pension contribution	Any other emolument	Total
		£'000	£'000	£'000	£'000	£'000	£'000
Chief Executive	2023/24	149	0	0	36	11	196
	2022/23	135	15	0	24	13	187
Strategic Director	2023/24	0	0	0	0	6	6
	2022/23	96	0	56	17	0	169
Strategic Director	2023/24	101	0	0	25	0	126
	2022/23	96	0	0	17	0	113
Chief Finance and S151 Officer	2023/24	115	0	0	28	8	151
	2022/23	103	4	0	18	4	129
Deputy Chief Executive Monitoring Officer (1)	2023/24	32	0	23	7	0	62
	2022/23	106	0	0	19	0	125
Interim Director	2023/24	47	0	9	12	3	71
	2022/23	41	2	0	7	2	52
Monitoring Officer (2)**	2023/24	90	0	0	22	0	112
	2022/23	13	0	0	2	0	15

** Monitoring Officer 1 statutory responsibility ended 26 January 2023, Monitoring Officer 2 statutory responsibility commenced 26 January 2023

14. TERMINATION BENEFITS

Exit Package cost bands (including special payments)	Number of compulsory redundancies		Total number of exit packages by cost band		Total cost of exit packages in each band	
	2022/23	2023/24	2022/23	2023/24	2022/23	2023/24
	No.	No.	No.	No.	£'000	£'000
£0-£20,000	0	0	19	13	142	87
£20,001 - £40,000	0	0	4	2	117	45
£40,001 - £60,000	0	0	1	0	56	0
£60,001 - £80,000	0	0	0	0	0	0
£80,001 - £100,000	0	0	0	0	0	0
£100,001 - £150,000	0	0	0	0	0	0
£150,000 and above	0	0	0	0	0	0
Total Cost included in bandings	0	0	24	15	315	132
Amounts provided for in CIES not included in bandings					0	0
Total Cost included in CIES					315	132

15. MEMBERS' ALLOWANCES

The Local Authorities (Members' Allowances) Regulations 2003 requires local authorities to publish the amounts paid to members under the Members' allowance scheme.

The Council had 56 elected Councillors as at 31 March 2024.

Members' allowances and expenses paid during the year amounted to £559,783 (2022/23 £532,759). The figure includes basic allowance, special responsibility, and other related allowances.

16. JOINT OPERATIONS

South Kesteven District Council are members with Newark and Sherwood District Council and Rushcliffe Borough Council of the Building Control Partnership. The partnership's net expenditure in 2023/24 is £265,074 of which £88,358 is attributable to South Kesteven District Council and accounted for within the Council's Comprehensive Income and Expenditure Statement.

South Kesteven District Council has a collaboration agreement with Burghley Land Ltd. No expenditure has been incurred under the joint agreement in 2023/24.

NOTES TO THE MOVEMENT IN RESERVES STATEMENT

17. ADJUSTMENTS BETWEEN ACCOUNTING BASIS AND FUNDING BASIS UNDER STATUTE

This note details the adjustments that are made to the total comprehensive income and expenditure recognised by the Council in the year in accordance with proper accounting practices, to the resources that are specified by statutory provisions as being available to the Council to meet future capital and revenue expenditure.

The descriptions of the reserves that the adjustments are made against are as follows:

General Fund Balance

The General Fund is the statutory fund into which all the receipts of a Council are required to be paid and out of which all the liabilities are to be met, except to the extent that statutory rules might provide otherwise. These rules can also specify the financial year in which liabilities and payments should impact on the General Fund Balance, which is not necessarily in accordance with proper accounting practice. The General Fund Balance therefore summarises the resources that the Council is statutorily empowered to spend on its services or on capital investment (or the deficit of resources that the Council is required to recover) at the end of the financial year however the balance is not available to be applied to HRA services.

Housing Revenue Account Balance

The Housing Revenue Account Balance reflects the statutory obligation to maintain a revenue account for local authority council housing provision in accordance with Part VI of the Local Government & Housing Act 1989. It contains the balance of income and expenditure as defined by the 1989 Act that is available to fund future expenditure in connection with the Council's landlord function or (if in deficit) that is required to be recovered from tenants.

Major Repairs Reserve

The Council is required to maintain the Major Repairs Reserve which funds capital investment in HRA assets or the financing of historical capital expenditure by the HRA. The balance shows the capital resources that have yet to be applied at year end.

Capital Receipts Reserve

The Capital Receipts Reserve holds the proceeds from the disposal of land or other assets which are restricted by statute from being used other than to fund new capital expenditure or to be set aside to finance historical capital expenditure. The balance on the reserve shows the resources that have yet to be applied for these purposes as at the year-end.

Adjustments between Accounting Basis and Funding Basis under Regulations (Continued)

2023/24	General Fund	HRA	Capital Receipts Reserve	Major Repairs Reserve	Total Usable Reserves	Unusable Reserves
	£'000	£'000	£'000	£'000	£'000	£'000
Adjustments primarily involving the Capital Adjustment Account						
Depreciation of non-current assets	(3,123)	0	0	(4,881)	(8,004)	8,004
Amortisation of intangible assets	(119)	(231)	0	0	(350)	350
Revaluation gains/losses on PPE	104	219	0	0	323	(323)
Impairments charged to CIES	(132)	(9,199)	0	0	(9,331)	9,331
Movements in market value of investment properties	(54)	(3)	0	0	(57)	57
Revenue expenditure funded from capital under statute (REFCUS)	(2,053)	0	0	0	(2,053)	2,053
Financing of REFCUS	2,051	2	0	0	2,053	(2,053)
Capital expenditure	459	8,852	3,112	8,027	20,450	(20,450)
Statutory provision for financing of capital investment	287				287	(287)
Profit/Loss on disposal of non-current assets	(600)	371	(2,933)	0	(3,162)	3,162
Assets under construction discontinued	0	(29)	0	0	(29)	29
Adjustments primarily involving the Collection Fund Adjustment Account						
Adjustment to council tax income	(47)	0	0	0	(47)	47
Adjustment to NNDR income	1,339	0	0	0	1,339	(1,339)
Adjustments primarily involving the Pension Fund						
Adjustment of IAS 19 retirement entries for actual contributions	1,286	333	0	0	1,619	(1,619)
Adjustments primarily involving the Accumulating Compensated Absences Account						
	(27)	(9)	0	0	(36)	36
Adjustments relating to the value of Financial Instruments						
Financial Instruments	(389)	0	(794)	0	(1,183)	1,183
Adjustments between Usable Reserves						
Payments to Housing Capital Receipts Pool	0	0	0	0	0	0
Total Adjustments	(1,018)	306	(615)	3,146	1,819	(1,819)

Adjustments between Accounting Basis and Funding Basis under Regulations (Continued)

2022/23	General Fund	HRA	Capital	Major	Total	Unusable Reserves
			Receipts Reserve	Repairs Reserve	Usable Reserves	
	£'000	£'000	£'000	£'000	£'000	
Adjustments primarily involving the Capital Adjustment Account						
Depreciation of non-current assets	(3,054)	0	0	(4,553)	(7,607)	7,607
Amortisation of intangible assets	(60)	(90)	0	0	(150)	150
Revaluation gains/losses on PPE	(1,468)	1,705	0	0	237	(237)
Impairments charged to CIES	(306)	(5,450)	0	0	(5,756)	5,756
Movements in market value of investment properties	367	(11)	0	0	356	(356)
Revenue expenditure funded from capital under statute (REFCUS)	(1,866)	0	0	0	(1,866)	1,866
Financing of REFCUS	1,866	0	0	0	1,866	(1,866)
Capital expenditure	2,372	4,105	965	5,399	12,841	(12,841)
Statutory provision for financing of capital investment	131	0	0	0	131	(131)
Profit/Loss on disposal of non-current assets	598	1,069	(4,833)	0	(3,166)	3,166
Donated Asset	(5)	(101)	0	0	(106)	106
Adjustments primarily involving the Collection Fund Adjustment Account						
Adjustment to council tax income	(23)	0	0	0	(23)	23
Adjustment to NNDR income	2,696	0	0	0	2,696	(2,696)
Adjustments primarily involving the Pension Fund						
Adjustment of IAS 19 retirement entries for actual contributions	(483)	(125)	0	0	(608)	608
Adjustments primarily involving the Accumulating Compensated Absences Account						
	41	14	0	0	55	(55)
Adjustments relating to the value of Financial Instruments						
Financial Instruments	(491)	0	0	0	(491)	491
Adjustments between Usable Reserves						
Payments to Housing Capital Receipts Pool	0	(4)	4	0	0	0
Total Adjustments	315	1,112	(3,864)	846	(1,591)	1,591

NOTES TO THE BALANCE SHEET

18. PROPERTY PLANT AND EQUIPMENT (PPE)

Non-current assets owned and assets leased by the Council include the following:

Council Dwellings £'000	Other Land & Buildings £'000	Movement in 2022/23					Movement on Balances	Council Dwellings £'000	Other Land & Buildings £'000	Movement in 2023/24				
		Other Vehicles, £'000	Plant & Equipment £'000	Surplus Assets £'000	Assets Under Construction £'000	Total PPE £'000				Other Vehicles, £'000	Plant & Equipment £'000	Surplus Assets £'000	Assets Under Construction £'000	Total PPE £'000
Cost or Valuation														
303,983	68,058	18,330	140	10,950	401,461	at 1 April 2022	at 1 April 2023	325,128	66,055	17,464	140	12,099	420,886	
5,735	441	897	0	2,328	9,401	Additions		13,208	420	1,683	0	1,393	16,704	
21,084	(147)	0	0	0	20,937	Revaluation increases/(decreases) recognised in the Revaluation Reserve		11,575	236	0	0	0	11,811	
(4,199)	(1,604)	0	0	0	(5,803)	Revaluation increases/(decreases) recognised in the Surplus/Deficit on Provision of Services		(9,199)	(5)	0	5	0	(9,199)	
(2,548)	(193)	(1,763)	0	(106)	(4,610)	Derecognition (Assets under construction)/Disposals		(1,475)	(695)	(1,167)	0	(29)	(3,366)	
0	(500)	0	0	0	(500)	Assets reclassified		0	(45)	0	45	0	0	
1,073	0	0	0	(1,073)	0	Assets reclassified (to)/from Assets Under Construction		335	0	0	0	(8,387)	(8,052)	
325,128	66,055	17,464	140	12,099	420,886	at 31 March 2023	at 31 March 2024	339,572	65,966	17,980	190	5,076	428,784	
Accumulated Depreciation & Impairment														
(20)	(304)	(13,205)	0	0	(13,529)	at 1 April 2022	at 1 April 2023	(19)	(332)	(12,765)	0	0	(13,116)	
(4,258)	(2,150)	(1,185)	(14)	0	(7,607)	Depreciation charge		(4,615)	(2,203)	(1,170)	(16)	0	(8,004)	
3,831	1,961	0	14	0	5,806	Depreciation written out to the Revaluation Reserve		4,395	1,993	0	14	0	6,402	
5,878	161	0	0	0	6,039	Depreciation written out to the Comprehensive Income & Expenditure Statement		9,377	144	0	2	0	9,523	
(5,450)	0	0	0	0	(5,450)	Derecognition of Non Enhancing Capital Expenditure		(9,199)	0	0	0	0	(9,199)	
0	0	1,625	0	0	1,625	Derecognition - Disposals		0	0	1,024	0	0	1,024	
(19)	(332)	(12,765)	0	0	(13,116)	at 31 March 2023	at 31 March 2024	(61)	(398)	(12,911)	0	0	(13,370)	
Net Book Value														
325,109	65,723	4,699	140	12,099	407,770	at 31 March 2023	at 31 March 2024	339,511	65,568	5,069	190	5,076	415,414	
303,963	67,754	5,125	140	10,950	387,932	at 1 April 2022	at 1 April 2023	325,109	65,723	4,699	140	12,099	407,770	

Property, Plant & Equipment (Continued)

Valuation Assumptions

The significant assumptions applied in estimating the current values by the Valuer are as follows:

- No potentially deleterious or hazardous materials were used in the construction of the assets and none has subsequently been incorporated.
- That the properties are not subject to any unusual or especially onerous restrictions, encumbrances or outgoings and good titles can be shown.
- The properties and their values are unaffected by any matters which would be revealed by a local search or inspection of any register and that use and occupation are both legal.
- The inspection of those parts which have not been inspected would cause the Valuer to alter their opinion of value.
- The land and properties are not contaminated nor adversely affected by radon.
- No allowances have been made for any rights obligations or liabilities arising from the Defective Premises Act 1972.
- The Council carries out a full revaluation of its properties on a rolling basis over a five year period. In the years where an asset is not subject to a full revaluation a review is carried out by appointed valuers Valuation Office Agency in accordance with the methodologies and basis for estimation set out in the professional standards of the Royal Institute of Chartered Surveyors (RICS). Valuations of vehicles, plant and equipment are based on depreciated cost.
- A full year of depreciation is charged in the year of acquisition and none in the year of disposal.

19. CAPITAL EXPENDITURE AND CAPITAL FINANCING

The total amount of capital expenditure incurred in the year is shown in the table below together with the resources that have been used to finance it. Where capital expenditure is to be financed in future years by charges to revenue as assets are used by the Council, the expenditure results in an increase in the Capital Financing Requirement (CFR), a measure of the capital expenditure incurred historically by the Council that has yet to be financed. The CFR is analysed in the second part of this note.

	2022/23 £'000	2023/24 £'000
107,101	Opening Capital Finance Requirement	104,146
	Capital Investment	
285	Council Dwellings	4,009
441	Other land & buildings	420
897	Vehicles, plant & equipment	1,683
2,328	Assets under construction	1,393
0	Investment property	21
5,587	Capital expenditure	9,200
479	Intangible Assets	870
1,866	Revenue expenditure charged to capital under statute	2,053
	Sources of Finance	
(965)	Capital receipts	(3,113)
(2,526)	Capital grants & contributions	(4,818)
(11,347)	Sums set aside from revenue	(14,859)
104,146	Closing Capital Financing Requirement	101,005
	Explanation of movements in year	
(2,955)	Increase/(Decrease) in underlying need to borrow (supported by government financial assistance)	(3,141)
	Increase/ (Decrease) in Capital Financing Requirement	
(2,955)	(3,141)	

20. CAPITAL COMMITMENTS

At 31 March 2024 the authority had entered into one contract for the construction or enhancement of property, plant and equipment in 2024/25.

	Contractor	£'000
Construction of 20 housing units	Lindum Group Ltd	2,802
Contract commitments at 31 March 2024		<u>2,802</u>

21. HERITAGE ASSETS

Reconciliation of the carrying value of tangible Heritage Assets held by the Council

	Assets held at value		Assets held at cost	Total Assets
	Antiques £'000	Miscellaneous Artefacts £'000	Art Installation £'000	£'000
		Antiques £'000	Art Installation £'000	
Cost or Valuation				
1st April 2022	238	264	340	842
Revaluations	19	134	(305)	(152)
Additions in year	0	0	0	0
Disposals in Year	0	0	0	0
31st March 2023	257	398	35	690
Revaluations	0	0	0	0
Additions in year	0	0	0	0
Disposals in Year	0	0	0	0
31st March 2024	257	398	35	690

It is not practicable to report any transactions relating to Heritage Assets before 1 April 2010, as such transactions were not distinguished from those relating to operational assets.

a. Antiques

The Council's collection of antiques is reported in the Balance Sheet at insurance valuation which is based on market values. The collection includes items such as the chandeliers and mirrors at Stamford Arts Centre and two large Japanese bronze koros in the civic suite at Grantham. The collection also includes an 18th Century portrait of Catherine Manners, Lady Huntingtower on view at Guildhall Arts Centre, Grantham.

b. Miscellaneous Artefacts

Items of note in this collection include civic regalia and a Victoria Cross medal. Items in this collection are reported in the Balance Sheet at insurance valuation which is based on market values. The collection is held at Grantham.

Valuations were undertaken in May 2023 for insurance purposes by Anthony Marriott, Fine Art Consultant & Valuer.

c. Art Installations

The Orrery sculpture in Grantham Market Place and the light installation on St Peter's Hill

are reported at cost. The statue of Baroness Thatcher donated in year by the Public Memorials Appeal is reported at the estimated cost provided by the donor.

d. Historic

The Council has a collection of assets that are of historic significance but are not reported on the balance sheet as their value cannot be reliably established. This collection is made up of the following:

St Leonard Priory, Stamford Conduit, Grantham	12th Century Priory listed ancient monument 16th Century Well Head
Dysart Park Band Stand, Grantham	Victorian wrought iron band stand
Wyndham Park Shelter, Grantham	World War 1 memorial shelter
Statue, St Peter's Hill, Grantham	Baroness Thatcher of Kesteven

Currently the Council has no intangible Heritage Assets

More details on the Heritage Assets held by the Council including their location and any public access allowed is held on the Council's Heritage Asset schedule.

22. INVESTMENT PROPERTIES

The following items of income and expense have been accounted for under Financing and Investment Income and Expenditure in the Comprehensive Income & Expenditure Statement:

2022/23		2023/24
£'000		£'000
(361)	Rental income from investment property	(369)
41	Direct operating expenses arising from investment property	44
<u>(320)</u>		<u>(325)</u>

There are no restrictions on the Council's ability to realise the value inherent in its investment property or on the Council's right to the remittance of income and the proceeds of disposal. The Council has no contractual obligations to purchase, construct or develop investment property, or repairs, maintenance or enhancement.

The following table summarises the movement in the fair value of investment properties over the year:

2022/23		2023/24
£'000		£'000
4,950	Balance at start of year	5,019
0	Additions - Purchases	21
0	Transfers from Assets under construction	8,052
356	Net gains/losses from fair value adjustments	(57)
(287)	Disposals	(250)
<u>5,019</u>	Balance at end of year	<u>12,785</u>

The fair value of investment property was determined by external, independent property valuers, having appropriate recognised professional qualifications. Fair value measurement for investment property has been categorised as Level 2 fair value based on information from observable market transactions of comparable property with no significant adjustments.

23. INTANGIBLE ASSETS

The Council accounts for its software licences as intangible assets where the software is not an integral part of a particular IT system. The intangible assets included in the balance sheet only include purchased licences. They are held at historic cost.

All licences are given a finite useful life, based on assessments of the period the software is expected to be of use to the Council.

Movements on Intangible Assets during the year were as follows:

2022/23		2023/24
£'000		£'000
	Balance at start of year:	
841	Gross carrying amount	1,243
(744)	Accumulated amortisation	(817)
<u>97</u>	<u>Net carrying amount at start of year</u>	<u>426</u>
479	Additions	870
(150)	Amortisation for the period	(350)
<u>329</u>	<u></u>	<u>520</u>
(77)	Disposals	(12)
77	Amortisation written back	12
<u>0</u>	<u></u>	<u>0</u>
426	Net carrying amount at end of year	946
Comprising		Comprising
1,243	Gross carrying amount	2,101
(817)	Accumulated amortisation	(1,155)
<u>426</u>	<u></u>	<u>946</u>

None of the intangible assets are individually material to the financial statements.

24. FINANCIAL INSTRUMENTS

A financial instrument is a contract that gives rise to a financial asset of one entity and a financial liability or equity instruments of another entity. Non exchange transactions, such as those relating to taxes and government grants, do not give rise to financial instruments. The following categories of financial instrument are carried in the Balance Sheet:

Financial Assets

	Non Current				Current			
	Investments		Debtors		Investments		Debtors	
	31-Mar-24 £'000	31-Mar-23 £'000	31-Mar-24 £'000	31-Mar-23 £'000	31-Mar-24 £'000	31-Mar-23 £'000	31-Mar-24 £'000	31-Mar-23 £'000
Amortised Cost								
Principal	2,569	2,632	144	172	52,000	48,000	3,902	3,846
Investment Accrued								
Interest	0	0	0	0	924	499	0	0
Cash and cash equivalents (CCE)	0	0	0	0	18,334	17,607	0	0
Fair value through other comprehensive income - other								
	0	1,120	0	0	0	0	0	0
Total financial assets	2,569	3,752	144	172	71,258	66,106	3,902	3,846
Non financial assets	0	0	0	0	0	0	2,163	4,593
Total	2,569	3,752	144	172	71,258	66,106	6,065	8,439

Financial Liabilities

Amortised Cost	Non Current Investments		Current Investments				Creditors	
	31-Mar-24	31-Mar-23	31-Mar-24	31-Mar-23	31-Mar-24	31-Mar-23		
	£'000	£'000	£'000	£'000	£'000	£'000		
Principal	79,769	82,991	3,223	3,223	6,190	3,752		
Interest	0	0	21	22	0	0		
Total financial liabilities	79,769	82,991	3,244	3,245	6,190	3,752		
Non financial liabilities	0	0	0	0	5,611	9,671		
Total	79,769	82,991	3,244	3,245	11,801	13,423		

Designated to fair value through other comprehensive income

Gravitas Housing Limited is a wholly owned Local Authority Controlled Company. The company ceased trading on 31 March 2023 and the equity shares have now been repaid to the Council.

Description	31-Mar-24	31-Mar-23
	£'000	£'000
Gravitas Housing Limited	0	1,120
Total	0	1,120

The Fair Values of Financial Assets and Financial Liabilities that are not measured at Fair Value

Except for the financial assets carried at fair value (described in the table above), all other financial liabilities and financial assets represented by amortised cost and long-term debtors and creditors are carried on the balance sheet at amortised cost. Their fair value can be assessed by calculating the present value of the cash flows that take place over the remaining life of the instruments, using the following assumptions:

- For loans from the Public Works Loan Board (PWLB) and other loans payable, premature repayment rates from the PWLB have been applied to provide the fair value under PWLB debt redemption procedures.
- For loans receivable prevailing benchmark market rates have been used to provide the fair value.
- No early repayment or impairment is recognised.
- Where an instrument has a maturity of less than 12 months or is a trade or other receivable the fair value is taken to be the carrying amount or the billed amount.
- The fair value of trade and other receivables is taken to be the invoiced or billed amount.

	31-Mar-24		31-Mar-23	
	Carrying Amount £000	Fair Value £000	Carrying Amount £000	Fair Value £000
PWLB	83,013	0	86,236	79,982
Short Term				
Creditors	6,190	6,190	3,752	3,752
Total	89,203	6,190	89,988	83,734

The fair value of the liabilities is less than the carrying amount because the Council's portfolio of loans includes a number of fixed rate loans where the interest rate payable is lower than the rates available for similar loans in the market at the Balance Sheet date. This shows a

	31-Mar-24		31-Mar-23	
	Carrying Amount £000	Fair Value £000	Carrying Amount £000	Fair Value £000
Cash and Cash Equivalents	18,334	18,334	17,607	17,607
Short Term Investments	52,000	52,000	48,000	48,000
Long Term Investments	2,569	2,569	2,632	2,632
Short Term Debtors	3,902	3,902	3,846	3,846
Long Term Debtors	144	144	172	172
Total	76,949	76,949	72,257	72,257

The fair value measurement of the financial assets and liabilities are all hierarchy level 2 - other significant observable inputs.

25. NATURE AND EXTENT OF RISKS ARISING FROM FINANCIAL INSTRUMENTS

The Council's activities expose it to a variety of financial risks. The key risks are:

- Credit risk – the possibility that other parties might fail to pay amounts due to the Council;
- Liquidity risk – the possibility that the Council might not have funds available to meet its commitments to make payments;
- Re-financing risk – the possibility that the Council might be requiring to renew a financial instrument on maturity at disadvantageous interest rates or terms;
- Market risk - the possibility that financial loss might arise for the Council as a result of prior to the commencement of the year to which it relates. This strategy sets out the parameters for the management of risks associated with financial instruments.

The Council's Treasury Management Strategy for 2023/24 is available on the Council's website at

<https://moderngov.southkesteven.gov.uk/documents/s37040/Appendix%20G%20-%202023-24%20Treasury%20Management%20Strategy%20Statement.pdf>

The strategy also includes an Annual Investment Strategy for the forthcoming year, setting

out the Council's criteria for both investing and selecting investment counterparties.

These strategies are implemented by the central treasury department. The Council maintains written principles for overall risk management, as well as written policies covering specific areas, such as interest rate risk, credit risk, and the investment of surplus cash through Treasury Management Practices (TMPs). These TMPs are a requirement of the Code of Practice and are reviewed periodically.

Credit risk

Credit risk arises from deposits with banks and financial institutions, as well as credit exposures to the Council's customers.

This risk is minimised through the Annual Investment Strategy, which is available on the Council's website.

The Council's credit risk management practices are set out on pages 12 to 13 of the Annual Investment Strategy. With particular regard to determining whether the credit risk of financial instruments has increased significantly since initial recognition.

The Annual Investment Strategy requires that deposits are not made with financial institutions unless they meet identified minimum credit criteria, in accordance with the Fitch, Moody's and Standard and Poor's Credit Ratings Services. The Annual Investment Strategy also considers maximum amounts and time limits with a financial institution located in each category.

The Council uses the creditworthiness service provided by Link. This service uses a sophisticated modelling approach with credit ratings from all three rating agencies – Fitch, Moody's and Standard and Poor's, forming the core element. However, it does not rely solely on the current credit ratings of counterparties but also uses the following as overlays:

- Credit watches and credit outlooks from credit rating agencies
- Credit Default Swap spreads to give early warning of likely changes in credit ratings.
- Sovereign ratings to select counterparties from only the most creditworthy countries

The full Investment Strategy was approved by Full Council on 1 March 2023 and is available on the Council's website.

Customers for goods and services are assessed, taking into account their financial position, past experience and other factors, with individual credit limits being set in accordance with internal ratings in accordance with parameters set by the Council.

The Council's maximum exposure to credit risk in relation to its investments in banks, building societies, property fund and money market funds of £72.989m cannot be assessed generally as the risk of any institution failing to make interest payments or repay the principal sum will be specific to each individual institution. Recent experience has shown that it is rare for such entities to be unable to meet their commitments. A risk of irrecoverability applies to all of the Council's deposits, the Council has £3m invested with the property fund and at 31 March 2024 this was valued at £2.569m.

Amounts Arising from Expected Credit Losses

We have assessed the Council's short and long term investments and concluded that the expected credit loss is not material therefore no allowances have been made.

A summary of the credit quality of the Council's investments at 31 March 2024 is shown below, along with the potential maximum exposure to credit risk, based on experience of default and uncollectability.

	Link Asset Services - Colour banding	Lowest Long Term Rating	Balance at 31 March 2024 £'000	Historical Experience of Default %	Estimated maximum exposure to default and uncollectability at 31 March 2024 £'000
Deposits with Banks and Financial Institutions					
Standard Chartered Bank	Red	A+	4,000,000	0.015%	601
Standard Chartered Bank	Red	A+	5,000,000	0.018%	921
SMBC Bank International PLC	Red	A-	3,000,000	0.001%	44
Landesbank Hessen-Thueringen Girozentrale (Helaba)	Orange	A+	2,000,000	0.022%	436
Goldman Sachs International Bank	Red	A+	3,000,000	0.000%	7
Close Brothers Ltd	White	BBB+	3,000,000	0.015%	461
Close Brothers Ltd	White	BBB+	2,000,000	0.018%	361
Close Brothers Ltd	White	BBB+	3,000,000	0.031%	944
Close Brothers Ltd	White	BBB+	2,000,000	0.045%	898
Lloyds Bank Plc	Red	A+	4,000,000	0.001%	58
Lloyds Bank Plc	Red	A+	3,000,000	0.019%	578
CCLA Property Fund	Not Rated	Not Rated	3,000,000	0.000%	0
BNP Paribas MMF*	Yellow	AAA	5,000,000	0.000%	0
Federated Investors (UK) MMF*	Yellow	AAA	5,000,000	0.000%	0
LGIM MMF*	Yellow	AAA	5,000,000	0.000%	0
Aberdeen Standard Investments MMF*	Yellow	AAA	3,420,000	0.000%	0
NatWest Markets Plc (NRFB)	Red	A	5,000,000	0.000%	12
Santander UK PLC	Red	A	10,000,000	0.012%	1151
Highland Council	Yellow	AA-	3,000,000	0.013%	0
Total Investments			73,420,000		6,472

*Money Market Funds

No credit limits were exceeded during the reporting period and the Council does not expect any losses from non-performance by any of its counterparties in relation to deposits and bonds.

The Council does not generally allow extended credit for its trade debtors, but some of the current balance is past its due date for payment. The past due but not impaired amount can be analysed by age as follows:

	At 31 March 2024 £'000	At 31 March 2023 £'000	At 31 March 2022 £'000
Under 30 Days	112	132	113
30-60 days	1,157	2,521	1,392
60-90 days	146	122	128
Over 90 Days	568	639	507
Total	1,983	3,414	2,140

During the reporting period the Council held no collateral as security.

Liquidity risk

The Council manages its liquidity position through the risk management procedures above (the setting and approval of prudential indicators and the approval of the treasury and investment strategy reports), as well as through a comprehensive cash flow management system, as required by the CIPFA Treasury Management Code of Practice. This seeks to ensure that cash is available when needed.

The Council has ready access to borrowings from the money markets to cover any day to day cash flow need, and the PWLB and money markets for access to longer term funds. The Council is also required to provide a balanced budget through the Local Government Finance Act 1992, which ensures sufficient monies are raised to cover annual expenditure. There is therefore no significant risk that it will be unable to raise finance to meet its commitments under financial instruments.

The maturity analysis of financial assets, excluding sums due from customers, is as follows:

	At 31 March 2024 £'000	At 31 March 2023 £'000	At 31 March 2022 £'000
Less than one year	70,420	65,509	83,286
Between one and two years	2,569	2,632	5,152
Total	72,989	68,141	88,438

Re-financing and Maturity Risk

The Council maintains a significant debt and investment portfolio. Whilst the cash flow procedures above are considered against the refinancing risk procedures, longer term risk to the Council relates to managing the exposure to replacing financial instruments as they mature. This risk relates to both the maturing of longer term financial liabilities and longer term financial assets.

The approved treasury indicator limits for the maturity structure of debt and the limits on investments placed for greater than one year in duration are the key parameters used to address this risk. The Council approved treasury and investment strategies address the main risks and the central treasury team address the operational risks within the approved parameters. This includes:

- Monitoring the maturity profile of financial liabilities and amending the profile through either new borrowing or the rescheduling of the existing debt; and
- Monitoring the maturity profile of investments to ensure sufficient liquidity is available for the Council's day to day cash flow needs, and the spread of longer term investments provide stability of maturities and returns in relation to the longer term cash flow needs.

The maturity analysis of financial liabilities is as follows:

	At 31 March 2024 £'000	At 31 March 2023 £'000	At 31 March 2022 £'000
Less than one year	3,244	3,245	3,245
Between one and two years	3,222	3,222	3,222
Between two and five years	9,665	9,665	9,665
Between five and ten years	16,109	16,109	16,109
Between ten and fifteen	41,109	41,109	41,109
Over Fifteen Years	9,664	12,886	16,108
Total	83,013	86,236	89,458

Market risk

Interest rate risk

The Council is exposed to interest rate movements on its borrowings and investments. Movements in interest rates have a complex impact on the Council, depending on how variable and fixed interest rates move across differing financial instrument periods. For instance, a rise in variable and fixed interest rates would have the following effects:

- Borrowings at variable rates – the interest expense charged to the Comprehensive Income and Expenditure Account will rise;
- Borrowings at fixed rates – the fair value of the borrowing will fall (no impact on revenue balances);
- Investments at variable rates – the interest income credited to the Comprehensive Income and Expenditure Account will rise; and
- Investments at fixed rates – the fair value of the assets will fall (no impact on revenue balances).

Borrowings are not carried at fair value on the balance sheet, so nominal gains and losses on fixed rate borrowings would not impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure. However, changes in interest payable and receivable on variable rate borrowings and investments will be posted to the Surplus or Deficit on the Provision of Services and affect the General Fund Balance. Movements in the fair value of fixed rate investments that have a quoted market price will be reflected in Other Comprehensive Income and Expenditure.

The Council has a number of strategies for managing interest rate risk. The Annual Treasury Management Strategy draws together the Council's prudential and treasury indicators and its expected treasury operations, including an expectation of interest rate movements. From this Strategy a treasury indicator is set which provides maximum limits for fixed and variable interest rate exposure. The central treasury team will monitor market and forecast interest rates within the year to adjust exposures appropriately. For instance, during periods of falling interest rates, and where economic circumstances make it favourable, fixed rate investments may be taken for longer periods to secure better long term returns, similarly the drawing of longer term fixed rates borrowing would be postponed. If all interest rates had been 1% higher (with all other variables held constant) the financial effect would be:

	£'000
Increase in interest payable on variable rate borrowings	0
Increase in interest receivable on variable rate investments	283
Impact on Surplus or Deficit on the Provision of Services	<u>283</u>
Decrease in fair value of fixed rate borrowing liabilities (no impact on the Surplus or Deficit on the Provision of Services or Other Comprehensive Income and Expenditure)	<u>13,785</u>

The approximate impact of a 1% fall in interest rates would be as above but with the movements being reversed. These assumptions are based on the same methodology as used in the Note – Fair value of Assets and Liabilities carried at amortised Cost.

Price risk

The Council, excluding the pension fund, does not generally invest in equity shares or marketable bonds but does have shareholdings in the Gravitas Housing Limited which is a wholly owned Local Authority Controlled Company. Whilst these holdings are generally illiquid, the Council is consequently exposed to losses arising from movements in the prices of the shares.

As the shareholdings have arisen in the acquisition of specific interests, the Council is not in a position to limit its exposure to price movements by diversifying its portfolio. Instead, it only acquires shareholdings in return for "open book" arrangements with the company concerned so that the Council can monitor factors that might cause a fall in the value of specific shareholdings.

The shares in Gravitas Housing Limited have been elected as Fair Value through Other Comprehensive Income, meaning that all movements in prices will impact on gains and losses recognized in the Financial Instruments Revaluation Reserve. A general shift of 5% in the general price of the shares (positive or negative) would have resulted in a £56k gain or loss being recognised in the Financial Instrument Revaluation Reserve.

Foreign exchange risk

The Council has no financial assets or liabilities denominated in foreign currencies. It therefore has no exposure to loss arising from movements in exchange rates.

26. DEBTORS

An analysis of Debtors is shown below

At 31 March		At 31 March
2023		2024
£'000		£'000
Current Debtors		
1,716	Government Departments	1,041
2,084	Other Local Authorities	1,639
19	NHS	19
4,620	Other entities and individuals	3,366
8,439		6,065
Long Term Debtors		
172	Other	144
172		144

27. ASSETS HELD FOR SALE

The details of the assets held for sale are shown below.

2022/23		2023/24
£'000		£'000
590	Balance at start of year	1,090
	Assets newly classified as held for sale:	
500	Property, Plant & Equipment	0
0	Assets sold	(600)
1,090		490

28. CASH AND CASH EQUIVALENTS

The balance of cash and cash equivalents is made up of the following elements:

At 31 March 2023		At 31 March 2024
£'000		£'000
3	Cash held by the authority	1
95	Bank current accounts	(87)
17,509	Short Term Deposits	18,420
17,607	Total Cash & Cash Equivalents	18,334

Some instant access accounts are used for short-term investments where the rate of interest achieved is better than for a short-term investment. However, due to the requirements of the Code they are included as Cash and Cash Equivalents on the Balance Sheet.

29. BORROWING

Non-Current Borrowing represents borrowing repayable within a period in excess of one year.

2022/23		2023/24	
£'000	Analysis of Loans by Source	£'000	
82,991	PWLB	79,769	
82,991		79,769	
£'000	Analysis of Loans by Maturity	£'000	
3,222	Between 1 and 2 Years	3,222	
9,665	Between 2 and 5 Years	9,665	
16,109	Between 5 and 10 Years	16,109	
41,109	Between 10 and 15 Years	41,109	
12,886	Over 15 years	9,664	
82,991		79,769	

Current Borrowing represents borrowing repayable within one year.

2022/23		2023/24	
£'000		£'000	
3,245	Balance at start of year	3,245	
(3,244)	Borrowing repaid during year	(3,244)	
3,222	Transferred from Non-Current Borrowing	3,222	
22	Accrued interest at end of year	21	
3,245	Balance at end of year	3,244	

30. CREDITORS

An analysis of Creditors is shown below:

At 31 March		At 31 March	
2023		2024	
£'000		£'000	
6,437	Government Departments	3,004	
453	Other Local Authorities	394	
6,533	Other entities and individuals	8,403	
13,423	Total	11,801	

31. LEASES

a. Council as Lessee

Finance Leases

The Council has acquired a number of buildings under finance leases on a peppercorn basis. Typically the annual payments for these buildings are less than £1 per annum, so the future minimum lease payments due are immaterial. The assets acquired under these leases are carried as Property, Plant & Equipment in the Balance Sheet at the following net book values.

At 31 March		At 31 March	
2023	Carrying Value	2024	
£'000		£'000	
2,816	Other Land & Buildings	2,713	

None of these properties are sublet.

b. Council as Lessor

Finance Leases

The Council has leased out HRA shops and the Crematorium at Grantham on finance leases with the remaining terms being between 65 and 70 years. The Council has a gross investment in the lease, made up of the minimum lease payments expected to be received over the remaining term and the residual value anticipated for the property when the lease comes to an end. The minimum lease payments comprise settlement of the long-term debtor for the interest in the property acquired by the lessee and finance income that will be earned by the Council in future years whilst the debtor remains outstanding. The gross investment is made up of the following amounts:

Gross Investment in the Lease			
At 31 March		At 31 March	
2023	Finance Lease Debtor (net present value of minimum lease payments)	2024	
£'000		£'000	
11	Non-Current	11	
52	Unearned finance income	51	
1,740	Unguaranteed residual value of property	1,740	
1,803	Gross Investment in the Lease	1,802	

The gross investment in the lease and the minimum lease payments will be received over the following periods:

	Gross Investment in the			
	Lease		Minimum Lease Payments	
	At 31 March	At 31 March	At 31 March	At 31 March
	2024	2023	2024	2023
	£'000	£'000	£'000	£'000
Not later than one year	1	1	0	0
Between one & five years	5	5	1	1
Later than 5 years	1,796	1,797	11	11
	1,802	1,803	12	12

	Gross Investment in the			
	Lease		Minimum Lease Payments	
	At 31 March	At 31 March	At 31 March	At 31 March
	2023	2022	2023	2022
	£'000	£'000	£'000	£'000
Not later than one year	1	1	0	0
Between one & five years	5	5	1	1
Later than 5 years	1,797	1,798	11	12
	1,803	1,804	12	13

No allowance for uncollectible amounts has been set aside as at 31 March 2024.

The minimum lease payments do not include rents that are contingent on events taking place after the lease was entered into, such as adjustments following rent reviews. In 2023/24 no contingent rents were receivable by the Council.

Operating Leases

The Council leases out property under operating leases for the following purposes

- For the provision of community services such as leisure and community services.
- For economic development services to provide suitable affordable accommodation for local businesses.

The future minimum lease payments receivable under non-cancellable leases in future years are shown below:

At 31 March		At 31 March
2023 restated		2024
£'000		£'000
738	Not later than one year	771
1,657	Between one & five years	1,330
3,594	Later than 5 years	3,546
5,989		5,647

The minimum lease payments receivable do not include rents that are contingent on events taking place after the lease was entered into, such as adjustments following rent reviews. In 2023/24 no contingent rents were receivable by the Council.

32.PROVISIONS

All of the personal injury and property damage compensation claims are individually insignificant. They relate to personal injury or property damage sustained where the Council is alleged to be negligent. Provision is made for those claims where it is deemed probable that the Council will have to make a settlement, based on reserves set by the Council's insurer. Of the £301k provided at 31st March 2024 £156k is expected to be settled in 2024/25.

	Injury & Damage Compensation	Business Rates Appeals	Total
	Claims £'000	£'000	£'000
2023/24			
Balance at 1 April 2023	166	2,339	2,505
Additional provisions made in 2023/24	230	168	398
Amounts used in 2023/24	(34)	(1,841)	(1,875)
Unused amounts reversed in 2023/24	(61)	0	(61)
Total	301	666	967
<hr/>			
Split between:			
Short-term provisions	163	521	684
Long-term provisions	138	145	283
	301	666	967
<hr/>			
2022/23			
Balance at 1 April 2022	293	2,048	2,341
Additional provisions made in 2022/23	72	321	393
Amounts used in 2022/23	(143)	(30)	(173)
Unused amounts reversed in 2022/23	(56)	0	(56)
Total	166	2,339	2,505
<hr/>			
Split between:			
Short-term provisions	123	96	219
Long-term provisions	43	2,243	2,286
	166	2,339	2,505

The Council has a provision for any potential liabilities as a result of Business Rate Payers appeals against rateable valuations. The Council is responsible for a 40% share of this liability along with Government who are responsible for 50% and Lincolnshire County Council being responsible for a 10%.

33. DEFINED BENEFIT PENSION SCHEME

a. Participation in Pension Scheme

As part of the terms and conditions of employment of its officers and other employees, the Council makes contributions towards the cost of post-employment benefits. Although these benefits will not actually be payable until employees retire, the Council has a commitment to make the payments for those benefits and to disclose them at the time that employees earn their future entitlement.

The Council participates in the Local Government Pension Scheme administered by Lincolnshire County Council.

- This is a funded defined benefit final salary scheme, meaning the Council, and employees, pay contributions into a fund, calculated at a level intended to balance the pension's liabilities with investment assets.
- Arrangements for the award of discretionary post-retirement benefits upon early retirement are an unfunded defined benefit arrangement, under which liabilities are recognised when awards are made. However, there are no investment assets built up to meet these pension liabilities, and cash has to be generated to meet actual pension payments as they eventually fall due.
- The Lincolnshire County Council pension scheme is operated under the regulatory framework for the Local Government Pension Scheme and the governance of the scheme is the responsibility of the pensions committee of Lincolnshire County Council. Policy is determined in accordance with the Pension Fund Regulations.
- The principal risks to the Council of the scheme are the longevity assumptions, statutory changes to the scheme, structural changes to the scheme (i.e. large scale withdrawals from the scheme), changes to inflation, bond yields and the performance of the equity investments held by the scheme. These are mitigated to a certain extent by the statutory requirements to charge to the General Fund and Housing Revenue Account the amounts required by statute as described in the accounting policies note.

Discretionary Post-retirement benefits on early retirement are an unfunded defined benefit arrangement, under which liabilities are recognised when awards are made. There are no plan assets built up to meet these pension liabilities.

b. Transactions Relating to Post-Employment Benefits

The Council recognises the cost of retirement benefits in the cost of services when they are earned by employees, rather than when the benefits are eventually paid as pensions. However, the charge the Council is required to make against council tax is based on the cash payable in the year, so the real cost of post-employment/retirement benefits is reversed out of the General Fund and Housing Revenue Account via the Movement in Reserves Statement. The reversal of the IAS19 transactions ensures that there is no effect on the amounts to be met from government grant and the local taxpayers. The following transactions have been made in the Comprehensive Income and Expenditure Statement and the General Fund Balance via the Movement in Reserves Statement during the year.

2022/23 £'000		2023/24 £'000
Comprehensive Income and Expenditure Statement		
	Cost of Services	
4,414	- current service cost	2,744
262	- past service cost	8
97	Administration fee	108
	Financing & Investment Income & Expenditure	
4,706	- Net interest expense	6,210
(4,598)	-Expected return on assets in the scheme	(6,563)
<hr/>	Total Post-employment benefits charged to the Surplus or Deficit on the Provision of Services	<hr/> 2,507
<hr/>		
Other Post-employment benefits charged to the Comprehensive Income and Expenditure Statement		
	Remeasurement of the net defined benefit liability comprising:	
5,613	-return on plan assets (excluding the amount included in the net interest expense)	(6,467)
0	-Actuarial gains and losses arising on changes in demographic assumptions	(1,779)
(74,437)	-Actuarial gains and losses arising on changes in financial assumptions	(874)
5,322	Impact of pension net asset ceiling	10,330
<hr/>	-Other	<hr/> 382
<hr/>	Total Post Employment Benefit charged to the Comprehensive Income and Expenditure Statement	<hr/> 4,099
<hr/>		
Movement in Reserves Statement		
4,273	- Employers' contributions payable to scheme.	4,126
(4,881)	Total Post-employment benefits charged to the Surplus or Deficit on the Provision of Services	(2,507)
<hr/>		
(608)	Reversal of net charges made to the Surplus or Deficit for the Provision of Services for post employment benefits in accordance with the Code	1,619
<hr/>		
Actual amount charged against the General Fund Balance for pensions in the year.		
<hr/>	- Employers' contributions payable to scheme.	<hr/> 4,126

c. Pensions Assets and Liabilities Recognised in the Balance Sheet

The amount included in the Balance Sheet arising from the Council's obligation in respect of the defined benefit plans is as follows:

2022/23 £'000	2023/24 £'000
Comprehensive Income and Expenditure Statement	
125,457	126,746
(130,779)	(142,666)
(5,322)	(15,920)
251	224
5,322	15,920
251	224
Net liability arising from defined benefit obligation	

d. Reconciliation of the Movements in the Fair Value of Scheme (Plan) Assets

2022/23 £'000	2023/24 £'000
131,498	130,779
4,598	6,563
Remeasurement gain/ (loss):	
(5,613)	6,467
4,273	4,126
953	1,064
(4,833)	(6,225)
(97)	(108)
130,779	142,666
Closing fair value of scheme assets	

In June 2023, the High Court handed down a decision in the case of Virgin Media Limited v NTL Pension Trustees II Limited and others relating to the validity of certain historical pension changes due to the lack of actuarial confirmation required by law. In July 2024, the Court of Appeal dismissed the appeal brought by Virgin Media Ltd against aspects of the June 2023 decision. The conclusions reached by the court in this case may have implications for other UK defined benefit plans. The Council are monitoring developments in terms of whether there is expected to be any impact on LGPS Funds and will consider if there are any implications for the Lincolnshire Pension Scheme. As a result, the Council does not consider it necessary to make any allowance for the potential impact of the Virgin Media case in its financial statements.

The asset ceiling is the present value of any economic benefit available to the employer in the form of refunds or reduced future employer contributions. The actuary has calculated the asset ceiling using their interpretation of IFRIC14 i.e. the estimated future service cost in each period, less the estimated minimum funding contributions for future service in those periods (per IFRIC 14.20(b)) plus a minimum funding liability in respect of any positive secondary contributions. The calculation are based on following factors:

- There is no prospect of the Employer having an unconditional right to a refund of surplus on the basis that such a payment would be at the discretion of the Fund.

- The Employer is a scheduled body and assumed to participate indefinitely.
- Primary contributions are considered to be a minimum funding requirement (MFR).
- The MFR exceeds the current cost of accrual and so the potential economic benefit from future contribution reductions is nil.

e. Reconciliation of Present Value of the Scheme Liabilities (Defined Benefit Obligation)

	2022/23	2023/24
	£'000	£'000
179,825	Opening balance at 1 April	125,708
4,414	Current Service Cost	2,744
4,706	Interest cost	5,942
953	Contributions from scheme participants	1,064
	Remeasurement (gains) and losses:	
0	Change in demographic assumptions	(1,779)
14,818	Experience loss/(gain) on defined benefit obligation	382
(74,437)	Actuarial gains/ losses arising from changes in financial assumptions	(874)
262	Past Service cost	8
(4,833)	Benefits paid	(6,225)
125,708	Closing Balance at 31 March	126,970

	2022/23	2023/24
	£'000	£'000
0	Opening impact of asset ceiling	5,322
	Interest on impact on asset ceiling	268
5,322	Actuarial losses / (gains)	10,330
5,322	Closing impact of asset ceiling	15,920

f. Local Government Pension Scheme assets comprised

	2022/23	Fair Value of Scheme Assets	2023/24
	£'000		£'000
72,843	Equities	71,338	
17,297	Bonds	19,561	
9,793	Property	9,704	
4,160	Cash	3,622	
5,095	Infrastructure	5,727	
21,591	Absolute return fund	32,714	
130,779	Total Assets		142,666

All scheme assets have quoted prices in active markets.

g. Basis of Estimating Assets and Liabilities

Liabilities have been assessed on an actuarial basis using the projected unit cost method,
South Kesteven District Council DRAFT

an estimate of the pensions that will be payable in future years dependant on assumptions about mortality rates, salary levels etc.

Both the Local Government Pension Scheme and discretionary benefits liabilities have been estimated by Barnett Waddingham, an independent firm of actuaries, estimates for the Lincolnshire Pension Fund being based on the latest full valuation of the scheme as at 31 March 2022.

The significant assumptions used by the actuary have been:

2022/23		2023/24
Mortality Assumptions		
Longevity at 65 for current pensioners:		
19.8	Men	19.5
22.9	Women	22.7
Longevity at 65 for future pensioners:		
21.1	Men	20.8
24.4	Women	24.1
3.9% Rate of increase in salaries		
2.9%	Rate of Increase in Pensions	2.9%
4.8%	Rate for discounting scheme liabilities	4.9%

The estimate of the defined benefit obligations is sensitive to actuarial assumptions set out in the table above. The sensitivity analyses below have been determined based on reasonably possible changes of the assumptions occurring at the end of the reporting period and assumes for each change that the assumption analysed changes while all the other assumptions remain constant. The assumptions in longevity, for example, assume that life expectancy increases or decreases for men and women. In practice, this is unlikely to occur, and changes in some assumptions may be interrelated. The estimations in the sensitivity analysis have followed the accounting policies for the scheme, i.e. on an actuarial basis using the projected unit credit method. The method and types of assumptions used in preparing the sensitivity analysis below do not change from those used in the previous period.

	Increase in Assumption £'000	Decrease in Assumption £'000
Longevity (increase or decrease in 1 year)	115	112
Rate of increase in salaries (increase or decrease by 0.1%)	2	2
Rate of increase in pensions (increase or decrease by 0.1%)	107	103
Rate of discounting scheme liabilities (Increase or decrease by 0.1%)	102	106

h. Impact on the Council's Cash Flows

The objectives of the scheme are to keep employers' contribution at as constant a rate as possible. Funding levels are monitored on an annual basis. The last triennial valuation was dated 31 March 2022.

The Council is anticipated to pay £4.291m expected contributions to the scheme in 2024/25.

The weighted average duration of the defined benefit obligation for scheme members is 17
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years.

Further information can be found in Lincolnshire Pension Fund Annual Report which is available upon request from the Pension Fund Manager, Lincolnshire County Council, County Offices, Newland, Lincoln, LN1 1YL (Tel: 01522 553656).

34.USABLE RESERVES

Movements in the Council's usable reserves are detailed in the Movement in Reserves Statement and below:

	Balance at	Transfer	Transfer	Balance at	Transfer	Transfer	Balance at
	31 March 2022	To Reserve	From Reserve	31 March 2023	To Reserve	From Reserve	31 March 2024
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
General Fund							
Earmarked GF Capital Reserves	173	0	(121)	52	0	0	52
Earmarked GF Revenue Reserves:							0
Discretionary Reserves	11,747	340	0	12,087	0	(1,029)	11,058
Governance Reserves	10,397	0	(3,578)	6,819	0	(1,575)	5,244
Government Grants Received	1,131	0	(67)	1,064	1,204	0	2,268
General Fund Balance	2,009	449	0	2,458	4,217	0	6,675
General Fund Balance including Earmarked Reserves	25,457	789	(3,766)	22,480	5,421	(2,604)	25,297
Housing Revenue Account							
Earmarked HRA Reserves	15,559	0	(145)	15,414	0	(2,530)	12,884
Housing Revenue Account Balance	1,731	31		1,762	534	0	2,296
Housing Revenue Account including Earmarked Reserves	17,290	31	(145)	17,176	534	(2,530)	15,180
Total	42,747	820	(3,911)	39,656	5,955	(5,134)	40,477

35. UNUSABLE RESERVES

At 31 March		At 31 March
2023	£'000	2024
		£'000
109,714	Revaluation Reserve	125,958
202,892	Capital Adjustment Account	203,462
(251)	Pensions Reserve	(224)
(473)	Collection Fund Adjustment Account	819
(204)	Accumulated Absences Adjustment Account	(240)
10	Deferred Capital Receipts	10
(367)	Financial Instruments Revaluation Reserve	(430)
311,321		329,355

a. Revaluation Reserve

The Revaluation Reserve contains the gains made by the Council arising from increases in the value of its Property, Plant & Equipment. The balance is reduced when assets with accumulated gains are:

- Re-valued downwards or impaired and the gains are lost
- Used in the provision of services and the gains are consumed through depreciation or
- Disposed of and the gains are realised

The Reserve contains only revaluation gains accumulated since 1 April 2007, the date the Reserve was created. Accumulated gains arising before that date are consolidated into the balance on the Capital Adjustment Account.

REVALUATION RESERVE

2022/23		2023/24
		£'000
92,227	Balance at start of year	109,714
29,841	Upward revaluation of assets	19,023
	Downward revaluation of assets and impairment losses	
(2,945)	not charged to the Surplus/Deficit on Provision of Services	(811)
119,123	Surplus/Deficit on revaluation of non-current assets not posted to Surplus/Deficit on Provision of Services	127,926
(9,380)	Difference between fair value depreciation and historical cost depreciation	(1,629)
(29)	Accumulated gains on assets sold or scrapped	(339)
(9,409)	Amounts written off to the Capital Adjustment Account	(1,968)
109,714	Balance at end of year	125,958

b. Capital Adjustment Account (CAA)

The Capital Adjustment Account absorbs the timing differences arising from the different arrangements for accounting for the consumption of non-current assets and for financing the acquisition, construction or enhancement of those assets under statutory provisions. The account is debited with the cost of acquisition, construction or enhancement as depreciation, impairment losses and amortisation are charged to the Comprehensive Income and Expenditure Statement (with reconciling postings from the Revaluation Reserve to convert current value figures to a historical cost basis). The Account is credited with the amounts set aside by the Council as finance for the costs of acquisition, construction and enhancement.

The Account contains accumulated gains and losses on Investment Properties and also contains revaluation gains accumulated on Property, Plant & Equipment before 1 April 2007, the date that the Revaluation Reserve was created to hold such gains.

35b CAA Continued

	2022/23 £'000	2023/24 £'000
197,111	Balance at start of year	202,892
	Reversal of items relating to capital expenditure debited or credited to the Comprehensive Income & Expenditure Statement	
(7,607)	Charges for depreciation of non-current assets	(8,004)
(5,450)	Charges for impairment of non-current assets	(9,331)
(2,383)	Revaluation losses on Property, Plant & Equipment	(47)
	Revaluation gains reversing previous impairments charged to the Comprehensive Income & Expenditure Statement	
2,209	(3,137)	341
	Amortisation of intangible assets	(350)
(150)	Revenue expenditure funded from capital under statute	(2,053)
(1,866)	Amounts of non-current assets written off on disposal or sale as part of the gain/loss on disposal to the Comprehensive Income & Expenditure Statement	(2,823)
178,727		180,625
9,380	Adjusting amounts written out of the Revaluation Reserve	1,629
188,107	Net written out amount of the cost of non-current assets consumed in the year	182,254
	Capital financing applied in the year	
965	Use of the Capital Receipts Reserve to finance new capital expenditure	3,113
5,399	Use of the Major Repairs reserve to finance new capital expenditure	8,027
2,220	Capital grants and contributions credited to the Comprehensive Income & Expenditure Statement that have been applied to capital financing	4,798
131	Statutory provision for the financing of capital investment charged against the General Fund & HRA balances	287
5,343	Self-financed capital expenditure	3,817
(409)	Long Term Debtor written down	(1,525)
780	Capital expenditure charged against the General Fund and HRA balances	2,748
14,429		21,265
356	Movements in the market value of Investment Properties debited or credited to the Comprehensive Income & Expenditure Statement	(57)
202,892	Balance at end of year	203,462

c. Pensions Reserve

The Pensions Reserve absorbs the timing differences arising from the different arrangements for accounting for post-employment benefits and for funding benefits in accordance with statutory provisions. The Council accounts for post-employment benefits in the Comprehensive Income and Expenditure Statement as the benefits are earned by employees accruing years of service, updating the liabilities recognised to reflect inflation, changing assumptions and investment returns on any resources set aside to meet the costs. However, statutory arrangements require benefits earned to be financed as the Council makes employer's contributions to pension funds or eventually pays any pensions for which it is directly responsible. The balance on the Pensions Reserve therefore shows a substantial shortfall in the benefits earned by past and current employees and the resources the Council has set aside to meet them. The statutory arrangements will ensure that the funding will have been set aside by the time the benefits come to be paid.

	2022/23	2023/24
	£'000	£'000
(48,327)	Balance at start of year	(251)
48,684	Remeasurement of the net defined benefit liability/ (asset)	(1,592)
(4,881)	Reversal of items relating to retirement benefits debited or credited to the Surplus or Deficit on Provision of Services	(2,507)
4,273	Employer's pensions contributions and direct payments to pensioners payable in the year	4,126
(251)	Balance at end of year	(224)

d. Collection Fund Adjustment Account

The Collection Fund Adjustment Account manages the differences arising from the recognition of council tax and non-domestic rates income in the Comprehensive Income and Expenditure Statement as it falls due from council tax payers and business rates payers compared with the statutory arrangements for paying across amounts to the General Fund from the Collection Fund.

	2022/23	2023/24
	£'000	£'000
(3,146)	Balance at start of year	(473)
(23)	Amount by which council tax income credited to the Comprehensive Income & Expenditure Statement is different from council tax income calculated in accordance with statute	(47)
2,696	Amount by which NNDR income credited to the CIES is different from NNDR income calculated for the year in accordance with statutory requirements	1,339
(473)	Balance at end of year	819

e. Accumulated Absences Account

The Accumulating Compensated Absences Account absorbs the differences that would otherwise arise on the General Fund Balance from accruing for compensated absences earned but not taken in the year e.g. annual leave entitlement carried forward at 31 March. Statutory arrangements require that the impact on the General Fund Balance is neutralised by transfers to or from the account.

2022/23		2023/24
£'000		£'000
(259)	Balance at start of year	(204)
	Amounts accrued at the end of the current year	
	Amount by which officer remuneration charged to the	
55	Comprehensive Income & Expenditure Statement on	
	an accruals basis is different from remuneration	(36)
	chargeable in the year in accordance with statute	
<u>(204)</u>	<u>Balance at end of year</u>	<u>(240)</u>

f. Deferred Capital Receipts

The Deferred Capital Receipts Reserve holds the gains recognised on the disposal of non-current assets but for which cash settlement has yet to take place. Under statutory arrangements, the Council does not treat these gains as usable for financing new capital expenditure until they are backed by cash receipts. When the deferred cash settlement eventually takes place, amounts are transferred to the Capital Receipts Reserve.

2022/23		2023/24
£'000		£'000
15	Balance at start of year	10
(5)	Repayments received in year	0
<u>10</u>	<u>Balance at end of year</u>	<u>10</u>

g. Financial Instruments Revaluation Reserve

The Financial Instruments Revaluation Reserve contains the gains made by the Council arising from increases in the value of its investments which are measured at fair value through profit and loss. The balance is reduced when investments with accumulated gains are:

- Revalued downwards or impaired and gains are lost
- Disposed of and the gains are realised

Statutory override on pooled investments

The Council holds £3m of pooled investments. The Council is using the temporary statutory override agreed by DLUHC (up to 31 March 2025) to account for any changes in the fair value on its pooled investments.

2022/23		2023/24
£'000		£'000
152	Balance at start of year	(367)
(519)	Downward Revaluation of Investments	(63)
(367)		(430)
	Accumulated gains or losses on assets sold and maturing assets written out to the CIES as part of Other Investment Income	
0		0
(367)	Balance at end of year	(430)

NOTES TO THE CASH FLOW STATEMENT

36. CASH FLOW STATEMENT – OPERATING ACTIVITIES

The adjustments to the net surplus or deficit on the provision of services for non-cash movements can be analysed as follows:

2022/23 £'000		2023/24 £'000
7,607 Depreciation		8,004
5,624 Impairment & downward valuations		9,363
150 Amortisation		350
(24,376) Increase/(Decrease) in Creditors		(1,363)
(2,528) (Increase)/Decrease in Debtors		1,567
24 (Increase)/Decrease in Stock		(1)
608 Movement in pension liability		(1,619)
3,137 Carrying amount of non-current assets and non-current assets held for sale, sold or de-recognised		2,823
328 Other non-cash items charged to the net surplus or deficit on the provision of services		(1,092)
(9,426)	Adjustment to surplus or deficit on the provision of services for noncash movements	18,032

Adjustments to the net surplus or deficit on the provision of services that are investing or financing activities:

2022/23 £'000		2023/24 £'000
(4,833) Proceeds from the sale of property, plant and equipment, investment property and intangible assets		(2,957)
(3,786) Other items for which the cash effects are investing or financing cash flows		(4,777)
(8,619)	Adjustment for items included in the net surplus or deficit on the provision of services that are investing and financing activities	(7,734)

The cash flows for operating activities include the following items:

2022/23 £'000		2023/24 £'000
1,499 Interest Received		3,616
(2,336) Interest Paid		(2,238)
(837)		1,378

37. CASH FLOW STATEMENT – INVESTING ACTIVITIES

2022/23		2023/24
£'000		£'000
(10,449)	Purchase of property, plant and equipment, investment property and intangible assets	(17,595)
(46,000)	Purchase of short-term and long-term investments	(52,000)
(199)	Other payments for investing activities	(1,798)
4,838	Proceeds from the sale of property, plant and equipment, investment property and intangible assets	2,957
66,000	Proceeds from short-term and long-term investments	48,000
4,027	Other receipts from investing activities	12,013
18,217	Net cash flows from investing activities	(8,423)

38. CASH FLOW STATEMENT – FINANCING ACTIVITIES

Cash flow Financing Activities:

2022/23		2023/24
£'000		£'000
0	Cash receipts of short- and long-term borrowing	
(3,221)	Repayments of short- and long-term borrowing	(3,222)
3,359	Other payments for financing activities	(369)
138	Net cash flows from financing activities	(3,591)

OTHER DISCLOSURE NOTES

39. INTEREST IN OTHER COMPANIES AND ENTITIES

South Kesteven District Council wholly owns Gravitas Housing Ltd, LeisureSK Limited and EnvironmentSK Limited. Group accounts have been produced for LeisureSK Limited and these are available on page 68 onwards.

EnvironmentSK Limited

The registered name of the company is Environment SK Limited, and this is a wholly owned subsidiary of South Kesteven District Council which ceased trading on 31 March 2023. The company was incorporated on 1 March 2019 and was created to “offer a range of quality, environmental services”.

The net assets of the Company as at 31 March 2024 are £254.11 (net liabilities £0.087m 2022/23). The accounts can be obtained from EnvironmentSK Limited, Council Offices, The Picture House, St Catherine's Road, Grantham, Lincolnshire, NG31 6TT.

Gravitas Housing Limited

The registered name of the company is Gravitas Housing Limited, and this is a wholly owned subsidiary of South Kesteven District Council which ceased trading on 31st March 2023. The company was incorporated on 20th January 2017 and was created to deliver new housing outside of the Housing Revenue Account.

The net assets of the Company as at 31 March 2024 £262.12 (net liabilities £0.800m 2022/23).

40. EXTERNAL AUDIT COSTS

The Council has incurred the following costs in relation to the external audit of the Statement of Accounts, certification of grant claims and other audit work. The Council has not made any payments for non-audit services to its external auditors and not incurred any costs for statutory inspections.

2022/23	2023/24
£'000	£'000
66 Fees payable to the external auditors with regard to external audit services carried out by the appointed auditor.	151
6 Fees payable to the external auditors for the certification of grant claims.	27
12 Fees payable to external auditors for the certification of returns	12
84	190

41. RELATED PARTIES

The Council is required to disclose material transactions with related parties – bodies or individuals that have the potential to control or influence the Council or to be controlled or influenced by the Council. Disclosure of these transactions allows readers to assess the extent to which the Council might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with the Council.

Central Government has effective control (significant influence) over the general operations of the Council. It is responsible for providing the statutory framework within which the Council operates, provides the majority of its funding in the form of grants and prescribes the terms of many of the transactions the Council has with third parties e.g. housing benefits. Details of transactions with government departments are set out in Notes 11 and 12 relating to grant income.

Members of the Council have direct control over the Council's financial and operating policies. Guidance has been issued to make Members, Chief Officers and senior managers aware of the requirements to declare all interests relevant to the Council including interests of families, partners and entities controlled by them. Also all Members, Chief Officers and senior managers have been requested to complete a Related Party Transaction declaration. Upon analysis of completed returns no material items were identified that required separate disclosure. The Council maintains a Register of Interests which is complete and up to date on the basis of information received.

Wholly owned companies of the Council have members and senior officers on the board of Directors. As at the 31st March 2024 the boards were constituted as follows:

Gravitas Limited – Chief Finance Officer, Director of Housing and Vice Chairman of Licensing Committee

EnvironmentSK – Member of Environment Overview and Scrutiny Committee, Director of Housing and Head of Revenues, Benefits and Customer Services

LeisureSK – Head of Corporate Projects, Performance and Climate Change plus one independent non-executive director.

Precept & Levying bodies, town councils, parish councils and drainage boards levy demands on the Council Tax, and the transactions are detailed below.

Payments made during the year were as follows:

2022/23		2023/24
£'000		£'000
1,937	Town and Parish Councils	2,073
149	Upper Witham Drainage Board	172
63	Black Sluice Drainage Board	81
592	Welland and Deepings Drainage Board	649
2,741		2,975

42. AUTHORISATION OF ACCOUNTS FOR ISSUE

The date that the Statement of Accounts was authorised for issue was 6th September 2024. This is the date up to which events after the Balance Sheet date have been considered. The name of the person who gave the authorisation was Richard Wyles (Chief Finance Officer).

HOUSING REVENUE ACCOUNT

INCOME AND EXPENDITURE STATEMENT FOR THE YEAR ENDED 31 MARCH 2024

The HRA Income and Expenditure Statement shows the economic cost in the year of providing housing services in accordance with generally accepted accounting practices, rather than the amount to be funded from rents and government grants. Authorities charge rents to cover expenditure in accordance with regulations; this may be different from the accounting cost. The increase or decrease in the year, on the basis on which rents are raised, is shown in the Movement on the Housing Revenue Account Statement.

2022/23	2023/24
£'000	£'000
Income	
Gross Rental Income	
(25,248) - Dwelling Rents	(26,982)
(288) - Non-Dwelling Rents	(282)
(741) Charges for Services and Facilities	(831)
(229) Other Income	(77)
(26,506) Total Income	(28,172)
Expenditure	
9,111 Repairs and Maintenance	9,891
3,922 Supervision and Management	4,418
4 Rent, rates, taxes and other charges	58
296 Increase/(Decrease) in Prov'n for Doubtful Debts	431
8,489 Depreciation and impairment of Non-Current Assets	14,110
35 Debt Management Costs	40
21,857	28,948
(4,649) Net Cost of HRA Services	776
2,787 HRA share of Corporate and Democratic Core	2,759
Net Cost of HRA Services as included in the	
(1,862) whole authority Comprehensive Income and Expenditure Statement	
(1,069) (Gain)/loss on sale of HRA assets	(371)
4 Contribution Housing Capital Receipts to the Pool	0
0 Other operating income (Right to Buy Discount Repaid)	(24)
2,335 Interest payable and similar charges	2,237
(1,226) Interest and Investment Income	(2,302)
(13) Investment Property Income and Expenditure	(24)
23 Pension Interest Costs and Expected Return on Assets	(74)
(1,063) Recognised capital grants and contributions	(3,620)
(2,871) (Surplus)/Deficit for the year on HRA services	(643)

MOVEMENT ON THE HOUSING REVENUE ACCOUNT STATEMENT

2022/23		2023/24
£'000		£'000
(1,731)	Balance on the HRA at the end of the previous year	(1,763)
(2,871)	(Surplus)/Deficit for the year on the HRA Income & Expenditure Statement	(643)
662	Adjustments between Accounting Basis and Funding Basis under statute	7 (2,378)
(2,209)	Net (increase) or decrease before transfers to or from reserves	(3,021)
2,177	Transfers to or (from) reserves	2,488
(1,763)	Balance on HRA at the end of the current year	(2,296)

NOTES TO THE HOUSING REVENUE ACCOUNT

The Housing Revenue Account reflects a statutory obligation to maintain a revenue account for local Council housing provision in accordance with part 6 of the Local Government and Housing Act 1989. The Act sets the framework for "ring fencing" the Housing Revenue Account (HRA). The account has to be self-financing and there is a legal prohibition on cross subsidy to or from the General Fund.

1. HOUSING STOCK

The Council was responsible for managing on average 5845 dwellings during 2023/24. The housing stock and changes during the year are as follows:

	At 1 April 2023	Additions	Disposals /Sales	At 31 March 2024
Rentable Stock				
- Houses	3,013	1	(21)	2,993
- Bungalows	1,499	21	(2)	1,518
- Flats	1,312	0	(2)	1,310
Shared Ownership	22	0	0	22
Total	5,846	22	(25)	5,843

2. LAND HOUSES AND OTHER PROPERTY

Analysis of Housing Fixed Assets

The vacant possession value of dwellings at 31 March 2024 was £797.173m (£772.746m at 31 March 2023). Each council dwelling owned, in full or part, by the Council has been valued by the Valuation Office Agency in accordance with the guidance issued by DCLG. The vacant possession value of dwellings must be adjusted to reflect the social housing status of local authority dwellings i.e. that social housing is available to tenants at less than open market rents. The predetermined adjustment factor for social housing in the East Midlands is 42%.

	Operational Assets			Non Operational Assets		Total
	£'000	£'000	£'000	£'000	£'000	
Cost or Valuation at 1 April 2023	325,128	4,282	1,584	450	1,027	332,471
Additions	13,208	0	19	0	1,024	14,251
Revaluation increases/(decreases) recognised in the Revaluation Reserve	11,575	60	0	0	0	11,635
Revaluation increases/(decreases) recognised in the Surplus/Deficit on Provision of Services	(9,199)	(19)	0	(3)	0	(9,221)
Derecognition - Disposals	(1,475)	0	(215)	0	0	(1,690)
Derecognition - Other					(29)	(29)
Assets reclassified	0	(45)	0	45	0	0
Assets reclassified to/from Assets Under Construction	335	0	0	0	(335)	0
Gross Book Value as at 31 March 2024	339,572	4,278	1,388	492	1,687	347,417
Depreciation & Impairments						
At 1 April 2023	(19)	0	(1,051)	0	0	(1,070)
Depreciation charge	(4,615)	(220)	(46)	0	0	(4,881)
Depreciation written out to the revaluation reserve	4,395	165	0	0	0	4,560
Depreciation written out to the CI&E	9,377	54	0	0	0	9,431
Impairment losses/(reversals) recognised in the Surplus/Deficit on Provision of Services	(9,199)	0	0	0	0	(9,199)
Derecognition - Disposals	0	0	0	0	0	0
At 31 March 2024	(61)	(1)	(1,097)	0	0	(1,159)
Balance Sheet Amount at 31 March 2024	339,511	4,277	291	492	1,687	346,258

3. HRA REVALUATION LOSS

When assets are re-valued, the increase or decrease is an “unrealised gain or loss” until the asset is sold. These unrealised gains and losses are held in the revaluation reserve. If an asset is revalued upward, then in subsequent years re-valued downward, the revaluation loss is set against the original gain in the reserve, so reducing it. Once any gains in the reserve are reduced to zero, any further loss must be charged as expenditure to the Housing Revenue Account in the year.

Due to accounting rules, the Revaluation Reserve was set up with an opening balance of zero at 1 April 2007. The closing position on the Reserve at 31 March 2024 therefore only shows revaluation gains accumulated since 1 April 2007 together with depreciation adjustments to comply with accounting rules. Any revaluation gains (and losses) on non-current assets prior to 1 April 2007 are accounted for in the Capital Adjustment Account.

2022/23		2023/24	
£'000		£'000	
4,553	Depreciation	4,881	
(1,694)	Revaluation Loss/(Gain)	(216)	
5,551	Impairment Losses	9,228	
8,410		13,893	

4. MAJOR REPAIRS RESERVE

The Major Repairs Reserve is maintained to meet HRA capital expenditure. Movements on the Reserve were:

2022/23		2023/24	
£'000		£'000	
18,527	Opening balance on the Major Repairs Reserve	19,553	
	Transfer to/ (from) the Major Repairs Reserve		
4,553	Transfer from HRA equal to depreciation	4,881	
1,872	Additional contribution from HRA	2,311	
(5,399)	Financing of Capital Expenditure	(8,027)	
19,553	Closing balance on the Major Repairs Reserve	18,718	

5. FINANCING CAPITAL EXPENDITURE

The capital expenditure on land, houses and other assets in the HRA together with its financing is shown below:

	2022/23 £'000	2023/24 £'000
Expenditure		
5,735	Council Dwellings	13,208
97	Plant and Equipment	19
450	Intangible Assets	565
391	Assets Under Construction	1,024
6,673	Total	14,816
Financed from:		
5,399	Major Repairs Reserve	8,027
391	Capital Receipts	1,160
450	HRA Earmarked Reserves	2,684
433	Capital Grants and Contributions	2,945
6,673	Total	14,816

Supported Capital Expenditure allowances are issued by the Government as part of The Prudential Code for Capital Finance in Local Authorities.

6. CAPITAL RECEIPTS

The sale of HRA assets during the year is detailed in the following table.

	Receipt in Year £'000
Sale of Land	0
Sale of Vehicles	7
Sale of Council Dwellings	1,872
Repayment of discounts	24
Total	1,903

7. ANALYSIS OF RECONCILING ITEMS IN MOVEMENT ON THE HOUSING REVENUE ACCOUNT STATEMENT

2022/23	Movement on the Housing Revenue Account Statement	2023/24
£'000		£'000
Adjustments between Accounting and Funding Basis:		
(1,023)	IAS 19	(506)
898	- Pension Costs Charged to Rent Income	839
(5,551)	- Non-Enhancing Capital Expenditure	(9,228)
4,105	Capital Expenditure	6,169
1,069	Gains/losses on disposal of non current assets	372
1,694	Revaluation gains/(losses) on PPE	216
(4)	Payments to Housing Capital Receipts Pool	0
(90)	Depreciation of non-current assets	(231)
14	Compensated absences	(9)
<u>1,112</u>		<u>(2,378)</u>
Transfers to/from Earmarked Reserves:		
1,872	- Transfers to/(from) reserves	2,465
<u>1,872</u>		<u>2,465</u>

8. RENT ARREARS

An analysis of rent arrears is shown below:

At 31st March 2023 £'000		At 31st March 2024 £'000
1,045	Current Tenants	1,515
888	Former Tenants	1,122
<u>1,933</u>	<u>Gross Rent Arrears</u>	<u>2,637</u>
<u>(1,267)</u>	<u>Impairment Provision for Bad & Doubtful Debt</u>	<u>(1,698)</u>

**COLLECTION FUND INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024**

The Collection Fund is an agent's statement that reflects the statutory obligation for billing authorities to maintain a separate Collection Fund. The statement shows the transactions of the billing authority in relation to the collection from taxpayers and distribution to local authorities and the Government of council tax and non-domestic rates.

Business Rates £'000	2022/23			Note	2023/24		
	Business Council Tax £'000	Council Tax £'000	Total £'000		Business Council Tax £'000	Council Tax £'000	Total £'000
Income							
0	94,165	94,165	Council Tax Payers		0	99,502	99,502
40,040	0	40,040	Business Ratepayers		38,181	0	38,181
Apportionment of Previous Year Deficit -							
3,226	0	3,226	Central Government		0	0	0
2,581	0	2,581	South Kesteven District Council		0	0	0
645	0	645	Lincolnshire County Council		0	0	0
0	0	0	Lincolnshire Police & Crime Commissioner		0	0	0
46,492	94,165	140,657	Total Income		38,181	99,502	137,683
Expenditure							
38,695	93,606	132,301	Precepts and Demands	3	39,822	99,421	139,243
173	0	173	Costs of Collection		174	0	174
(103)	0	(103)	Transitional Protection Payment		(1,550)	0	(1,550)
Bad and doubtful Debts -							
0	138	138	Write Offs		295	266	561
367	186	553	Provisions		148	144	292
725	0	725	Appeals		(4,182)	0	(4,182)
Interest							
Apportionment of Previous Year Surplus -							
0	0	0	Central Government		16	0	16
0	54	54	South Kesteven District Council		13	11	24
0	359	359	Lincolnshire County Council		3	72	75
0	63	63	Lincolnshire Police & Crime Commissioner		0	14	14
39,857	94,406	134,263	Total Expenditure		34,754	99,928	134,682
6,635	(241)	6,394	Movement on Fund		3,427	(426)	3,001
(7,887)	115	(7,772)	Balance at the Beginning of the Year		(1,252)	(126)	(1,378)
(1,252)	(126)	(1,378)	Surplus/(Deficit) on Fund at End of Year		2,175	(552)	1,623
Allocated to -							
(661)	0	(661)	Central Government		1,080	0	1,080
(459)	(13)	(472)	South Kesteven District Council		879	(60)	819
(132)	(95)	(227)	Lincolnshire County Council		216	(412)	(196)
0	(18)	(18)	Lincolnshire Police & Crime Commissioner		0	(80)	(80)
(1,252)	(126)	(1,378)			2,175	(552)	1,623

NOTES TO THE COLLECTION FUND

1. COUNCIL TAX

Council Tax income derives from charges raised according to the value of residential properties that have been classified into eight Valuation Bands (A to H). Individual charges are calculated by estimating the amount of income required to be taken from the Collection Fund by Lincolnshire County Council, Office of the Police and Crime Commissioner for Lincolnshire and South Kesteven District Council together with each parish requirement and dividing this by the Council Tax base i.e. the number of properties in each valuation band converted to an equivalent number of band D dwellings and adjusted for discounts.

The Council Tax base for 2023/24 increased to 49329.0 (48,706.7 in 2022/23)

The Council Tax base was calculated as follows:

Band	Estimated No. of Taxable Properties After Effect of Discounts	Ratio	Band D Equivalent Dwellings
A	13,535.40	6/9	9,023.6
B	12,434.40	7/9	9,671.2
C	10,227.30	8/9	9,090.9
D	8,667.00	9/9	8,667.0
E	5,545.20	11/9	6,777.5
F	2,863.90	13/9	4,136.7
G	1,057.80	15/9	1,763.0
H	71.70	18/9	143.4
Band A entitled to Disabled Relief Reduction	18.70	5/9	10.4
Ministry of Defence Properties			49,283.7
Council Tax Base			45.3
			49,329.0

2. BUSINESS RATES

Under this scheme SKDC keeps the total non-domestic rates due, less certain reliefs and deductions and then redistributes the rates collected based on estimates at the start of the year. The redistribution of the central and local shares is based on the ratio of 50:40:10 for Central Government, SKDC and Lincolnshire County Council. The business rates retention scheme is designed to encourage economic growth and incentivise Councils by allowing them to keep a proportion of any business rates growth achieved during the year.

Under the arrangements for Non-Domestic Rates, the Council collects rates for its area based upon local rateable values (determined by the Valuation Office Agency, an executive agency of HM Revenue & Customs) multiplied by the multiplier (determined by Government). For 2023/24 there are two multipliers:

Full	51.2p (51.2p for 2022/23)
Small Business	49.9p (49.9p for 2022/23)

The total Non-Domestic Rateable Value at 31 March 2024 was £114.342m (31 March 2023 £111.616m).

3. PRECEPTS AND DEMANDS

2022/23			2023/24		
£'000	£'000	£'000	£'000	£'000	£'000
Council Tax	Business Rates	Total	Council Tax	Business Rates	Total
0	19,235	19,235	Central Government	0	19,673
69,756	3,847	73,603	Lincolnshire County Council	74,172	3,935
13,458	0	13,458	Lincs Police & Crime Commissioner	14,367	0
10,392	15,613	26,005	South Kesteven District Council	10,882	16,214
93,606	38,695	132,301		99,421	39,822
					139,243

STATEMENT OF GROUP ACCOUNTS

INTRODUCTION

The statement of group accounts consolidates South Kesteven District Council accounts with those of its subsidiary LeisureSK Limited – Company Registration No.12888724 (England and Wales).

The Council has three wholly owned companies EnvironmentSK Limited and Gravitas Housing Limited both of which ceased trading 31 March 2023 and are being closed down and LeisureSK Limited who continue to trade and whose accounts require consolidation..

Further details regarding EnvironmentSK Limited and Gravitas Housing Limited can be found in Note 39 to the Council's Statement of Accounts.

LeisureSK Limited has been formed to deliver the Council's Leisure Management contract. The company is wholly owned by the Council and the aggregation of accounts has been completed on a line-by-line basis with intra-group transactions removed.

Group accounts have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2023/24 (the Code) published by the Chartered Institute of Public Finance and Accountancy (CIPFA).

The aim of the statement of group accounts is to provide the reader with an overall view of the material economic activities of the Group. It provides a summary of the group's financial position and details of material items that have impacted on the accounts during the year. The same accounting policies have been applied to both the Council and Group Accounts.

The main differences between the Group and single entity accounts are seen in the balance sheet:

- £4.6m additional expenditure
- £3.5m additional income

GROUP MOVEMENT IN RESERVES STATEMENT

This statement shows the movement in the year on the reserves held by the Group, analysed into usable and unusable reserves. The Total Comprehensive Income & Expenditure line shows the true economic cost of providing the Groups services, this is further detailed in the Comprehensive Income and Expenditure Statement. These are different from the statutory amounts required to be charged to the General Fund and Housing Revenue Account for Council Tax setting and dwelling rent setting purposes.

	Total Usable Reserves	Unusable Reserves	Total Authority Reserves	Gravitas Housing Ltd	LeisureSK Ltd	Total Group Reserves
	£'000	£'000	£'000	£'000	£'000	£'000
Balance at 31 March 2023 brought forward	(74,869)	(311,321)	(386,190)	319	233	(385,638)
Movement in reserves during 2023/24						
Total Comprehensive Income & Expenditure	(2,443)	(16,620)	(19,063)	(319)	240	(19,142)
Transfers between Reserves	(406)	406	0	0		0.00
Adjustments between accounting basis & funding basis under regulations	1,819	(1,819)	0	0		0.00
(Increase) or decrease in 2023/24	(1,030)	(18,033)	(19,063)	(319)	240	(19,142)
Balance at 31 March 2024 carried forward	(75,899)	(329,354)	(405,253)	0	473	(404,780)

	Total Usable Reserves	Unusable Reserves	Total Authority Reserves	Gravitas Housing Ltd	LeisureSK Ltd	Total Group Reserves
	£'000	£'000	£'000	£'000	£'000	£'000
Restated						
Balance at 31 March 2022 brought forward	(72,655)	(237,744)	(310,399)	268	36	(310,095)
Movement in reserves during 2022/23						
Total Comprehensive Income & Expenditure	(211)	(75,580)	(75,791)	51	197	(75,543)
Transfers between Reserves	(412)	412	0	0	0	0
Adjustments between accounting basis & funding basis under regulations	(1,591)	1,591	0	0	0	0
(Increase) or decrease in 2022/23	(2,214)	(73,577)	(75,791)	51	197	(75,543)
Balance at 31 March 2023 carried forward	(74,869)	(311,321)	(386,190)	319	233	(385,638)

GROUP COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT

This statement shows the accounting costs of providing services in the year.

				2022/23	2023/24	
Group Gross Expenditure	Group Gross Income	Group Net Expenditure		Group Gross Expenditure	Group Gross Income	Group Net Expenditure
£'000	£'000	£'000		£'000	£'000	£'000
5,133	(1,708)	3,425	Corporate, Governance & Public Protection Service	5,804	(1,876)	3,928
44,417	(49,693)	(5,276)	Finance, Property & Waste Services	50,984	(53,595)	(2,611)
14,377	(7,111)	7,266	Growth & Culture	14,995	(8,999)	5,996
17,874	(4,005)	13,869	Housing & Projects	17,897	(3,590)	14,307
81,801	(62,517)	19,284	Cost Of Services	89,680	(68,060)	21,620
Other Operating Expenditure						
0	(1,667)	(1,667)	(Gain)/Loss Disposal of Fixed Assets	229	0	229
2,741	0	2,741	Precepts & Levies	2,975	0	2,975
4	0	4	Contribution Housing Capital Receipts to the Pool	0	0	0
0	(73)	(73)	Other Operating Income and Expenditure	132	(24)	108
2,745	(1,740)	1,005		3,336	(24)	3,312
Financing and Investment Income and Expenditure						
2,335	0	2,335	Interest Payable on Debt	2,237	0	2,237
108	0	108	Net Interest on the net defined benefit liability (asset)	0	(353)	(353)
0	(1,917)	(1,917)	Interest & Investment Income	0	(3,917)	(3,917)
0	(676)	(676)	Income & Expenditure and Movement in Fair Value of Investment Property	0	(268)	(268)
519	0	519	Movement in the value of property fund income	389	0	389
2,962	(2,593)	369		2,626	(4,538)	(1,912)
0	(20,621)	(20,621)	Taxation and Non-Specific Grant Income	500	(25,735)	(25,235)
37 (Surplus) or Deficit on Provision of Services						
0	Tax expenses of subsidiaries					0
37 Group (Surplus)/Deficit on Provision of Services						
(26,896)	(Surplus) or deficit on revaluation of non-current assets					(18,212)
(48,684)	Remeasurement of Defined Pension Liability					1,592
(75,580)	Other Comprehensive Income and Expenditure					(16,620)
(75,543)	TOTAL COMPREHENSIVE INCOME & EXPENDITURE					(18,835)

GROUP BALANCE SHEET

The Group Balance Sheet summarises the financial position of the Council and its subsidiary, as a whole. It shows the value of group assets and liabilities at the end of the financial year.

At 31 March 2023	Note	At 31 March 2024
£'000		£'000
407,857 Property Plant & Equipment		415,481
690 Heritage Assets		690
5,019 Investment Property		12,785
426 Intangible Assets		946
2,632 Long Term Investments		2,569
72 Long Term Debtors		71
416,696 Long Term Assets		432,542
1,090 Current Assets Held for Sale		490
48,499 Short Term Investments		52,924
35 Inventories		25
8,417 Short Term Debtors		6,128
18,568 Cash and Cash Equivalents	G1	18,462
76,609 Current Assets		78,029
(3,245) Short Term Borrowing		(3,244)
(13,810) Short Term Creditors		(12,464)
(219) Provisions		(684)
(17,274) Current Liabilities		(16,392)
(2,286) Provisions		(283)
(82,994) Long Term Borrowing		(79,771)
(251) Other Long Term Liabilities		(224)
(4,878) Capital Grants Receipts in Advance		(9,123)
(90,409) Long Term Liabilities		(89,401)
385,622 Net Assets		404,778
£'000		£'000
74,301 Usable Reserves		75,423
311,321 Unusable Reserves		329,355
385,622 Total Reserves		404,778

GROUP CASH FLOW STATEMENT

The Group Cash Flow Statement summarises the cash flows of the Council and its subsidiary during the year.

2022/23	Notes	2023/24
£'000		£'000
Operating Activities		
(37)		Net surplus or (deficit) on the provision of services 2,215
(7,930)	G2	Adjustments to net surplus or deficit on the provision of services for non-cash movements 18,249
(8,619)		Adjustments for items included in the net surplus or deficit on the provision of services that are investing and financing activities (8,528)
(16,586)		11,936
Investing Activities		
17,843		Net cash flows from Investing Activities (8,453)
141		Net cash flows from Financing Activities (3,590)
1,398		Net increase or (decrease) in cash and cash (107)
17,170		Cash and cash equivalents at the beginning of the reporting period 18,568
18,568		Cash and cash equivalents at the end of the reporting period 18,461
(1,398)		107

NOTE G1 – CASH & CASH EQUIVALENTS

At 31 March 2023		At 31 March 2024	
£'000		£'000	
217	Cash held by the authority	340	
842	Bank current accounts	(299)	
17,509	Short Term Deposits	18,420	
18,568	Total Cash & Cash Equivalents	18,461	

NOTE G2 – Cash Flow

2022/23 £'000		2023/24 £'000
7,607	Depreciation	8,027
5,624	Impairment & downward valuations	9,363
150	Amortisation	349
(24,260)	Increase/(Decrease) in Creditors	(1,088)
(2,364)	(Increase)/Decrease in Debtors	1,482
1,304	(Increase)/Decrease in Stock	10
608	Movement in pension liability	(1,619)
3,137	Carrying amount of non-current assets and non-current assets held for sale, sold or de-recognised	2,823
264	Other non-cash items charged to the net surplus or deficit on the provision of services	(1,098)
(7,930)		18,249

ACCOUNTING POLICIES

I. GENERAL PRINCIPLES

The Statement of Accounts summarises the Council's transactions for the 2023/24 financial year and its position at the year-end of 31 March 2024. The Council is required to prepare an annual Statement of Accounts by the Accounts and Audit Regulations 2015. These regulations require the Statement of Accounts to be prepared in accordance with proper accounting practices. These practices primarily comprise the Code of Practice on Local Authority Accounting in the United Kingdom 2023/24 and supported by International Financial Reporting Standards (IFRS).

The accounting convention adopted in the Statement of Accounts is principally historical cost, modified by the revaluation of certain categories of non-current assets and financial instruments.

II. ACCRUALS OF INCOME AND EXPENDITURE

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Revenue from the sale of goods is recognised when the Council transfers the significant risks and rewards of ownership to the purchaser and it is probable that economic benefits or service potential associated with the transaction will flow to the Council.
- Revenue from the provision of services is recognised when the Council can measure reliably the percentage of completion of the transaction and it is probable that economic benefits or service potential associated with the transaction will flow to the Council.
- Supplies are recorded as expenditure when they are consumed – where there is a gap between the date supplies are received and their consumption, they are carried as inventories on the Balance Sheet.
- Expenses in relation to services received (including services provided by employees) are recorded as expenditure when the services are received rather than when payments are made.
- Interest receivable on investments and payable on borrowings is accounted for respectively as income and expenditure on the basis of the effective interest rate for the relevant financial instrument, rather than the cash flows fixed or determined by the contract.
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.
- The impact of IFRS15: Revenue from Contracts with Customers has been considered and deemed to have no material impact.

III. CASH AND CASH EQUIVALENTS

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than 24 hours. Cash equivalents are highly liquid investments that mature in 30 days or less from the date of acquisition and that are readily convertible to known amounts of cash with insignificant risk of change in value.

In the Cash Flow Statement, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the Council's cash management.

IV. CHARGES TO REVENUE FOR NON-CURRENT ASSETS

Services, support services and trading accounts are debited with the following amounts to record the cost of holding non-current assets during the year.

- Depreciation attributable to the assets used by the relevant service.
- Revaluation and Impairment losses on assets used by the service where there are no accumulated gains in the Revaluation Reserve against which the loss can be written off.
- Amortisation of intangible assets attributable to the service.

The Council is not required to raise council tax to fund depreciation, revaluation and impairment losses or amortisation. However, it is required to make an annual contribution from revenue towards the reduction in its overall borrowing requirement equal to an amount calculated on a prudent basis determined by the Council in accordance with statutory guidance. Depreciation, revaluation and impairment losses and amortisation are therefore replaced by the contribution in the General Fund Balance by way of an adjusting transaction with the Capital Adjustment Account in the Movement in Reserves Statement for the difference between the two.

V. COUNCIL TAX AND NON-DOMESTIC RATES

Billing authorities act as agents, collecting council tax and non-domestic rates (NDR) on behalf of major preceptors (including government for NDR) and, as, principals, collecting council tax and NDR for themselves. Billing authorities are required by statute to maintain a separate fund (i.e. the Collection Fund) for the collection and distribution of amounts due in respect of council tax and NDR. Under the legislative framework for the Collection Fund, billing authorities, major preceptors and central government share proportionately the risks and rewards that the amount of council tax and NDR collected could be less or more than predicted.

Accounting for Council TAX and NDR

The council tax and NDR included in the Comprehensive Income and Expenditure Statement is the council's share of accrued income for the year. However, regulations determine the amount of council tax and NDR that must be included in the Council's General Fund. Therefore, the difference between the income included in the Comprehensive Income and Expenditure Statement and the amount required by regulation to be credited to the General Fund is taken to the Collection Fund Adjustment Account and included as a reconciling item in the Movement in Reserves Statement.

The Balance Sheet includes the council's share of the end of year balances in respect of council tax and NDR relating to arrears, impairment allowances for doubtful debts, overpayments and prepayments and appeals.

VI. EMPLOYEE BENEFITS

Benefits Payable during Employment

Short-term employee benefits are those due to be settled within 12 months of the year end. They include such benefits as wages and salaries, paid annual leave and paid sick leave, bonuses and non-monetary benefits for current employees. These expenses are charged on an accruals basis to the relevant service line of the Comprehensive Income and Expenditure Statement.

Termination Benefits

Termination benefits are amounts payable as a result of a decision by the Council to terminate an officer's employment before the normal retirement date or an officer's decision to accept voluntary redundancy in exchange for those benefits. They are charged on an accruals basis to the appropriate service, or where applicable, to the Non Distributed Costs line in the Comprehensive Income and Expenditure Statement at the earlier of when the Council can no longer withdraw the offer of those benefits or when the council recognises costs for a restructuring.

Post-Employment Benefits

Employees of the Council are members of the Local Government Pension Fund, administered by Lincolnshire County Council. The scheme provides defined benefits to members (retirement lump sums and pensions), earned as employees worked for the Council.

The Council recognises the cost of retirement benefits in the revenue account when employees earn them, rather than when the benefits are eventually paid as pensions.

Local Government Pension Scheme

The Local Government Scheme is accounted for as a defined benefit scheme:

- The liabilities of the Lincolnshire County Council pension scheme attributable to the Council are included in the Balance Sheet on an actuarial basis using the projected unit method – i.e. an assessment of the future payments that will be made in relation to retirement benefits earned to date by employees, based on assumptions about mortality rates, employee turnover rates, etc, and projected earnings for current employees.
- The assets of the Lincolnshire County Council pension fund attributable to the Council are included in the balance sheet at their fair value.

The change in the net pensions liability is analysed into the following components:

- Service Cost comprising:
 - Current service cost – the increase in liabilities as a result of years of service earned this year – allocated in the Comprehensive Income and Expenditure Statement to the revenue accounts of services for which the employees worked
 - Past service cost – the increase in liabilities as a result of a scheme amendment or curtailment whose effect relates to years of service earned in earlier years – debited to the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement as part of Non Distributed Costs
- Net interest on the net defined pension liability (asset) i.e. net interest expense for the Council – the change during the period in the net defined benefit liability (asset) that arises from the passage of time charged to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. Remeasurement comprising:
 - The return on plan assets – excluding amounts included in net interest on the defined benefit liability (asset) charged to the Pension Reserve as Other Comprehensive Income and Expenditure
 - Actuarial gains and losses – changes in the net pensions liability that arise because events have not coincided with assumptions made at the last actuarial valuation or because the actuaries have updated their assumption – charged to the Pensions Reserve as Other Comprehensive Income and Expenditure.
 - Contributions paid to the Lincolnshire County Council pension fund – cash paid as employer's contributions to the pension fund in settlement of liabilities; not accounted for as an expense.

In relation to retirement benefits, statutory provisions require the General Fund Balance to be charged with the amount payable by the Council to the pension fund or directly to pensioners in the year, not the amount calculated according to the relevant accounting standards.

In the Movement in Reserves Statement, this means that there are transfers to and from the Pensions Reserve to remove the notional debits and credits for retirement benefits and replace them with debits for the cash paid to the pension fund and pensioners and any such amounts payable but unpaid at the year-end. The negative balance that arises on the Pensions Reserve thereby measures the beneficial impact to the

General Fund of being required to account for retirement benefits on the basis of cash flows rather than as benefits are earned by employees.

Discretionary Benefits

The Council has restricted powers to make discretionary awards of retirement benefits in the event of early retirements. Any liabilities estimated to arise as a result of an award to any member of staff are accrued in the year of the decision to make the award and accounted for using the same policies as are applied to the Local Government Pension Scheme.

VII. FINANCIAL INSTRUMENTS

Financial Liabilities

Financial Liabilities are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value and carried at their amortised cost. Annual charges to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement for interest payable are based on the carrying amount of the liability, multiplied by the effective rate of interest for the instrument. The effective interest rate is the rate that exactly discounts estimated future cash payments over the life of the instrument to the amount at which it was originally recognised.

For all of the borrowing that the Council has, this means that the amount presented in the Balance Sheet is the outstanding principle repayable (plus accrued interest) and interest charged to the Comprehensive Income and Expenditure Account is the amount payable for the year in the loan agreement.

Financial Assets

Financial assets are classified based on a classification and measurement approach that reflects the business model for holding the financial assets and their cashflow characteristics. There are three main classes of financial assets measured at:

- amortised cost
- fair value through profit or loss (FVPL), and
- fair value through other comprehensive income (FVOCI).

The Council's business model is to hold investments to collect contractual cash flows. Financial assets are therefore classified as amortised cost, except for those whose contractual payments are not solely payment of principal and interest (ie where the cash flows do not take the form of a basic debt instrument).

Financial Assets Measured at Amortised Cost

Financial assets measured at amortised cost are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured at fair value. They are subsequently measured at their amortised cost. Annual credits to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement (CIES) for interest receivable are based on the carrying amount of the asset multiplied by the effective rate of interest for the instrument. For most of the financial assets held by the Council, this means that the amount presented in the Balance Sheet is the outstanding principal receivable (plus accrued interest) and interest credited to the CIES is the amount receivable for the year in the loan agreement.

Interest is credited to the Financing and Investment Income and Expenditure line in the CIES at a marginally higher effective rate of interest than the rate receivable from the voluntary organisations, with the difference serving to increase the amortised cost of the loan in the Balance Sheet. Statutory provisions require that the impact of soft loans on the General Fund Balance is the interest receivable for the financial year – the reconciliation of amounts debited and credited to the CIES to the net gain required against the General Fund Balance is managed by a transfer to or from the Financial Instruments Adjustment Account in the Movement in Reserves Statement.

Any gains and losses that arise on the derecognition of an asset are credited or debited to the Financing and Investment Income and Expenditure line in the CIES.

Expected Credit Loss Model

The Council recognises expected credit losses on all of its financial assets held at amortised cost, either on a 12-month or lifetime basis. The expected credit loss model also applies to lease receivables and contract assets. Only lifetime losses are recognised for trade receivables (debtors) held by the Council.

Impairment losses are calculated to reflect the expectation that the future cash flows might not take place because the borrower could default on their obligations. Credit risk plays a crucial part in assessing losses. Where risk has increased significantly since an instrument was initially recognised, losses are assessed on a lifetime basis. Where risk has not increased significantly or remains low, losses are assessed on the basis of 12-month expected losses.

Financial Assets Measured at Fair Value through Profit or Loss

Financial assets that are measured at FVPL are recognised on the Balance Sheet when the Council becomes a party to the contractual provisions of a financial instrument and are initially measured and carried at fair value. Fair value gains and losses are recognised as they arrive in the Surplus or Deficit on the Provision of Services.

The fair value measurements of the financial assets are based on the following techniques:

- instruments with quoted market prices – the market price
- other instruments with fixed and determinable payments – discounted cash flow analysis.

The inputs to the measurement techniques are categorised in accordance with the following three levels:

- Level 1 inputs – quoted prices (unadjusted) in active markets for identical assets that the Council can access at the measurement date.
- Level 2 inputs – inputs other than quoted prices included within Level 1 that are observable for the asset, either directly or indirectly.
- Level 3 inputs – unobservable inputs for the asset.

Any gains and losses that arise on the derecognition of the asset are credited or debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement.

VIII. GOVERNMENT GRANTS & OTHER CONTRIBUTIONS

Whether paid on account, by instalments or in arrears, government grants and third party contributions and donations are recognised as due to the Council when there is reasonable assurance that:

- The Council will comply with the conditions attached to the payments, and
- The grants or contributions will be received

Amounts recognised as due to the Council are not credited to the Comprehensive Income and Expenditure Statement until conditions attached to the grant or contributions have been satisfied. Conditions are stipulations that specify that the future economic benefits or service potentially embodied in the asset in the form of the grant or contribution are required to be consumed by the recipient as specified, or future economic benefits or service potential must be returned to the transferor.

Money advanced as grants and contributions for which conditions have not been satisfied are carried in the Balance Sheet as creditors. When conditions are satisfied, the grant or contribution is credited to the relevant service line (attributable revenue grants and contributions) or Taxation and Non Specific Grant Income (non ring-fenced revenue grants and all capital grants) in the Comprehensive Income and Expenditure Statement.

IX. HERITAGE ASSETS

Heritage assets are held or maintained principally for their contribution to knowledge and culture. They are initially recognised at cost if this is available. If cost is not available, values are only included in the Balance Sheet where the cost of obtaining valuation is not disproportionate to the benefit derived. For most of the Council's heritage assets, insurance valuations are used. Where no market exists or the asset is deemed to be unique, and it is not practicable to obtain a valuation, the asset is not recognised in the Balance Sheet but disclosed in the notes to the accounts.

Heritage assets are depreciated over their useful life if this can be established. If an asset is considered to have an indefinite life, no depreciation is charged. Disposals, revaluation gains and losses and impairments of heritage assets are dealt with in accordance with the Council's policies relating to property, plant and equipment.

The cost of maintenance and repair of heritage assets is written off in the year incurred.

X. INTANGIBLE ASSETS

Expenditure on non-monetary assets that do not have physical substance but are identifiable and controlled by the Council (e.g. software licences) is capitalised when it is expected that future economic benefits or service potential will flow from the intangible asset to the Council.

Expenditure on the development of the Council's website is not capitalised.

Intangible Assets are measured initially at cost. Amounts are only revalued where the fair value of the assets held by the Council can be determined by reference to an active market. In practice, no intangible asset held by the Council meets this criterion, and they are therefore carried at amortised cost. The depreciable amount of an intangible asset is amortised over its useful life to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. An asset is tested for impairment whenever there is an indication that the asset might be impaired – any losses recognised are posted to the relevant service line(s) in the Comprehensive Income and Expenditure Statement. Any gains or losses arising on the disposal or abandonment of an intangible asset is posted to the Other Operating Expenditure Line in the Comprehensive Income and Expenditure Statement.

Where expenditure on intangible assets qualifies as capital expenditure for statutory purposes, amortisation, impairment losses and disposal gains and losses are not permitted to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

The useful life of intangible assets is assessed by the Chief Finance Officer at the time of acquisition. Intangible assets are derecognised when no future economic benefits are expected from them.

XI. INTERESTS IN COMPANIES AND OTHER ENTITIES

The Council has a material interest in LeisureSK, and EnvironmentSK. The nature of these relationships has been assessed and they are deemed to be subsidiaries. The Council is not currently required to produce group accounts on the grounds of materiality. In respect of Gravitas the Council produces Group Accounts.

XII. INVENTORIES AND LONG TERM CONTRACTS

Inventories are included in the Balance Sheet at the lower of cost and net realisable value.

Long term contracts are accounted for on the basis of charging the Surplus or Deficit on the provision of services with the value of works and services received under the contract during the financial year.

XIII. INVESTMENT PROPERTY

Investment properties are those that are used solely to earn rentals and/or for capital appreciation. The definition is not met if property is used in any way to facilitate the delivery of services or production of goods or is held for sale.

Investment properties are measured initially at cost and subsequently at fair value, being the price that would be received to sell such an asset in an orderly transaction between market participants at the measurement date. As a non-financial asset investment properties are measured at highest and best use. Properties are not depreciated but are revalued annually according to market conditions at the year end. Gains and losses on revaluation are posted to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement. The same treatment is applied to gains and losses on disposal.

Rentals received in relation to investment properties are credited to the Financing and Investment Income line and result in a gain for the General Fund Balance. However, revaluation and disposal gains and losses are not permitted by statutory arrangements to have an impact on the General Fund Balance. The gains and losses are therefore reversed out of the General Fund Balance in the Movement in Reserves Statement and posted to the Capital Adjustment Account and (for any sale proceeds greater than £10,000) the Capital Receipts Reserve.

XIV. LEASES

Leases are classified as finance leases where the terms of the lease transfer substantially all the risks and rewards incidental to the ownership of the property, plant or equipment from the lessor to the lessee. All other leases are classified as operating leases.

Where a lease covers both land and buildings, the land and buildings elements are considered separately for classification.

Arrangements that do not have the legal status of a lease but convey a right to use an asset in return for payment are accounted for under this policy where fulfilment of the arrangement is dependent on the use of specific assets.

The Council as Lessee

Finance Leases:

Property, plant and equipment held under finance leases is recognised on the Balance Sheet at the commencement of the lease at its fair value measured at the leases inception (or the present value of the minimum lease payments, if lower). The asset recognised is matched by a liability for the obligation to pay the lessor e.g. payments net of financing costs. Initial direct costs of the Council are added to the carrying amount of the asset. Premiums paid on entry into the lease are applied to writing down the lease liability. Contingent rents are charged as expenses in the period in which they are incurred.

Lease payments are apportioned between:

- A charge for the acquisition of the interest in the property, plant or equipment – applied to write down the lease liability, and
- A finance charge (debited to the Financing and Investment Income and Expenditure line in the Comprehensive Income and Expenditure Statement).

Property, Plant and Equipment recognised under finance leases is accounted for using the policies applied generally to such assets, subject to depreciation being charged over the lease term if this is shorter than the assets estimated useful life (where ownership of the asset does not transfer to the Council at the end of the lease period).

Operating Leases

Rentals paid under operating leases are charged to the Comprehensive Income and Expenditure Statement as an expense of the services benefitting from use of the leased property, plant or equipment. Charges are

made on a straight line basis over the life of the lease, even if this does not match the patterns of payments (e.g. there is a rent free period at the commencement of the lease).

The Council as Lessor

Finance Leases

Where the Council grants a finance lease over a property or an item of plant or equipment, the relevant asset is written out of the Balance Sheet as a disposal and replaced by a long-term debtor in the Balance Sheet valued on the future income due under the finance lease.

Operating Leases

Where the Council grants an operating lease over a property or an item of plant or equipment, the asset is retained in the Balance Sheet. Rental income is credited to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement. Credits are made on a straight-line basis over the life of the lease, even if this does not match the pattern of payments (e.g. there is a premium paid at the commencement of the lease).

XV. OVERHEADS AND SUPPORT SERVICES

The costs of overheads and support services are charged to service segments in accordance with the Council's arrangements for accountability and financial performance.

XVI. PROPERTY, PLANT AND EQUIPMENT

Assets that have physical substance and are held for use in the production or supply of goods and services, for rental to others, or for administrative purposes and that are expected to be used during more than one financial year are classified as Property Plant and Equipment.

Recognition:

Expenditure on the acquisition, creation or enhancement of Property, Plant and Equipment is capitalised on an accruals basis, provided that it is probable that the future economic benefits or service potential associated with the item will flow to the Council, over more than one year and that the cost of the item can be measured reliably. Expenditure that maintains but does not add to an assets potential to deliver future economic benefits or service potential (i.e. repairs and maintenance) is charged as an expense when it is incurred.

The Council has a de-minimis of £10,000 for capital expenditure, with the exception of the purchase of motor vehicles. Where the total cost of an asset is higher than £10,000 but only part of the expenditure has occurred within a financial year that expenditure would be included in the balance sheet even if it was below the de minimis level.

Measurement

Assets are initially measured at cost, comprising:

- the purchase price
- any costs attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management

The Council does not capitalise borrowing costs incurred while assets are under construction.

The cost of assets acquired other than by purchase is deemed to be its fair value, unless the acquisition does not have commercial substance (i.e. it will not lead to a variation in the cash flows of the Council). In the latter case, where an asset is acquired via an exchange, the cost of the acquisition is the carrying amount of the asset given up by the Council.

Assets are then carried in the Balance Sheet using the following measurement bases:

- Dwellings – current value determined using the basis of existing use value for social housing (EUV-SH). The social housing discount applied in 2023/24 is 42%.

- Community assets and assets under construction – historic cost.
- Plant, Vehicles & Equipment – depreciated historical cost
- All other classes of assets – current value, unless there is no market-based evidence of fair value because of the specialist nature of the asset. In this case fair value is estimated using the Depreciated Replacement Cost method.

Assets included in the Balance Sheet at current value are re-valued where there have been material changes in the value, but as a minimum every five years. Valuations of property assets are carried out by the District Valuer, an external, qualified valuer, who is independent of the Council. The method of valuations is as recommended by CIPFA and in accordance with the principles and guidance notes issued by the Royal Institute of Chartered Surveyors. Operational assets constructed or acquired during the year will be re-valued on 31 March of the following year.

Increases as a result of revaluations are debited to the appropriate asset account, with the opposite entry going to the Revaluation Reserve to recognise unrealised gains, except to the extent where it reverses a previous revaluation loss that was charged to a service revenue account within the Comprehensive Income & Expenditure Statement. In this case the revaluation gain will first be used to offset the previous loss and any further gain is then taken to the Revaluation Reserve. Revaluation gains charged to Surplus or Deficit on Provision of Services are transferred to the Capital Adjustment Account and reported in the Movement in Reserves Statement.

Decreases as a result of revaluation, which are not specific to one asset but affect several, are revaluation losses as opposed to impairments. The decrease is recognised in the Revaluation Reserve up to the balance in respect of each asset affected and then in Surplus or Deficit on Provision of Services. Any such charge taken to Surplus or Deficit on Provision of Services is then transferred to the Capital Adjustment Account and reported in the Movement in Reserves Statement.

The Revaluation Reserve contains revaluation gains recognised since 1 April 2007 only, the date of its formal implementation. Gains arising before that date have been consolidated into the Capital Adjustment Account.

Impairment

Assets are assessed at each year-end as to whether there is any indication that an asset may be impaired. Where indications exist and any possible differences are estimated to be material, the recoverable amount of the asset is estimated and, where this is less than the carrying amount of the asset, an impairment loss is recognised for the shortfall.

Where impairment losses are identified, they are accounted for by:

- Where there is a balance of revaluation gains for the asset in the Revaluation Reserve, the carrying amount of the asset is written down against that balance (up to the amount of the accumulated gains)
- Where there is no balance in the Revaluation Reserve or an insufficient balance, the carrying amount of the asset is written down against the relevant service line(s) in the Comprehensive Income and Expenditure Statement,

Where an impairment loss is reversed subsequently, the reversal is credited to the relevant service line(s) in the Comprehensive Income and Expenditure Statement, up to the amount of the original loss, adjusted for depreciation that would have been charged if the loss had not been recognised.

Depreciation

Depreciation is provided for on all Property, Plant and Equipment assets by the systematic allocation of their depreciable amounts over their useful lives. An exception is made for assets without a determinable finite useful life (i.e. freehold land and certain Community Assets) and assets that are not yet available for use (i.e. assets under construction).

Depreciation is calculated on the following bases:

- Land is not depreciated as it will not have a finite life.

- Council Dwellings and Other Buildings are depreciated using the straight line method. The finite useful life is assessed by the District Valuer at the time of revaluation but for Council Dwellings is usually 50 years, and for other buildings is between 1 and 60 years.
- Plant and Equipment are also depreciated by the straight line method. Useful life is assessed by the Chief Finance Officer at the time of acquisition, usually between 3 and 10 years. Some assets have a longer life span, up to 30 years.
- Vehicles are depreciated using the reducing balance method at a rate of 25% per annum.
- Non-current assets held-for sale are not depreciated.

Where an item of Property, Plant and Equipment asset has major components whose cost is significant in relation to the total cost of the item, the components are depreciated separately.

Revaluation gains are also depreciated with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historic cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

Componentisation

Only assets with a carrying amount more than or equal to £500,000 at the beginning of the financial year are considered for componentisation. To be recognised as a component the value of the part of the asset being considered must be more than or equal to 10% of the value of the asset, and have a life less than or equal to half that of the main asset. When a component is replaced, the carrying amount of the old component is derecognised and the new component is recognised. If the carrying amount of the old component is not known, this is estimated by indexing back from the cost of the new component and adjusting for depreciation and impairment over the old component's useful life. The Building Costs Index will be used.

The depreciation calculated is charged to the service revenue accounts, central support service accounts and trading accounts.

Revaluation gains are also depreciated, with an amount equal to the difference between current value depreciation charged on assets and the depreciation that would have been chargeable based on their historical cost being transferred each year from the Revaluation Reserve to the Capital Adjustment Account.

Disposals and Non-current Assets Held for Sale

When it becomes probable that the carrying amount of an asset will be recovered principally through a sale transaction rather than through its continuing use, it is classified as an Asset Held for Sale. The asset is revalued immediately before reclassification and then carried at the lower of this amount and fair value less costs to sell. Where there is a subsequent decrease to a fair value less costs to sell, the loss is posted in the Other Operating Expenditure line in the Comprehensive Income and Expenditure statement. Gains in fair value are recognised only up to the amount of any previous losses recognised in the Surplus or Deficit on Provision of Services. Depreciation is not charged on Assets Held for Sale.

If assets no longer meet the criteria to be classified as Assets Held for Sale, they are reclassified back to non-current assets and valued at the lower of their carrying amount before they were classified as held for sale; adjusted for depreciation, amortisation or revaluations that would have been recognised had they not been classified as Held for Sale, and their recoverable amount at the date of the decision not to sell.

Assets that are to be abandoned or scrapped are not reclassified as Assets Held for Sale.

When an asset is disposed of or decommissioned, the carrying amount of the asset in the Balance Sheet (whether Property, Plant and Equipment or Assets Held for Sale) is written off to the Other Operating Expenditure line in the Comprehensive Income and Expenditure Statement as part of the gain or loss on disposal. Receipts from disposals (if any) are credited to the same line in the Comprehensive Income and Expenditure Statement also as part of the gain or loss on disposal (i.e. netted off against the carrying value of the asset at the time of disposal). Any revaluation gains accumulated for the asset in the Revaluation Reserve are transferred to the Capital Adjustment Account.

Amounts for a disposal in excess of £10,000 are categorised as capital receipts. A proportion of receipts related to housing disposals is payable to the Government. The balance of receipts remains within the Capital Receipts Reserve and can then only be used for new capital investment or set aside to reduce the Council's underlying need to borrow (the capital financing requirement).

The written-off value of disposals is not a charge against council tax, as the cost of non-current assets is fully provided for under separate arrangements for capital financing.

XVII. PROVISIONS, CONTINGENT ASSETS AND CONTINGENT LIABILITIES

Provisions

Provisions are made where an event has taken place that gives the Council a legal or constructive obligation that probably requires settlement by a transfer of economic benefits or service potential, and a reliable estimate can be made of the amount of the obligation.

Provisions are charged as an expense to the appropriate service line in the Comprehensive Income and Expenditure Statement that the Council becomes aware of the obligation, and are measured at the best estimate at the balance sheet date of the expenditure required to settle the obligation, taking into account relevant risks and uncertainties.

When payments are eventually made, they are charged to the provision carried in the Balance Sheet. Estimated settlements are reviewed at the end of each financial year - where it becomes less than probable that a transfer of economic benefits will now be required (or a lower settlement than anticipated is made), the provision is reversed and credited back to the relevant service.

Where some or all of the payment required to settle a provision is expected to be recovered from another party (e.g. from an insurance claim), this is only recognised as income for the relevant service if it is virtually certain that reimbursement will be received if the obligation is settled.

The Council has made a provision for settling the self-insured element of Public Liability insurance claims.

Contingent Liabilities

A contingent liability arises where an event has taken place that gives the Council a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the Balance Sheet but disclosed in a note to the accounts.

Contingent Assets

A contingent asset arises where an event has taken place that gives the Council a possible asset whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the Council.

Contingent assets are not recognised in the Balance Sheet but disclosed in a note to the accounts where it is probable that there will be an inflow of economic benefits or service potential.

XVIII. RESERVES

The Council sets aside specific amounts as reserves for future policy purposes or to cover contingencies. Reserves are created by appropriating amounts out of the General Fund Balance in the Movement in Reserves Statement. When expenditure to be financed from a reserve is incurred, it is charged to the

appropriate service in that year to score against the Surplus or Deficit on the Provision of Services in the Comprehensive Income and Expenditure Statement. The reserve is then transferred back into the General Fund Balance in the Movement in Reserves Statement so that there is no net charge against council tax for the expenditure.

Certain reserves are kept to manage the accounting processes e.g. for non-current assets, retirement and employee benefits and do not represent usable resources for the Council – these reserves are explained in the relevant policies.

XIX. REVENUE EXPENDITURE FUNDED FROM CAPITAL UNDER STATUTE

Expenditure incurred during the year that may be capitalised under statutory provisions but does not result in the creation of a non-current asset has been charged as expenditure to the relevant service in the Comprehensive Income and Expenditure Statement in the year. Where the Council has determined to meet the cost of this expenditure from existing capital resources or by borrowing, a transfer in the Movement in Reserves Statement from the General Fund Balance to the Capital Adjustment Account then reverses out the amounts charged so that there is no impact on the level of council tax.

XX. VAT

VAT is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income.

XXI. FAIR VALUE MEASUREMENT

The Council measures some of its non-financial assets such as surplus assets and investment properties at fair value at each reporting date. Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The fair value measurement assumes that the transaction to sell the asset or transfer the liability takes place either:

- In the principal market for the asset or liability, or
- In the absence of a principal market, in the most advantageous market for the asset or liability.

The council measures the fair value of an asset or liability using the assumptions that market participants would use when pricing the asset or liability, assuming that market participants act in their economic best interest.

When measuring the fair value of a non-financial asset, the council takes into account a market participant's ability to generate economic benefits by using the asset in its highest and best use or by selling it to another market participant that would use the asset in its highest and best use.

GLOSSARY OF TERMS

Accounting Period - The length of time covered by the Council's accounts. This is twelve months commencing on 1 April. The end of the accounting period is the balance sheet date.

Accrual Concept – Revenue and capital income and expenditure are recognised as they are earned or incurred, not as money is received or paid. Transactions are treated on an accruals basis with income and expenditure due as at 31 March brought into the accounts.

Actuarial Gains and Losses - For a defined pension scheme, the changes in actuarial deficits or surpluses that arise because:

- (a) events have not coincided with the actuarial assumptions made for the last valuation (experience gains and losses), or
- (b) the actuarial assumptions have changed.

Amortisation - The writing down in value of intangible assets, which is charged to service revenue accounts to reflect the cost of such assets, used in the provision of those services. This is the equivalent of depreciation for non-current assets.

Annual Governance Statement – Identifies the systems the Council has in place to ensure that its business is conducted in accordance with the law and proper standards ensuring public money is safeguarded.

Asset - An asset is something that the Council owns that has monetary value. Assets are either “current” or “non-current”.

- A **current asset** is one that will be used or cease to have material value by the end of the next financial year e.g. stock or debtors.
- A **non-current asset** provides benefits for a period of more than one year e.g. Council Offices.
- An **intangible asset** is a non-monetary asset that cannot be seen, touched or physically measured and which is created through time and/or effort e.g. IT software.

Audit of Accounts - An examination by an independent expert of an organisation's financial affairs to check that the relevant legal obligations and codes of practice have been followed.

Bad Debt Provision - Outstanding amounts owed to the Council which are highly unlikely to be collected.

Balance Sheet - The Balance Sheet summarises the Council's financial position at the end of each financial year i.e. 31st March.

Budget - The Council's plans set out in financial terms. Both revenue and capital budgets are prepared and are used to control and monitor expenditure and performance.

CAA - Capital Adjustment Account. This account contains the amounts that are required by Statute to be set aside from capital receipts and revenue for the repayment of external loans as well as amounts of revenue, useable capital receipts and contributions that have been used to fund capital expenditure. It also accumulates depreciation, impairment and write-off of non-current assets on disposal.

Capital Charges - A charge to service revenue accounts to reflect the cost of non-current assets used in the provision of services, i.e. depreciation.

Capital Expenditure - Expenditure on the acquisition of a non-current asset or expenditure which adds to and not merely maintains the value of an existing non-current asset.

Capital Receipts - Money received from the disposal of a non-current asset. Capital receipts cannot be used to fund revenue services.

Carrying Amount - The value of an asset or liability as shown in the Balance Sheet.

Cash Flow Statement - A statement that forms part of the Core Financial Statements and summarises the cash flows within the Council's bank accounts that have taken place within the financial year.

CIES - Comprehensive Income & Expenditure Statement

CIPFA - The Chartered Institute of Public Finance and Accountancy. The professional accounting body concerned with Local Government and the Public Sector.

Code (the) - The Code of Practice on Local Authority Accounting in the UK: A Statement of Recommended Practice.

Collection Fund - A separate account to record the income and expenditure collected from council tax and Non-Domestic Rates, including outstanding community charges.

Community Assets - Assets that the Council intends to hold in perpetuity that have no determinable useful life and that may have restrictions regarding their sale. Examples of such items are parks and historic buildings.

Current Service Cost - The increase in the present value of the pension scheme liabilities expected to arise from employee service in the current period.

Curtailment - the cost of the early payment of pension benefits if any employee has been made redundant in the previous financial year.

Council Tax - This is a banded property tax set by local authorities in order to meet their budget requirements. There are eight bands (Band A-Band H), set by the District Valuer according to the value of the property. The amount of tax each household pays depends on the band of the property.

Creditors - Amounts owed by the Council for work done, goods received or services rendered before the end of the accounting period but for which payment was not made by the end of the accounting period.

Current Liabilities - Amounts payable that become due during the next financial year.

Debtors - Amounts due to the Council for goods or services provided before the end of the accounting period, for which actual payments had not been received by the end of the accounting period.

Deferred Charges - Expenditure that may properly be deferred but which does not result in, or remain matched with, assets controlled by the Council.

Deferred Credits - These transactions arise when non-current assets are sold and the amounts owed by the purchasers are repaid over a number of years, such as by way of mortgages. The balance is reduced by the principal amounts repayable in any financial year.

Depreciation - An estimate of the loss in value of a non-current asset due to age, wear and tear or obsolescence over a period of time.

Emoluments - Sums paid to an employee and sums due by way of expenses allowances and the money value of any other benefits received other than in cash. Pension contributions payable are excluded.

Earmarked Reserves - These are reserves set aside for specific purposes, a type of service or type of expenditure.

Expected Rate of Return - The average rate of return expected over the remaining life of the related obligation on the actual assets held by the pension scheme.

Finance Leases - Arrangements whereby the lessee is treated as the owner of the leased asset and is required to include such assets within the non-current assets on the Balance Sheet.

Financial Year - The period over which the Council reports its financial activity. Currently this is 1st April to 31st March.

FRS - Financial Reporting Standards, a reference to the accounting treatments that companies in the UK (and Local Authorities) would generally be expected to apply in the preparation of the Financial Statements.

General Fund - The total services of the council except for the Housing Revenue Account and Collection Fund. The day to day spending on services is met from the fund.

Government Grants - Grants made by central government towards either revenue or capital expenditure to help with the cost of providing services and capital projects. Some government grants have restrictions on how they may be used whilst others are general purpose.

Housing Benefits - This is a national system for giving financial assistance to individuals towards certain housing costs. The cost of the service is subsidised by central government.

Housing Revenue Account (HRA) - A separate account to the General Fund recording all the transactions relating to the provision of social housing.

Joint Operation - This is an arrangement whereby all parties have joint control of the assets and liabilities to the operation.

IAS - International Accounting Standards, a reference to accounting treatments that companies in the UK (and Local Authorities) would generally be expected to apply in the preparation of the Financial Statements.

IFRS - International Financial Reporting Standards, a reference to accounting treatments that companies in the UK and Local Authorities would generally be expected to apply in the preparation of the Financial Statements.

Impairment Losses - A reduction in the value of a non-current asset to below its carrying amount on the Balance Sheet, as a result of damage, obsolescence or a general decrease in market value.

Intangible Assets - Capital expenditure that does not result in the creation of a tangible asset but which gives the Council a controllable access to future economic benefit , e.g. computer software licences.

Interest on Pension Scheme Liabilities - The increase in the present value of the pension scheme liabilities expected to arise from employee service in the current period.

Key Prudential Indicator - One of the indicators required under the Prudential Code for the measuring of the Council's Treasury Management activities.

Liability - A liability arises when the Council owes money to others and it must be included in financial statements. There are two types of liability:

- A **current liability** is a sum of money that will or might be payable during the next accounting period e.g. creditors or cash overdrawn
- A **deferred liability** is a sum of money that will not become payable until some point after the next accounting period or is paid off over a number of accounting periods.

Long Term Debtor -Amounts due to the Council more than one year after the Balance Sheet date.

Materiality - This is one of the main accounting concepts. It ensures that the statement of accounts includes all the transactions that, if omitted, would lead to a significant distortion of the financial position at the end of the accounting period.

DLUHC - Department of Levelling Up, Housing and Communities

Minimum Revenue Provision (MRP) - The minimum amount which must be charged to the Council's revenue accounts each year and set aside for debt repayment.

MIRS - Movement in Reserves Statement.

MRR - Major Repairs Reserve.

Net Book Value (NBV) - The value of a non-current asset less the accumulated amount of depreciation/amortisation.

Non Distributed Costs - These are overheads for which no user benefits and should not be apportioned to services.

Non Domestic Rates - Tax charged on the rateable value of non-domestic properties (business properties). The rate of tax is set by the Government.

Operating Leases - A lease where the lessor retains all the risks and rewards of ownership of a non-current asset.

Past Service Cost - Discretionary benefits awarded on early retirement are treated as past service costs. This includes added years and unreduced pension benefits covered by the rule of 85.

Pension Fund - An employee's pension fund maintained by a Council or group of councils in order to primarily make pension payments on the retirement of participating employees. It is financed by contributions from the employing authority, the employees and investment income.

PPE - Property, Plant & Equipment. Assets other than Council dwellings, Assets under Construction and Investment Properties.

Precepts - The amount of Council Tax income that Councils, Police Authorities, Parish Councils and Fire Authorities need to provide their service. The amount for all local authorities providing services in an area appears on council tax bills.

Provisions - This is a sum of money that has been put aside in the accounts for liabilities that are due but where the amount or the timing of the payment is not known with any certainty.

PWLB - Public Works Loans Board. A central government agency that provides lending facilities to local authorities.

Related Party Transactions - A related party transaction is the transfer of assets or liabilities or the performance of services by, to or for a related party irrespective of whether a charge has been made.

Reserves - Amounts set aside to meet capital or revenue expenditure which do not fall under the definition of Provisions.

Revaluation Reserve - The Revaluation Reserve records the accumulated gains from the increase in the revaluation of assets. It also records any reduction in the value of assets subject to the limits of the previous increases in value of the same asset.

Revenue Expenditure – The day-to-day running costs a Council incurs in providing services.

Revenue Expenditure Funded from Capital Under Statute - This is expenditure treated as capital expenditure but which does not result in a non-current asset belonging to the council. An example of this is a Disabled Facilities Grant paid to a homeowner to fund adaptations to their own home.

Revenue Support Grant (RSG) -A general grant paid by central government to local authorities as a contribution towards the cost of their services.

Soft Loan - A soft loan is a loan with a below market rate of interest.

Treasury Management - The process by which the Council manages its day to day cash requirements.

(Letterhead of the Entity we audit)

*KPMG UK LLP
1 Sovereign Square
Sovereign Street
Leeds,
LS1 4DA*

X February 2025

Dear Salma

This representation letter is provided in connection with your audit of the Group and Authority financial statements of South Kesteven District Council (“the Authority”), for the year ended 31 March 2024, for the purpose of expressing an opinion:

- i. as to whether these give a true and fair view of the financial position of the Group and the Authority as at year end and of the Group’s and the Authority’s income and expenditure for the year then ended;
- ii. whether the Group and the Authority’s financial statements have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24 (“CIPFA/LASAAC Code”).

These financial statements comprise the following: the Group and the Council Comprehensive Income and Expenditure Statements, Group and the Council Balance Sheets, Group and the Council Movement in Reserves Statements, Group and the Council Statements of Cash Flows, Collection Fund, Housing Revenue Account and the notes, comprising material accounting policies and other explanatory information and the Expenditure and Funding Analysis.

The Council confirms that the representations it makes in this letter are in accordance with the definitions set out in the Appendix to this letter.

The Council confirms that, to the best of its knowledge and belief, having made such inquiries as it considered necessary for the purpose of appropriately informing itself:

Financial statements

1. The Council has fulfilled its responsibilities, as set out in the Accounts and Audit Regulations 2015 and the Accounts and Audit (Amendment) Regulations 2022, for the preparation of financial statements that:
 - i. give a true and fair view of the financial position of the Group and the Council as at year end and of the Group’s and the Council’s income and expenditure for the year then ended;
 - ii. have been properly prepared in accordance with the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24.

The financial statements have been prepared on a going concern basis.

2. The methods, the data and the significant assumptions used in making accounting estimates and their related disclosures are appropriate to achieve recognition, measurement or disclosure that is reasonable in the context of the applicable financial reporting framework.
3. All events subsequent to the date of the financial statements and for which IAS 10 *Events after the reporting period* requires adjustment or disclosure have been adjusted or disclosed.
4. The effects of uncorrected misstatements are immaterial, both individually and in aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to this representation letter.

Information provided

5. The Council has provided you with:
 - access to all information of which it is aware, that is relevant to the preparation of the financial statements, such as records, documentation and other matters;
 - additional information that you have requested from the Council for the purpose of the audit; and
 - unrestricted access to persons within the Group and the Council from whom you determined it necessary to obtain audit evidence.
6. All transactions have been recorded in the accounting records and are reflected in the financial statements.
7. The Council confirms the following:

The Council has disclosed to you the results of its assessment of the risk that the financial statements may be materially misstated as a result of fraud.

Included in the Appendix to this letter are the definitions of fraud, including misstatements arising from fraudulent financial reporting and from misappropriation of assets.

9. The Council has disclosed to you all information in relation to:
 - a) Fraud or suspected fraud that it is aware of and that affects the Group and Council and involves:
 - management;
 - members;
 - employees who have significant roles in internal control; or
 - others where the fraud could have a material effect on the financial statements; and
 - b) allegations of fraud, or suspected fraud, affecting the Group and Council's financial statements communicated by employees, former employees, members, analysts, regulators or others.

In respect of the above, the Council acknowledges its responsibility for such internal control as it determines necessary for the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In particular, the

Council acknowledges its responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud and error, and we believe we have appropriately fulfilled those responsibilities.

10. The Council has disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.
11. The Council has disclosed to you and has appropriately accounted for and/or disclosed in the financial statements, in accordance with IAS 37 *Provisions, Contingent Liabilities and Contingent Assets*, all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements.
12. The Council has disclosed to you the identity of the Group and Council's related parties and all the related party relationships and transactions of which it is aware. All related party relationships and transactions have been appropriately accounted for and disclosed in accordance with IAS 24 *Related Party Disclosures*.

Included in the Appendix to this letter are the definitions of both a related party and a related party transaction as we understand them and as defined in IAS 24 and the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24.

13. The Council confirms that:
 - a) The financial statements disclose all of the matters that are relevant to the Council's and the Group's ability to continue as a going concern, including the key risk factors, assumptions made and uncertainties surrounding the Council's and the Group's ability to continue as a going concern as required to provide a true and fair view and to comply with IAS 1 *Presentation of Financial Statements*.
 - b) No material uncertainties related to events or conditions exist that may cast significant doubt upon the ability of the Council and the Group to continue as a going concern.
14. On the basis of the process established by the Council and having made appropriate enquiries, the Council is satisfied that the actuarial assumptions underlying the valuation of defined benefit obligations are consistent with its knowledge of the business and are in accordance with the requirements of IAS 19 Employee Benefits.

The Council further confirms that:

- a) all significant retirement benefits, including any arrangements that are:
 - statutory, contractual or implicit in the employer's actions;
 - arise in the UK and the Republic of Ireland or overseas;
 - funded or unfunded; and
 - approved or unapproved,have been identified and properly accounted for; and
- b) all plan amendments, curtailments and settlements have been identified and properly accounted for.

This letter was tabled and agreed at the meeting of the Governance and Audit Committee on 13 February 2025.

Yours faithfully,

Section 151 Officer

Appendix to the Council Representation Letter of South Kesteven District Council: Definitions

Financial Statements

A complete set of financial statements comprises:

- A Comprehensive Income and Expenditure Statement for the period;
- A Balance Sheet as at the end of the period;
- A Movement in Reserves Statement for the period;
- A Cash Flow Statement for the period; and
- Notes, comprising a summary of significant accounting policies and other explanatory information and the Expenditure and Funding Analysis.

A local authority is required to present group accounts in addition to its single entity accounts where required by chapter nine of the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom 2023/24.

A housing authority must present a Housing Revenue Account Statement.

A billing authority must present a Collection Fund Statement for the period showing amounts required by statute to be debited and credited to the Collection Fund.

A pension fund administering authority must prepare Pension Fund accounts in accordance with Chapter 6.5 of the Code of Practice.

An entity may use titles for the statements other than those used in IAS 1. For example, an entity may use the title 'statement of comprehensive income' instead of 'statement of profit or loss and other comprehensive income'. [Error! Reference source not found.](#)

Material Matters

Certain representations in this letter are described as being limited to matters that are material.

IAS 1.7 and IAS 8.5 state that:

"Information is material if omitting, misstating or obscuring it could reasonably be expected to influence decisions that the primary users of general purpose financial statements make on the basis of those financial statements, which provide financial information about a specific reporting entity."

Materiality depends on the nature or magnitude of information, or both. An entity assesses whether information, either individually or in combination with other information, is material in the context of its financial statements taken as a whole.

Information is obscured if it is communicated in a way that would have a similar effect for primary users of financial statements to omitting or misstating that information. The following are examples of circumstances that may result in material information being obscured:

- a) information regarding a material item, transaction or other event is disclosed in the financial statements but the language used is vague or unclear;

- b) information regarding a material item, transaction or other event is scattered throughout the financial statements;
- c) dissimilar items, transactions or other events are inappropriately aggregated;
- d) similar items, transactions or other events are inappropriately disaggregated; and
- e) the understandability of the financial statements is reduced as a result of material information being hidden by immaterial information to the extent that a primary user is unable to determine what information is material.

Assessing whether information could reasonably be expected to influence decisions made by the primary users of a specific reporting entity's general purpose financial statements requires an entity to consider the characteristics of those users while also considering the entity's own circumstances.

Many existing and potential investors, lenders and other creditors cannot require reporting entities to provide information directly to them and must rely on general purpose financial statements for much of the financial information they need. Consequently, they are the primary users to whom general purpose financial statements are directed. Financial statements are prepared for users who have a reasonable knowledge of business and economic activities and who review and analyse the information diligently. At times, even well-informed and diligent users may need to seek the aid of an adviser to understand information about complex economic phenomena.”

Fraud

Fraudulent financial reporting involves intentional misstatements including omissions of amounts or disclosures in financial statements to deceive financial statement users.

Misappropriation of assets involves the theft of an entity's assets. It is often accompanied by false or misleading records or documents in order to conceal the fact that the assets are missing or have been pledged without authorisation.

Error

An error is an unintentional misstatement in financial statements, including the omission of an amount or a disclosure.

Prior period errors are omissions from, and misstatements in, the entity's financial statements for one or more prior periods arising from a failure to use, or misuse of, reliable information that:

- a) was available when financial statements for those periods were authorised for issue; and
- b) could reasonably be expected to have been obtained and taken into account in the preparation and presentation of those financial statements.

Such errors include the effects of mathematical mistakes, mistakes in applying accounting policies, oversights or misinterpretations of facts, and fraud.

Management

For the purposes of this letter, references to “management” should be read as “management and, where appropriate, those charged with governance”.

Related Party and Related Party Transaction

Related party:

A related party is a person or entity that is related to the entity that is preparing its financial statements (referred to in IAS 24 *Related Party Disclosures* as the “reporting entity”).

- A person or a close member of that person’s family is related to a reporting entity if that person:
 - has control or joint control over the reporting entity;
 - has significant influence over the reporting entity; or
 - is a member of the key management personnel of the reporting entity or of a parent of the reporting entity.
- An entity is related to a reporting entity if any of the following conditions applies:
 - The entity and the reporting entity are members of the same group (which means that each parent, subsidiary and fellow subsidiary is related to the others).
 - One entity is an associate or joint venture of the other entity (or an associate or joint venture of a member of a group of which the other entity is a member).
 - Both entities are joint ventures of the same third party.
 - One entity is a joint venture of a third entity and the other entity is an associate of the third entity.
 - The entity is a post-employment benefit plan for the benefit of employees of either the reporting entity or an entity related to the reporting entity. If the reporting entity is itself such a plan, the sponsoring employers are also related to the reporting entity.
 - The entity is controlled, or jointly controlled by a person identified in (a).
 - A person identified in (a)(i) has significant influence over the entity or is a member of the key management personnel of the entity (or of a parent of the entity).
 - The entity, or any member of a group of which it is a part, provides key management personnel services to the reporting entity or to the parent of the reporting entity.

A reporting entity is exempt from the disclosure requirements of IAS 24.18 in relation to related party transactions and outstanding balances, including commitments, with:

- a government that has control or joint control of, or significant influence over the reporting entity; and
- another entity that is a related party because the same government has control or joint control of, or significant influence over, both the reporting entity and the other entity.

Related party transaction:

A transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged.

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13 February 2025

Report of Councillor Philip Knowles,
Cabinet Member for Corporate Governance and Licensing

Amendments to the Council's Constitution

Report Author

Graham Watts, Assistant Director (Governance and Public Protection) and Monitoring Officer

 graham.watts@southkesteven.gov.uk

Purpose of Report

To provide the Governance and Audit Committee with the opportunity to review proposed changes to the Council's Constitution.

Recommendations

That the Governance and Audit Committee consider the proposed amendments to the Council's Constitution outlined in this report and formally recommend them to Full Council for approval.

Decision Information

Does the report contain any exempt or confidential information not for publication? No

What are the relevant corporate priorities? Effective council

Which wards are impacted? (All Wards)

1. Implications

Taking into consideration implications relating to finance and procurement, legal and governance, risk and mitigation, health and safety, diversity and inclusion, safeguarding, staffing, community safety, mental health and wellbeing and the impact on the Council's declaration of a climate change emergency, the following implications have been identified:

Finance and Procurement

1.1 There are no financial or procurement implications arising from this report.

Completed by: Richard Wyles, Deputy Chief Executive and Section 151 Officer

Legal and Governance

1.2 There are no significant legal or governance implications arising from this report which are not already included within the body of the report.

Completed by: Graham Watts, Monitoring Officer

2. Background to the Report

2.1. The Governance and Audit Committee is requested to consider a number of amendments to the Constitution which aim to improve openness and transparency and the quality of decision-making associated with meetings of the Council.

3. Key Considerations

Removal of the Leader of the Council

3.1 Article 7.3 (Leader) of the Council's Constitution currently states that:

3.2 *"The Leader will be a Councillor elected to the position of Leader by Full Council and will hold the office for a four-year term, unless:*

- i) They resign from office*
- ii) They are no longer a Councillor*
- iii) Full Council passes a resolution to remove the Leader from office"*

3.3 It is proposed that paragraph iii) be amended to read:

"A Notice of Motion is submitted and Full Council passes a resolution to remove the Leader from office".

Amendments to motions

- 3.4 Paragraph 14 (Rules of Debate) of Council Procedure Rules outline the procedures that must be followed when debating motions at meetings of the Council.
- 3.5 Paragraphs 14.6 – 14.12 of Council Procedure Rules set out the procedures associated with amendments to motions.
- 3.6 Paragraph 14.6 of Council Procedure Rules state the following:

“An amendment to a motion must be relevant to the motion and will either be:

- (a) *To refer the matter to an appropriate body or individual for consideration*
- (b) *To leave out words*
- (c) *To leave out words and insert or add others*
- (d) *To insert or add words*

As long as the effect of (b) to (d) does not negate the motion.”

- 3.7 It is proposed that the word ‘original’ be added prior to the word ‘motion’ on two occasions so that paragraph 14.6 reads:

“An amendment to a motion must be relevant to the original motion and will either be:

- (a) ***To refer the matter to an appropriate body or individual for consideration***
- (b) ***To leave out words***
- (c) ***To leave out words and insert or add others***
- (d) ***To insert or add words***

As long as the effect of (b) to (d) does not negate the original motion.”

- 3.8 It is proposed that a new paragraph 14.7 be added to the Council Procedure Rules as follows:

“Notice of any significant amendment to any motion must be submitted in writing to Democratic Services by 5pm the day before the meeting and will be circulated to all Members of the Council. The Chairman, or Vice-Chairman in their absence, will determine what constitutes a significant amendment.”

- 3.9 Should the above amendment to the Constitution be agreed, a consequential amendment to paragraphs 13.6(h) and 14.20 of Council Procedure Rules will also be required. These both relate to the moving amendments to motions. It is

proposed that both paragraphs be amended to reflect that amendments to motions will be subject to the requirements of Council Procedure Rule 14.7.

4. Other Options Considered

- 4.1 To make no changes to the Council's Constitution
- 4.2 To suggest any further amendments to the Council's Constitution.

5. Reasons for the Recommendations

- 5.1 The proposed amendments to the Council's Constitution seek to improve the openness, transparency and efficiency of the Council's proceedings at its public meetings.